

**University of Washington Medical Technology Program
Evaluation Form
2010**

Applicant's name: _____

Applicant should check **one** item below. Also sign and date the form before delivering it to the evaluator.

_____ I hereby waive all rights to inspect and review this evaluation under the Family Educational Rights and Privacy Act of 1974.

_____ I do not waive the above rights to inspect this evaluation. (Applicant may read evaluation)

Applicant signature: _____ Date: _____

Evaluated by: _____ Title: _____

College/Company: _____ Phone: _____

Association to student: _____ Length of time: _____

If you have instructed the applicant, briefly describe course(s):

Evaluation based on:

Daily contact: _____ Frequent observation: _____ Infrequent observation: _____

Directions:

1. The above named applicant is applying for admission to the UW Medical Technology Program (MTP). Please give a frank and careful estimate of this candidate's abilities. Your comments will be used to help us evaluate and select individuals most likely to satisfactorily complete the MTP and succeed in the field of Medical Technology.
2. For each area to be assessed, carefully read each statement and place an (X) in the box that most nearly expresses your judgment of each criterion. Refer to the summary below for an interpretation of the evaluation categories.
3. Comments are requested for each area in which the evaluation is either above or below acceptable. If needed, an additional sheet with comments can be attached or a letter of reference written addressing the items described below.
4. Evaluations must be postmarked by Feb. 15th. Please mail directly to:
University of Washington Medical Technology Program
Box 357110
Seattle, WA 98195-7110

Or return to the applicant in a sealed and signed envelope to be submitted with the application.

5 = Exceptional 4 = Shows much potential 3 = Acceptable 2 = Improvement needed 1 = Unacceptable

N/A = Unable to judge

Communication:

	5	4	3	2	1	N/A
Communicates written ideas effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes legibly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication is organized and direct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Listens actively and clarifies misunderstandings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicates needs and desires in an appropriate and timely manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Application of knowledge:	5	4	3	2	1	N/A
Retains new and complex information and displays comprehension by discussion or questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employs sound deductive reasoning in application of knowledge in new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critically evaluates work and reaches valid conclusions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Organization/Work habits:	5	4	3	2	1	N/A
Recognizes and establishes priorities to meet deadlines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comes prepared to do assigned tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans course of action and completes all tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses time efficiently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintains orderly work area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses and maintains equipment/instruments/supplies properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shows ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pays careful attention to detail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Interest and Motivation:	5	4	3	2	1	N/A
Seeks information and assesses own talents and interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates intellectual curiosity by performing unsolicited work or obtaining additional information from available resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteers to help whenever possible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Maturity:	5	4	3	2	1	N/A
Recognizes and admits to errors and follows through with corrective action	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arrives when expected and begins tasks promptly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows instructions carefully and does not use unacceptable shortcuts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates perseverance by voluntarily repeating work if needed and applying self to problem until resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to extend hours when needs justify	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completes assigned tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rarely has unplanned absences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Adjustments to stressful situations:	5	4	3	2	1	N/A
Remains composed in unanticipated or adverse situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to adjust work patterns or organization in variable situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepts constructive criticism positively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintains friendly relationships with others when under stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Decision making:	5	4	3	2	1	N/A
Recognizes problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Formulates plan of action	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows through to solution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepts consequences of decisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Interpersonal skills:	5	4	3	2	1	N/A
Is a good team worker and demonstrates willingness to compromise when appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Makes suggestions for change in a positive manner through proper channels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Generally supports policies and accepts things that cannot be changed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gives validity to the opinions and rights of others and is sensitive and supportive to the needs of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to organize and lead group activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Manual dexterity:	5	4	3	2	1	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Summary of evaluation: Place an (X) by the statement that most nearly expresses your judgment. Please explain evaluation.

5. _____ Endorse enthusiastically. Exceptional individual. Highest caliber.
4. _____ Endorse with confidence. Shows much potential.
3. _____ Endorse. Acceptable. Should be able to complete the MTP.
2. _____ Endorse with reservation. May have difficulty completing MTP.
1. _____ Not endorsed.

Comments:

Signature: _____ **Date:** _____

I am __ I am not __ familiar with the field of Medical Technology/Clinical Laboratory Sciences.

Mail evaluation directly to: University of Washington Medical Technology Program
Box 357110
Seattle, WA 98195-7110

Or return to the applicant in a sealed and signed envelope to be submitted with application.

UW MTP website: <http://depts.washington.edu/labweb/Education/MedTech/>

Phone: 206-598-2162

Fax: 206-598-6189