

## ASE Open Hire Departmental Posting

**ASE Position:** Graduate Research Assistant/Associate, Houselessness Intervention Project

**Department of Oversight:** School of Law

**Date Available:** For 12 months, beginning sometime between the start of Spring and Summer quarters (2022), depending on candidate availability

**Application Deadline:** February 20th, 2022

### **General Duties/Description:**

Homelessness has long been a political, moral, and public health crisis in King County. One of the leading causes of homelessness and poverty is evictions. The UW Mediation Clinic, in partnership with two local non-profits, King County Dispute Resolution Center (KCDRC) and Housing Connector (HC), is designing a one-year pilot program called the Houselessness Intervention Project. This project will use early-intervention and conflict transformation strategies to reduce evictions and increase housing stability for people living in subsidized, low-income housing units or buildings managed by the Seattle Housing Authority (SHA). Our goal is to create a dispute resolution system that is appropriate for those who work or live in these locations and is cost effective. A successful intervention would reduce the time and cost of resolving disputes; increase group morale and productivity; improve or maintain relationships; provide an outlet for underlying emotions; obtain timely and durable outcomes; and minimize future disputes. To design an effective system that will prevent, manage and resolve streams of conflict or disputes, we will: engage stakeholders; ensure user flexibility in choice and sequence of process options; match the design to available resources; train and educate system providers, users and stakeholders; and provide accountability through transparency and evaluation.

Critical to our project is a research team comprised of a lead researcher (professor) and graduate research assistant or associate who will evaluate the impact of this pilot program. We are seeking qualitative and quantitative social science expertise to design and implement the research methodology, informed by an advisory committee established by the three project partners (KCDRC, HC and UW Mediation Clinic). The study seeks to understand if the services provided through the pilot program limit the number of evictions filed, save resources, and help empower tenants. We are looking for social science expertise to structure the study.

We have an outstanding opportunity for a **part-time, .25 FTE Premaster Research Assistant, Predoctoral Research Associate I, or Predoctoral Research Associate II**, to join a research team on behalf of the UW Mediation Clinic – **with the potential for additional time, depending on capacity**. Your role will be to collaborate with the research team to plan, conduct, analyze and report on all research.

Data collection will occur both through qualitative interviews and quantitative records compiled by KCDRC, SHA, and the court system. With consultation from the advisory committee, the research team will determine the data the study should collect, establish study procedures, assist with human subject review, and implement a data collection plan.

We expect that the work of the research assistant/associate will be roughly allocated in the following ways:

### **Methodology and Measurement Tools Development (20%)**

1. Collaborate with program partners and the research lead to develop the quantitative and qualitative methods and tools for measuring outcomes
2. Refine tools and data collection methods in accordance with principles and practices that promote accessibility and relevance to a community that is diverse across ability, class, ethnicity, race, gender, sexuality, faith, language, education, citizenship, relationship to governmental institutions, and more.
3. Plan to ensure participant consent, privacy and safety
4. Prepare and submit human subjects materials for review in a timely manner that will fit with the project timeline

**Data Collection (40%)**

1. Educate and gain consent from study participants
2. Conduct both qualitative and quantitative data collection in accordance with ethical and inclusive practices
3. Train others in accurate, ethical and inclusive data collection, should you need the support of others
4. Develop and utilize cumulative data tools with consistency

**Data Analysis (25%)**

1. Complete descriptive, diagnostic, predictive and/or prescriptive analysis of the data as the study indicates
2. Use appropriate software to analyze raw quantitative data
3. Use approved coding methods to analyze qualitative data

**Reporting (15%)**

1. Depict meaningful representations of conclusions or future hypotheses that can be drawn from the data
2. Develop both a long-form report, and a short-form summary, to share publicly and with participants and stakeholders, and prepare a manuscript that describes the study and its results for publication in a scholarly journal

**Requirements:**

- Must be enrolled in a graduate degree program and plan to be enrolled full-time during the duration of the position, [per the UAW/UW requirements](#). Must be eligible to work in the U.S. as an Academic Student Employee (ASE).
- Bachelor's degree in social science, data science, STEM, or humanities.
- Graduate-level experience with social science research studies, including both quantitative and qualitative methods
- Graduate-level experience collecting, analyzing, and interpreting data from diverse sources
- Experience working with communities that are diverse across many identities, including socio-economic, and using approaches that increase accessibility and equity for people of all identities
- Computer experience, including Word, PowerPoint, and Excel
- Experience with qualitative and quantitative analysis software
- Ability to develop new software skills quickly
- Experience with data entry/management
- Excellent oral, written, and presentation skills.
- Ability to work independently and as part of a team.
- Excellent time management, organizational skills, attention to detail, and problem-solving skills

**Desired:**

- Experience providing support to research projects including data analysis skills (descriptive statistics, scale scoring, group differences, correlations)
- Experience with citation software such as Endnote
- Experience with technical writing

**Credit Load:**

Must be fully enrolled and eligible for an Academic Student Employee position for the duration of the position, [per the UAW/UW requirements](#)

**Start Date/Hours:**

There is some flexibility as to the exact start date (see heading). An average of 10 hours per week (.25 FTE). On occasion, evening or weekend hours may be required in order to interview study participants during times they are available. There is the potential for additional hours, depending on capacity.

**Salary:**

.25 FTE of the non-variable monthly Schedule 2 salary rates (with the potential for additional hours, depending on capacity) per UAW/UW Academic Student Employee union contract: [https://grad.uw.edu/wp-content/uploads/2021-22-TA-RA-SA\\_salary\\_chart.pdf](https://grad.uw.edu/wp-content/uploads/2021-22-TA-RA-SA_salary_chart.pdf)

**Application Closing Date:**

**February 20th, 2022.** Applications will be reviewed, interviews conducted, and hiring will take place throughout the application period. Early applications are encouraged, but all applications submitted by the closing date will be given full consideration. If you are contacted for an interview, it will be conducted online through Zoom.

**Notification Date:**

We will notify all applicants by **March 6th, 2022.** Applicants chosen to be interviewed will be able to sign up for an interview slot upon notification. Students offered a position will have one week from the date of their offer letter to accept or decline the position.

**How to Apply:**

Email [dmlittle@uw.edu](mailto:dmlittle@uw.edu) with your cover letter, resume, and three references, as well as a copy of a social science research report you have been a primary contributor/writer for. Please include "HIP RA position" in the title of your email.

**Application inquiries may be made with:**

Devon Little  
Houseless Intervention Project Fellow  
UW Mediation Clinic, School of Law  
[dmlittle@uw.edu](mailto:dmlittle@uw.edu)

**Notes:**

This job classification is governed by a negotiated labor contract and is subject to union shop provisions. For more information about union shop provisions, visit: <http://www.washington.edu/admin/hr/jobs/apl/union-info.html>

[The University of Washington is an equal opportunity, affirmative action employer.](#) To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or [dso@u.washington.edu](mailto:dso@u.washington.edu).