

## East End Marshal - #39

- I. **Check-in:** Please check in at the Touchdown Terrace. (Brunch will run from 11:00 am – 12:30 pm.)
- II. **Procession 1:30 pm.: Stanchioning of all lines begins at the top of the ramp to the field, at the NE corner of Touchdown Terrace.**

At 1:15, go to your position. You will work with your team to channel the students – in approximately equal numbers - into the four stanchioned lines. Each of you will have counters to count the number of students in your line.

The grand marshal arrives first and should be directed into line 3. Direct faculty who follow into the two middle lines (35 & 37 on diagram).

Doctoral candidates follow in four lines. Try to ensure equal numbers enter each stanchioned line. Repeat this procedure with the master's candidates.

Bachelor candidates follow in 5 groups of about 500 students, each group is led by a gonfaloniere. Again, our goal is to have approximately even numbers of students in each line. Students who want to sit together should be in the same line.

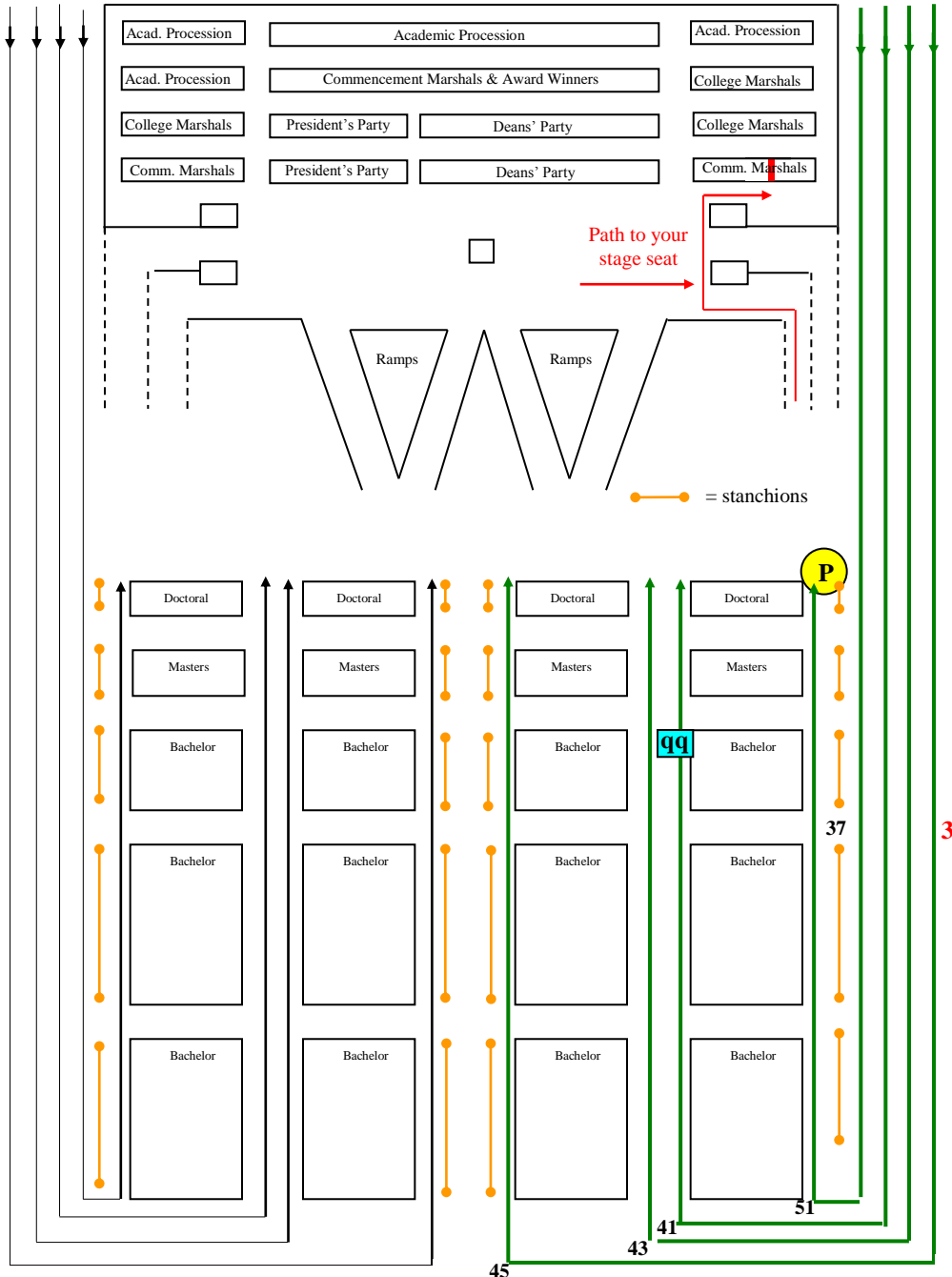
Towards the end you may be instructed to close off the line nearest the seating sections and direct all the candidates to the outer three lines.

After the candidates have been seated, the Deans Party, then the President's Party, will process to the stage. As soon as the entire President's Party is on stage, walk up the outside ramp to your stage see (see diagram).

- III. **Doctoral and Master's marches to the stage:** You may remain seated on stage during these marches.
- IV. **Bachelor march to the stage (see diagram):** When bachelor candidates are asked to come forward, go to position "qq." Beginning here you will work with another marshal reseating candidates as they return from the stage. The first student in each new row (marked in dark green on your diagram) should be wearing a purple and gold button. (Buttons are pinned on these students when they are first seated.) When you see a student wearing such a button, this tells you to begin seating the next row, beginning with this student. As each row is seated you will move back towards the back of the seating section. When all candidates have returned to their seats, go to position "P."
- V. **Recessional (see diagram):** At position "P," encourage students to remain in their seats until the stage party has cleared the center aisle. Students may leave the seating area when the classical music ends and the pop music begins. You may then disperse with the rest of the faculty or exit via the tunnel to the faculty dressing room.

# Touchdown Terrace

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