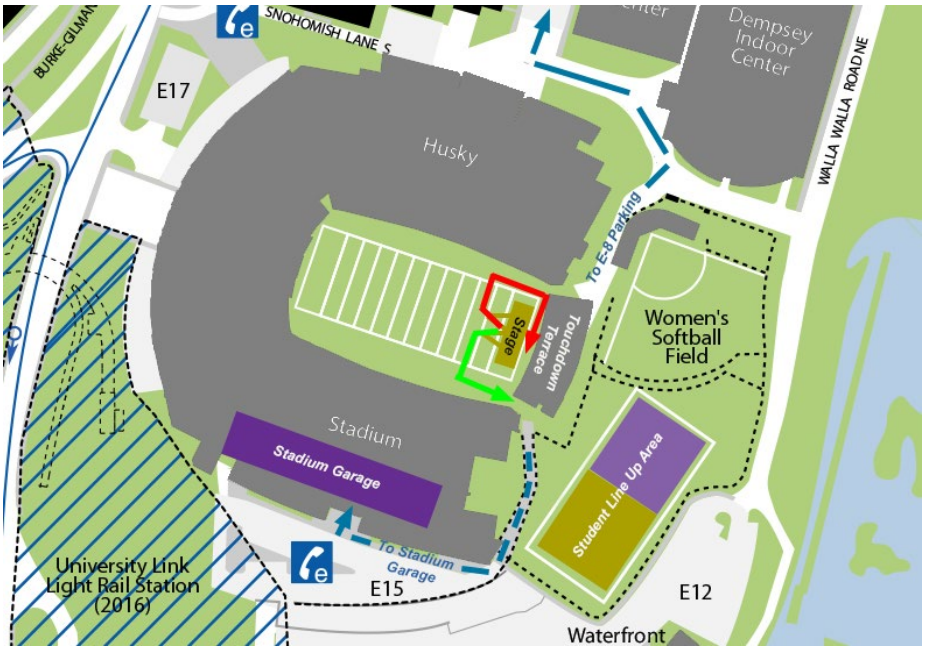


## Assistant Chief Marshal #4

- I. **Check In/Line up:** All marshals are requested to check in at the Touchdown Terrace (TT). (Brunch begins at 11:00 a.m.) Pick up your gold baton at the check-in table when you enter. (After the ceremony, commencement personnel will meet you in TT to take your baton.) After the brunch go to the south lineup area on Outdoor Practice Field, arriving by 12:30. You will assist the Lead Lining Up Marshal on the south (currently MichaelAnn Jundt) and the Faculty Marshals in the assembly of the candidates and the lineup of the academic procession. Refer to the Faculty Lineup Chart SE and Academic Procession SE Chart, available on your basic instructions page on the web. ***Note that Seating Marshals will line up in front of the faculty procession and West End Marshals will line up in back of the faculty procession.***
  
- II. **Procession:** At 1:20 p.m. (just prior to the procession) take position #4 (see diagram, page 3). The Lead Lining Up Marshal (LLUM) will control the entrance of the various groups on the south. Encourage students to remain in their lines. If you notice anything that might require slowing down the entrance of the various groups of candidates, notify the LLUM.  
  
When all the bachelor candidates have entered the stadium, move to a position next to (south of) marshal #7 (see diagram). Once the Deans and President's parties have gone to the stage, the Seating and West End marshals will come up as a group. Fall in behind them and go to your stage seat (via the ***south*** side ramp).
  
- III. **Bachelor March to the Stage:** Go to position F on the stage (see diagram). Direct the students toward the correct ramps as they leave the stage. Bachelor candidates follow both the red and blue lines shown on your diagram. The Chief Marshal and the other Assistant Chief Marshal will split this duty with you during the Bachelor March. The Chief Marshal may also ask you to split this duty during the doctoral march to the stage.
  
- IV. **Recession:** When the last bachelor student has walked, take the south side ramp off the stage (don't use the center ramps) and go to position O (see diagram). Once the ceremony is closed, ask students to remain in their seats until all the stage occupants have left the stage. Follow the last members of the stage party out of the stadium (green line on the Faculty Exit Map). Staff will be waiting in the Touchdown Terrace to take your baton.

## Faculty Exit Map



Procession of students

Procession of students

**Processional, March, and Recessional Positions**

