

University of Washington  
Health Informatics and Health Information Management\*  
Certificate Program

\*Formerly "Health Information Administration"

## Application Process

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Admission to the HIHIM major is competitive. The program only admits for summer quarter each year. For detailed information about the program and to download an application, visit the HIHIM Certificate Web Site at: [http://extension.washington.edu/ext/certificates/hia/hia\\_gen.asp](http://extension.washington.edu/ext/certificates/hia/hia_gen.asp).

### Application and Prerequisites

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- International applicants must apply, with official transcripts by April 15
- International applicants must submit documents of acceptable TOEFL score.
- Domestic applicants must apply, with official transcripts by April 15
- Applicants cumulative GPA of 2.5 preferred.
- Applicants must score a minimum of 2.0 in each *prerequisite* course.
- Applicants must have a *prerequisite* cumulative GPA of 2.5 or greater.
- Applicants must have all prerequisites completed prior to entry into HIHIM.
- Upon petition, a maximum of 1 prerequisite may be completed in the first quarter of the program. Offer of admission to HIHIM will be withdrawn if prerequisite is not completed prior to entry or if prerequisite grade requirements are not met.
- Applicants who are not able to complete their prerequisites prior to entry into HIHIM must submit a petition to the HIHIM Program asking that they be allowed to complete the prerequisite(s) after admission to HIHIM. **This petition should be submitted with the application to the HIHIM program.**
- Applicants must identify their election of either 1 year or 2 year study option.

### Application review period

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The application review period begins on April 16

Applicant review is based on 5-point criteria

- Cumulative GPA
- Completion status of prerequisites
- Prerequisite GPA
- Health care, information technology and/or management experience
- Written statement

Review response letters mailed by mid May