

Compliance Learning Portal (CLP) User Guide & FAQs

User Guide

How to register:

Visit <http://uwmedicinecompliance.uw.edu/register/> and fill out the registration form. You will receive a password from WordPress to access the site.

How to log in:

Visit http://uwmedicinecompliance.uw.edu/clp_login/ and enter your username and password.

How to take training:

Once you log in, you will be led to “**My Profile**.” Select the course or curriculum you wish to take in the “**Training Catalog**” on the right. Click on “**Take this Training**” to begin the course.

How to obtain a completion certificate:

Navigate to “**My Profile**.” Click on the icon below and save or print the pdf certificate.



FAQs

What browser should I use?

- Google Chrome
- Internet Explorer 9 or later
- Safari 7 or later

*Make sure your Adobe Flash Player is up to date and enabled. You should also disable ad blockers on your browser.

Can I use a mobile device?

Yes, you can use your smartphone or tablet as long as Apple iOS7 (or later) or Android OS4.1 (or later) is installed on your mobile device. You will also need to install Articulate Storyline Mobile Player.

- The module will be played and downloaded on the Articulate Storyline Mobile Player app.
- Apple users will need to hold down the launch button in order to play the module.

Why is the training module not loading?

- Make sure you are connected to the internet
- Make sure you are using Google Chrome, Internet Explorer 9 (or later) or Safari 7 (or later)
- Make sure you have up-to-date Adobe Flash Player and disabled ad blockers on your browser
- Make sure your mobile device has Apple iOS7 (or later) or Android OS4.1 (or later) and Articulate Mobile Player
- Temporarily lower the security settings on your browser depending on your security settings

How do I change my password?

The new training site is powered by WordPress and it generates a password after your initial registration.

To reset your password, click “**Forgot Your Password**” on the “**Log In**” page:

http://uwmedicinecompliance.uw.edu/clp_login/.

What if I still have questions?

You can contact UW Medicine Compliance at 206.543.3098 or trgcomp@uw.edu.