

# INDEPENDENT RESEARCH

## CREDIT AND ENROLLMENT OPTIONS

*Students participating in international practicums, clerkships, or interships should also use this form*

### Independent Research

Independent research is an alternative to studying abroad on a traditional foreign study program or at a foreign university. Students participating in independent research perform research abroad on a project of their own design, under the direction of a UW faculty member. Independent research participants make a contract with a UW faculty member before departure and make all arrangements regarding housing, host country contacts, visas, potential academic affiliation, etc. independently.

### Independent Research Credit Options

Students who will be earning UW credit for independent research performed abroad have two credit options.

- 1) They may register for independent research, practicum or dissertation courses on the MyUW system and pay their normal UW tuition and fees.
- 2) They may complete this packet and concurrently enroll for their quarters of independent research. Students may find it more economical to concurrently enroll.

It is important to note that all students must be full time during their quarters of concurrent enrollment. Undergraduate students must earn a minimum of 12 credits per quarter and graduate students a minimum of 10 credits per quarter. If you will earn less than the above specified credits, you should exercise option 1 when registering for independent research credits.

### Concurrent Enrollment (CE)

Concurrent enrollment allows students to retain their status as a full-time UW student. The benefits of concurrent enrollment include:

- ♦ Financial aid and scholarship eligibility;
- ♦ Graded UW credit for coursework completed abroad;
- ♦ Pre-registration privileges at the UW;
- ♦ Continued deferment of school-related loans;
- ♦ Satisfaction of residency graduation requirements;
- ♦ Eligibility for UW Study Abroad Insurance

Students who wish to concurrently enroll in the UW while participating in an independent research project should complete the checklist located on the right-hand side of this page.

### **INDEPENDENT RESEARCH CONCURRENT ENROLLMENT CHECKLIST**

- Contact UW Department to organize an independent research project.**
- Submit the Intent to Participate form (attached) to the IPE by the suggested deadline.**

<b><u>Study Abroad in:</u></b>	<b><u>Suggested Deadline:</u></b>
--------------------------------	-----------------------------------

Summer/Fall	April 15
Winter	October 15
Spring	January 15

- Complete the Mandatory Pre-Departure Orientation online at <http://ipe.washington.edu>**
- Prepare your Independent Research and Concurrent Enrollment Packet. This consists of the following:**
  - Independent Research Credit Verification form (attached)**
  - Description of Independent Research (attached)**
  - Concurrent Enrollment form including the Health Screening form (<http://www.ipe.washington.edu/forms/CE.pdf>)**
  - Unofficial UW transcript**

**\*\* NOTE: YOU MUST MAKE A COPY OF YOUR CREDIT VERIFICATION FORM IN ORDER TO FACILITATE THE TRANSFER OF CREDITS UPON YOUR RETURN!**

<b><u>Study Abroad in:</u></b>	<b><u>CE Deadline:</u></b>
--------------------------------	----------------------------

Fall	September 1
Winter	December 1
Spring	March 1
Summer	May 1

- Pay the IPE Fee (\$250/quarter, \$375/semester or \$750/academic year) to UW Student Fiscal Services by the deadline listed on your student account.**

## Independent Research Intent to Participate Form

Please submit this form to the IPE by the below-listed deadline if you are planning to concurrently enroll in the UW for participation in an Independent Research project.

<b>Study Abroad in:</b>	<b>Suggested Deadline:</b>
Summer/Fall	April 15
Winter	October 15
Spring	January 15

Please Note: This form is designed to inform the IPE office of your *intent* to participate in an Independent Research project; however, in order to concurrently enroll in the UW while you are abroad, you must complete and submit the rest of the Independent Research Concurrent Enrollment Packet.

**Name:**

**Last**

**First**

**Middle**

**Student Number:**

**Email:**

**Address:**

**Research Project Name:**

**Supervised By (Name of Faculty Member):**

**Country:**

**Research Dates:**

**Location(s):**

(If more than one city, please provide approximate itinerary)

**Name and number of local contact:**

**Corresponding UW Quarters:**

**Signature**

**Date**

## FOREIGN STUDY CREDIT REQUIREMENTS & PRE-APPROVAL OF CREDITS

Dear Student,

In order to concurrently enroll in the UW while performing independent research in an international location, you must show evidence to the IPE that you will be a full-time student while you are abroad.

To do so, you must have UW faculty member(s)/academic advisor(s) pre-approve UW credit for the courses that you will be taking during your independent research project.

The following chart outlines the minimum, maximum and average number of credits that full-time undergraduate students earn while concurrently enrolled for a quarter, a semester or an academic year of study abroad. In order to concurrently enroll during your quarter(s) of participation in an independent research project, you will need to gain departmental pre-approval for (at least) the below-listed minimum using the Independent Research Credit Verification form.

Please note: Students who will be completing independent research credits while participating as full-time students in another UW-affiliated program or exchange (for which they will be concurrently enrolled) need only have their research credits pre-approved on the credit verification form. A maximum of 5 credits of independent research per quarter can be added to the credits earned in a study abroad program.

<b>Undergraduate Students</b>			
	Minimum	Average	Maximum
Quarter	12	15	18
Semester	24	24	25
Academic Year	36	45	50

<b>Graduate Students</b>			
	Minimum	Average	Maximum
Quarter	10	10	15
Semester	20	20	30
Academic Year	30	30	45



## **Description of Independent Research**

*Attach a separate sheet with answers to the following questions*

1. Describe your research project. Include a description of the resources and networks you will access.
2. Describe your research background, including relevant coursework. What prepares you for this experience? (Previous travel, language abilities). Attach a copy of your unofficial UW transcript.
3. Which UW faculty members will be supervising your academic project? How frequently will you be in contact with them? What do you intend to produce (paper/project/documentary film)?
4. List local contact(s) abroad including phone and e-mail.
5. In what cities/regions will you conduct your research? Provide an approximate itinerary.