

1. **SURVEY:** All undergraduate participants: If you have not done so already, please fill out the conference pre-survey at https://iucsr.qualtrics.com/SE/?SID=SV_5dodda1ghkqWLDC Use the ID code (of the form UW##) that was sent to you.
 2. **Schedule.** A tentative schedule is posted on the conference website. There will be a Pizza Social at the Silver Cloud Inn Friday Jan 13 from 7 – 10 pm. You are welcome whether or not you are actually staying at the Silver Cloud, and whether or not you have dinner elsewhere. On Saturday morning, registration opens at 8 am and the first talk is at 9 am. There are talks, panels and meals all day. After dinner, we will adjourn back to the physics building for conversation, board games and/or a movie. Sunday morning talks will start at 8:45 am, and the conference will finish up around 3 pm.
 3. **Location.** Except for Saturday dinner, all activities will be held in and around Room A102 in the Physics Astronomy Building, Auditorium Wing of the University of Washington. The Physics-Astro building is on the northeast corner of 15th Ave NE and NE Pacific Street. A map is linked under “transportation” on the conference web site. There is a large plaza (McDermott Plaza) with what is known locally as the “physics peanut” (the sculpture “Everything that Rises ...” by Martin Puryear); the auditorium will be on your left as you stand on Stevens Way and face the sculpture.
 4. **Housing.** The conference hotel is the Silver Cloud Inn – University at 5036 25th Ave NE, Seattle. There is ample parking. The hotel is a little over a mile from the physics building (uphill walk to physics). We’ll have a shuttle to/from the hotel in the morning/evening, or you can park on campus during the day. On the attached list you will find the nights for which we have reserved you housing, plus your assigned roommate. The rooms should have two queen beds. If there are any changes, please let us know ASAP so we can inform the hotel and add/cancel any missing/extra rooms.
 5. **Parking.** Please use the Central Parking Garage entrance at NE 41st Street on 15th Ave NE. On Saturday morning, if you tell the gate attendant “I have arranged parking under Women in Physics” your parking fee will be charged directly to the conference. Otherwise they will charge you \$10 unless you have a permit. Parking is free after noon on Saturday and all day Sunday.
- Getting to PAB from the Garage:** On Sunday, or if you plan to return to PAB after dinner, go all the way down to level C5 on the west end of the garage (go down the ramp at the entrance, and bear right and then left to go down another ramp to the C5 level). There is another driveway entrance to the garage here. Park on that level, and exit by walking out that entrance. Turn left (east), walk up the hill, and turn right (south) at the stop sign. Walk past two buildings (Architecture and Psychology), and you should soon see the “peanut” and McDermott plaza on your right.

If you will be leaving campus right after dinner Saturday, you should park on level C1, C3 or C5 close to the east end of the garage. The stairwell labeled “Kane Hall” leads to the Walker-Ames room where we will have dinner. Park near there, but exit to the south, through the stairwell labeled “Gerberding Hall.” Take the stairs to the surface, and if you are lucky you will have a wonderful view of Mt. Rainier to the south. Head down the stairs towards the mountain (or towards the fountain/pond, if you can't see the mountain). Turn right (west) just before the fountain, and head west past Chemistry and Chemical Engineering until you reach Stevens Way – you will need to jog to the left to get around the Chem Library Building. The “peanut” and McDermott Plaza will then be across the street.

6. **Getting Here.** Please use the attached list to contact others coming from your area to set up carpools – have fun, save money and help the environment all at the same time! Directions to campus and to the Silver Cloud are linked on the conference website. For those of you coming from the east side of Lake Washington – note that the SR 520 bridge will be closed from 11 pm Friday, Jan 13 through 5 am Monday, Jan 16. The SR520 bridge is also now a no-booth toll bridge – if you drive across it without a GoodToGo pass, they will take a picture of your license plate and mail the car owner a bill.
7. **Food.** Friday: Pizza will be served in the Silver Cloud common room starting at 7 pm. If you are staying locally you are still welcome to join us for pizza and conversation. Saturday/Sunday: Breakfast: If you are staying at the Silver Cloud, please take advantage of their free breakfast. We will have coffee, tea and light refreshments available at registration for those driving in who need a snack before the meeting starts. Lunch on both days will be in Physics/Astronomy, and Saturday dinner will be in the Walker-Ames Room (Kane Hall) in the center of campus. Both lunches and dinner will be buffets that include both vegetarian and non-vegetarian items. There will also be light snack breaks.
8. **Attire.** The conference is “business casual” – i.e. dress slacks or a skirt and a blouse, and not faded jeans or a miniskirt. It is also in Seattle in January, and we'll be walking across campus to dinner, so sensible shoes, water-resistant jacket and/or an umbrella are recommended.
9. **Travel expenses.** Thanks to your home institutions for picking up so much travel support! If you have not yet asked your department chair for travel support, please do so before you leave. There are limited travel funds remaining, so if you have unreimbursed travel expenses, please bring your receipts to the conference and we will try to help out.
10. **Emergency Contact Information:** Prof. Marjorie Olmstead, Department of Physics. Office phone: 206-685-3031. Cell phone: 206-850-5112. The phone number at the Silver Cloud is 206-526-5200.