

You are cordially invited to attend the Department of Genome Sciences 2011 Retreat at Sleeping Lady Retreat Center, Leavenworth, WA, from Wednesday, September 21 – Friday, September 23. The primary purpose of the retreat is to introduce new graduate students to the department and brief them on the types of research conducted in our various labs.

Please note that participation in the retreat is based on a limited number of rooms available at the resort. Since the department will be charged for every reservation made regardless of actual attendance, please consider your RSVP as a binding commitment to attend.

Please respond by hitting reply to this email and answering the questions below, by **Wednesday 8/31/2011**.

****This is a very firm RSVP deadline.****

1. We will need to share rooms to accommodate the number of attendees. Please name 2 or more individuals with whom you are willing to share accommodations. ***** Please note: we will make our best effort to accommodate your request, though please be aware that this may not be possible.*****
2. Are you planning on riding in the vans to and from the retreat? Vans will leave Wednesday morning and return late Friday afternoon. Mileage for using your personal vehicle will not be reimbursed.
3. Dietary Restrictions/Preferences (vegetarian, food allergies, etc.)

Please see the poster guidelines below.

POSTER PRINTING GUIDELINES - Posters can be sent to posters@gs.washington.edu. The requestor's name should be included in the name of the file, and the requestor's contact information should be in the email. Due to the volume of posters required, posters must be submitted no later than Wednesday, September 7 for printing. If you do not get your poster in by the deadline indicated, we cannot guarantee that it will be printed in time for the retreat.

The preferred file formats are PDF, PS, or EPS. Microsoft PowerPoint is also supported but may not print as shown if embedded spreadsheets, QuickTime elements, or other objects are present. The maximum dimensions of a poster cannot exceed 35" x 47".

If you have questions, please call me at 206-221-5374 or email crossc2@uw.edu.

Additional information will be provided in early September.

Thank you!
Carlene Cross
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