

East End Marshal - #34

- I. **Check-in:** Please check in at the Touchdown Terrace. (Brunch will run from 11:00 am – 12:30 pm.)
- II. **Procession 1:30 pm.: Stanchioning of all lines begins at the top of the ramp to the field, at the NE corner of Touchdown Terrace.**

At 1:15, go to your position. You will work with your team to channel the students – in approximately equal numbers - into the four stanchioned lines.

The grand marshal arrives first and should be directed into line 3. Direct faculty who follow into the two middle lines (34 & 36 on diagram). Doctoral candidates follow in four lines. Try to ensure equal numbers enter each stanchioned line.

Bachelor candidates follow in 5 groups of about 500 students, each group is led by a gonfaloniere. Again, our goal is to have approximately even numbers of students in each line. Students who want to sit together should be in the same line.

After the candidates have been seated, the Deans Party, then the President's Party, will process to the stage. As soon as the entire President's Party is on stage, walk up the outside ramp to your stage see (see diagram).

- III. **Doctoral and Master's marches to the stage:** You may remain seated on stage during these marches.
- IV. **Bachelor march to the stage (see diagram):** When the bachelor candidates are asked to come forward, go to position "z." From here you will direct students (returning from the stage) forward to the marshals who will seat them in bachelor section #1. Encourage students to stay in their lines and block students who may try to leave their lines and cut across to their seats or go to the stands. When all candidates have returned to their seats, go to position "Y."
- V. **Recessional (see diagram):** At position "Y," encourage students to remain in their seats until the stage party has cleared the center aisle. Students may leave the seating area when the classical music ends and the pop music begins. You may then disperse with the rest of the faculty.

Stanchions begin – top of ramp to field

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Touchdown Terrace

