

**WORK STUDY PAYROLL SCHEDULE**  
**Autumn 2011**

<u>Pay Period</u>	<u>Due Date</u>	<u>Paycheck Available</u>
Sep 28 - Oct 11	Oct 12	Oct 25
Oct 12 - Oct 27	Oct 28	Nov 10
Oct 28 - Nov 10	Nov 10	Nov 23
Nov 11 - Nov 26	Nov 28	Dec 9
Nov 27 - Dec 11	Dec 12	Dec 23
Dec 12 - Dec 26	Dec 27	Jan 10
Dec 27 - Jan 11	Jan 12	Jan 25

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**Work Study earnings are taxable and students must report them to the IRS for tax purposes. If a student withdraws from the current quarter, FICA (Social Security Taxes) will be deducted and the earnings will no longer be covered by Work Study funds.**

**It is recommended that Work Study students follow the schedule as much as possible. Work Study students should not turn in multiple time sheets at one time. This may result in our inability to pay those hours because a student is no longer eligible, payroll has separated the appointment, or it is too late in the quarter to process them.**

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