

HYPATIA: A JOURNAL OF FEMINIST PHILOSOPHY**GUIDELINES FOR CONTRIBUTORS**

Hypatia welcomes papers on all topics in feminist philosophy. Please submit your manuscript online at <https://mc.manuscriptcentral.com/hypa>. If you are submitting a revised manuscript and the original version was reviewed by *Hypatia* prior to December 2009, please submit your manuscript by email to hypatia@u.washington.edu.

Articles should not exceed 8,000 words, including footnotes and references.

Book reviews should not exceed 1,200 words, or approximately 4 pages, including footnotes and references. Book reviews are normally published by invitation, although we welcome recommendations of books to review and would be glad to know if you are interested in writing book reviews. Book reviews are not normally sent out for peer review beyond the Book Review Editor.

In some cases, two or three books on a similar theme can be reviewed together in a **review essay**. The same submission guidelines apply as for book reviews, although review essays are typically longer than single reviews (they may run to a maximum of 2,500 words, including footnotes and references), and they will be sent out for review to a single anonymous referee. If you have inquiries about book reviews or review essays, please contact the Book Review Editor at hypatia@uw.edu.

In addition to articles, we welcome submissions for our **Musings** section. These should not exceed 3,000 words, including footnotes and references, and unless they are invited contributions, they will be subject to external review.

We also invite proposals for **thematic special issues**, and we periodically publish **thematic clusters and symposia**. Current guidelines for proposing a special issue or cluster/symposium are available on the *Hypatia* editorial office website; follow the link from the Special Issues webpage.

Manuscripts submitted to *Hypatia* should not be under simultaneous consideration by any other journal, nor should they have been published elsewhere. You can, however, post your manuscript online in the form in which it is submitted for review; for details please see the overview of Review Policy and Process on the *Hypatia* editorial office website.

Online Supporting Information

We can now host online “supporting information” in a wide range of electronic formats. This includes graphics, text, links, audio podcasts, video clips – anything you think would be a valuable supplement to an article accepted for publication in *Hypatia*. Consider creating a virtual gallery with illustrations we could not ordinarily include in the print edition of *Hypatia*, or notes and background material that exceeds the 8000 word limit on print articles. Supporting information must be submitted in final form at the same time as your manuscript is uploaded for production.

For deadlines, please contact the Managing Editor: Hypatia@uw.edu

For guidelines for preparing supplementary material, please see Wiley-Blackwell’s Author Services: <http://authorservices.wiley.com/bauthor/suppmat.asp>

REVIEW POLICY AND PRACTICE

For an overview of *Hypatia*’s review policy and practice, including decision categories, as well as current acceptance rates and average time to decision and publication, please see the Review Policy and Practice page on the *Hypatia* editorial website. This overview is also available as a downloadable PDF.

Manuscript Preparation for Articles

- **File Type and Format**

Manuscripts should be submitted as Word files. They should be double-spaced (including quotations, notes, and references), and the right margin should not be justified.

- **Anonymity**

To facilitate our anonymous review process, the author should not be identified in the manuscript or the abstract.

- **Abstract**

Papers should include an abstract of no more than 200 words.

- **Figures**

If a paper includes figures or artwork, authors must submit these files with the final draft.

- **Spelling**

Please use American spellings and punctuation, except when directly quoting a source that has followed British style

- **Headings**

The title of article, headings, and subheadings should have title capitalization

For example

Title:

Strategies for Making Feminist Philosophy Mainstream Philosophy

Heading:

Ontological Interdependence

Also, note that we avoid a heading with the title, "Conclusion." This must be retitled more specifically to reflect what the final section of the paper is about.

- **Commas**

Hypatia uses the serial, or Oxford, comma

For example

"Vulnerability, Ignorance, and Oppression" instead of "Vulnerability, Ignorance and Oppression"

- **Notes**

Notes need not be formatted before review, but they must be formatted before publication in the following way:

For final submission of a manuscript please do not use the "insert endnote/footnote" function in Microsoft Word. Instead, place numerals between arrowheads (e.g. <2>) in the text. List notes in the penultimate section of the paper (just before the references). Any acknowledgments should appear unnumbered, before the first note.

For example

Instead of: " ...erroneous due to an improper standard of rationality.² "

Use:

In text: " ...erroneous due to an improper standard of rationality.<2> "

In notes: " 2. By "standard of rationality," I mean... "

- **References**

References need not be formatted before review, but they must be formatted before publication in the following way.

In text citations:

We use the author/date system of citing references, as described in *The Chicago Manual of Style* (15th ed., University of Chicago Press, 2003). For in-text citations or endnotes, works should be cited as (author year, page number); for example (Card 2003, 65). The page number alone can be used if understood from the context; for example (86). Multiple citations should be in chronological order, and, if in the same year, alphabetical within year; for example (England 2004; Pierce 2005; Pratt 2005; Jiwani and Young 2006).

References:

A list of all works cited should be included after the notes in a section called "References." Works that are not actually cited should not be included in the "References" section. In the reference section, titles of articles and books follow sentence capitalization—only the first word and proper nouns are capitalized. Quotation marks are not needed for articles. Book and journal titles should be italicized. Journal citations should include both volume and issue numbers.

Examples

Books

Calhoun, Cheshire. 2000. *Feminism, the family, and the politics of the closet: Lesbian and gay displacement*. New York: Oxford University Press

Journal Articles

Calhoun, Chesire. 1995. Standing for something. *Journal of Philosophy* 92 (5): 235–61.

Chapter from a book

Roberts, Dorothy E. 1999. Mothers who fail to protect their children: Accounting for private and public responsibility. In *Mother troubles: Rethinking contemporary maternal dilemmas*, ed. Julia E. Hanigsberg and Sara Ruddick. Boston: Beacon.

Two or more authors

Pacala, Stephen, and Robert Socolow. 2004. Stabilization wedges: Solving the climate problem for the next 50 years with current technologies. *Science* 305 (5686): 968–72.

Newspaper Article

Clines, Francis X. 2001. Before and after: Voices in the wind, a new form of grieving evolves over last goodbyes. *The New York Times*, September 16.

Website

National Down Syndrome Society. 2002. About Down Syndrome. <http://www.ndss.org/aboutds/aboutds.html> (accessed January 8, 2002).

Legal Document

Education for All Handicapped Children Act. 1975. U.S. Public Law 94-142, U.S. Code. Vol. 20, sec. 1400 et seq.

Manuscript Preparation for Book Reviews and Musings

Book reviews and musings should not contain abstracts, and book reviews need not be anonymous. Otherwise, these manuscripts should be prepared exactly as articles (see above).