

Information for History 113 Sections AB and AD

Joe Roza, Teaching Assistant

Smith 204-E
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Tuesdays, 9:30-10:30, Wednesdays 1:30-2:30, and by appointment
office phone: 685-2108

Additional requirement for these sections: You must come see me outside of class and sections at least once during the quarter. You will not be “grilled,” and you need not have a specific question. The purpose of this requirement is to insure that I get to know all of you so I can teach you better. We do not have to be friends, but I do need to know who you are. If my regular office hours are not convenient for you, make an appointment.

How to find Joe: In addition to my official hours, I am in my office *most* mornings before lecture. I am often also there in the mid-afternoon. If I am in, I am available, no matter how busy I *look*—I observe the same open-door policy as Prof. Scholz. To leave me a message or otherwise contact me, e-mail is best. If you do not have easy access to this medium, leave a message at my office phone number, if nobody is there to answer, the call will ring through to the main History office, Smith 315. You can also leave a note in my mail box in Smith 315.

Talking to Prof. Scholz: please feel free to talk with Prof. Scholz about any questions you have regarding the course or the material we are covering. You need not check with me first.

Grading Policy: I take my responsibility to evaluate your work very seriously. If you feel that I have unfairly graded your work, come to me first. I only ask that you wait a day after I return an assignment to fully consider your grievance. Also bear in mind, though, that I reserve the right to revise a grade up or down upon reconsideration.

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