

**Group 4 Health & Safety Committee
June 23, 2009
9:00 a.m. - 10:30 a.m.
T 269, Health Sciences Building
Meeting Minutes**

Present: Ann Anmann, UWMC
Rita Bellanca, WNRPC
Paul Bentson, WFSE
Siobhan Brown, SOM
Ed Farnham, HS Administration
Gail Colfax, Social Work
Bob Ennes, Health Sciences
Ed Farnham, Health Sciences
Pam Jorgensen, HMC
Charlene Karr-May, Comparative Medicine
Brendon Lee, Nursing
Rich Lee, Dentistry
Dima Long, Pharmacy
Kathy Maher, HMC
Suzanne Mason, Hall Health
Cindy Moore, Health Services, ExOfficio
Phil Numoto, EH&S
Nikki Peters, HS Administration and Ex-Officio
Mamadou Sambou, UWMC
Chuck Treser, Public Health, Elected
Melinda Young, WaNPRC

ABSENT: Lisa Anderson, Hall Health
Jim Angelosante, HS Admin, ExOfficio
Laura Campbell, Comp Medicine
Daniel Chan, Dentistry
Retha Hay, Employee Health
Patricia Hedtke, Pharmacy
Liz Kindred, HMC
Rene Lucas, Public Health
Joyce Tsuji, Nursing

Meeting was called to order at 9:07 pm by chair Barbara Lovseth.

1. The May minutes were reviewed and approved. (Paul Bentson motioned, Ann Aumann 2nd)
2. Nikki Peters:
 - a. Custodians are to be moved from evening to day shift due to state funding cuts. There has been significant protest to this change. It is unknown at the time of this meeting, if HSB custodians will be moving to a day shift. They have petitioned to stay on evening shift for one year. Currently the building is down 2-4 custodians with 44 in building. Will let us know as she soon as does what the custodial service status is.

- b. Doors: Currently there are 137 exterior doors. In an emergency event, one-half of them will open if your access card was amongst the last 500 logged onto the system for that door. They operate on a Campus Activated Management System (CAMS). The exterior doors operate on retractable pins which in a power failure cannot be activated so people are in effect, locked out. Two doors have back-up batteries so right after an emergency happens they can be accessed from 1-3 days, depending upon usage: a) Health Science main lobby door and b) door to H wing east (by Fire Command in east Rotunda courtyard that goes into H wing). Foege already has emergency power to doors in an event. A memo is to be drafted by Nikki to Group 4 Administrators concerning the doors and what to do in an emergency event.
- c. Nikki reported an issue with pipes that were hanging too low in the F2 stairwell. Request was placed last fall to wrap them; it was done last Friday.
- d. Green Report- A "Green" team has been initiated by Nikki in HSB; similar to other green teams on upper campus. The green team information site will be added to HSB website for information on product sustainability for example. The URL for this site has been requested by Nikki to be added to these minutes and placed on the Health & Safety website.

3. Melinda Young:

- a. New Bio-safety cabinet posters. We have permission to distribute with the advertisers name/logo removed. Take one and share with all groups
- b. She also mentioned that the new EH&S on-line asbestos training is up and running. Please share with all groups to have their people take the training. L&I expects 100% compliance under the agreement terms. We must show good faith efforts to have people take this training.

4. Mamadou Sambou read a letter of concern from Ed Peterson, FOMS, about the hexane spill in the BB tower (see attached). There wasn't anybody left to explain the circumstances of why an alert was sounded if everybody pulls an alarm and then leaves the area. First responders need to know why/what the emergency is so they can respond approximately. The letter questions why in emergencies evacuate is a first response-what should an appropriate response be? Ann Aumann indicated that she would email Darren to ask, cc Mamadou. She will report back at next meeting what Darren's response is.

5. Kathy Maher: Harborview Incident/Accident Reports

May: 86 reports. Two fractures for slips/trips/falls due to no signage posted when floors were being cleaned. Investigated with corrective action will be implemented. Several trips, slips, falls reported in the OR room. A task force has been appointed to investigate how discarded material can be handled so people aren't at risk during medical procedures. Static shocks in the tunnels continue to be an issue. Different floor products have been tried, all carts equipped with chains, different shoes suggested, etc. They continue to investigate this issue.

Goal is to have every event paired with a PSN report beginning in January this year. They are working retrospectively to accomplish this. So higher number if reports is a false number. Cluster of respiratory training-one specific individual was responsible for all these reports. He is now undergoing disciplinary action and reports have been elevated to a HR action. Annual competencies on line now with shorter versions EH&S 1 hour log on-time at a time. Additional training scheduled for vertical evacuation-will report on this next month.

6. Ann Aumann: UMMC Incident/Accident Reports:

22 incident/accidents reported for May; 9 exposures, 6 chemicals, rest were slips/trips, near-falls. Investigating L&I claim PSN posted; have not heard if procedure has been established. Ann encouraging follow-up is done and will be encouraged to submit a change so in future will be done correctly. Working on with managers to follow up within 72 hours of a report and within 10 days for a final report (includes why it happened and what can be done so it won't be repeated) plus a follow up with the filing employee that action/investigation occurred. Process has improved but still has a ways to go.

7. Rita Bellanca: Non-UWMC/HMC Incident/Accident Reports: 23 incidents in April; 20 incidents in May. Incidents of note: 3 incidents in Comparative Medicine, 2 without supervisor actions, 1 autoclave, and 1 poke by lancet subduing an animal. A research assistant was bitten by a mouse. Discussed mouse training/handling person (who was to present to the health & safety group also). Discussed glove protection versus agility. Somebody discussed cardboard prevents needle sticks. Sent our 3 letters to supervisors who had not finished their reports

One patient fell in the Dental School. Paramedics called and response time was 20 minutes to D wing. Could not walk to ER. Committee asked if 911 was called on campus phone (dispatched by UW police) or on a cell phone (dispatched through city). Joseph was asked to follow up on this incident. Rich Lee indicated that he would also follow-up.

8. Siobhan Brown, elected SOM member, will be leaving the UW at the end of July to attend graduate school; this is her last meeting. Thank you Siobhan for being part of our group.

9. UWide Report: Rich Lee
Approved previous months minutes. Dave Girts from UW Violence Prevention presented a video entitled "The Shooter". Discussion followed, very informative. Would like this group to view. Plans should be in place before events happens. Denis Shapiro reported at UWIDE meeting that L&I closed the investigation in the old AERB Shop with two citations, but no fines. Also, L&I compliance inspection for HCM public safety officers has been settled.

9. Gail Colfax, Social Work asked if it would be possible to receive information on the Sound Transit plans. Bob Ennes said if asked somebody could present their plans to the committee

Meeting adjourned at 10:28pm

Respectfully submitted
Cindy Moore