

**UW Japan Studies**  
Student Grants for Conference and Workshop Travel  
July 1, 2016 – June 30, 2017

UW Japan Studies provides small grants (typically \$500-\$1,000) to support student participation in professional conferences and workshops. Applications are welcomed from current UW students whose coursework demonstrates a focus on Japan in the humanities or social sciences.

Student grants are provided to:

- create and disseminate new knowledge among UW Japan Studies students
- enrich students' educational opportunities
- allow students to enhance their professional contacts beyond the University of Washington
- increase visibility of UW students in Japan Studies

Selection will be based on the following unranked criteria:

- relevance of the project to the applicant's research and professional success
- potential for building intellectual relationships beyond UW campus
- appropriateness of amounts requested
- applicant's coursework and research accomplishments at UW
- availability of other sources of travel support

The following expenses may be included in the proposal:

- conference-related travel, domestic or foreign (airfare, ground transportation)
- lodging
- conference or workshop registration fee

Applications should include:

- a description of the conference to be attended (including link to a descriptive web page) and the nature of the student's participation
- a proposed itinerary and travel budget
- a letter from a UW Japan Studies faculty member endorsing the application
- UW transcript (copy)

Applications should be submitted as far in advance of travel date as possible (at least 45 days) to Martha Walsh, Senior Program Associate, UW Japan Studies (masako@uw.edu). Applications will be reviewed by a faculty committee. All reimbursements made through these grants must comply with University of Washington procedures and will be processed through the business office of the Jackson School of International Studies. Students will be responsible for providing receipts and other documentation related to their travel and conference participation.