

## OBSTETRICS & GYNECOLOGY

*University of Washington Medical Center*

Dear Student,

We would like to welcome you to your Obstetrics and Gynecology Basic Clerkship. During this six-week clerkship, you will have the opportunity to apply and increase your knowledge in both clinical and didactic settings. Our faculty members enjoy teaching, especially in a one-on-one basis. We hope you will take advantage of their expertise and learn as much as possible; do not be afraid to ask questions.

A general orientation for all Washington (except Spokane) area students takes place on the first morning of the clerkship at the University of Washington Medical Center. You should review the OB/GYN Basic Clerkship website prior to orientation, as it contains much useful information. Books will be available to rent (\$10.00) after the morning orientation at UWMC.

Complete, up-to-date clerkship and schedule information is available online at:  
[www.obgyn.uwmedicine.org/clerkship](http://www.obgyn.uwmedicine.org/clerkship)

<b>Date to Remember</b>	<b>Time</b>	<b>Activity</b>	<b>Location</b>
1 <sup>st</sup> day of Clerkship	8:30 AM	Orientation & book rental	UW Ob/Gyn, Room BB-667
	Afternoon	Report to sites for further orientation	Seattle-area and Yakima sites
Last day of Clerkship	8:45 AM	Return Books	UWMC ( <i>location announced one week prior, by email</i> )
	9:00 AM	Final written exam Complete Evaluation	
	5:00 PM	Clerkship officially ends	

*If you have any questions, either before or during the clerkship, please do not hesitate to call us.*

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# YAKIMA VALLEY MEMORIAL HOSPITAL

2811 Tieton Drive Yakima, WA 98902

## Medical Staff Policy

Title:

*Policy for Participation of Students with the Medical Staff*

Created by:

*Credentials/MEC*

Creation Date: 4/20/95

The Medical Staff of Yakima Valley Memorial Hospital (YVMH) adopt this policy to allow observational and active participation of Students in the Hospital. Each Student must complete the *Application for Student Rotation*, which must be submitted to Medical Staff Services **at least two weeks prior to the rotation**. The following items are required:

- background verification (pursuant to RCW 43.43.830 and RCW 43.43.838) – to be supplied by the school [Rev. 2/12]
- signed HIPAA confidentiality form
- signed Safety/Orientation form
- passport, state driver's license or current picture hospital ID card to be verified
- current immunization as required by the Communicable Disease Center (CDC) (added 7/07)

Each student is expected to:

- be introduced to patients, hospital personnel and staff physicians by his/her sponsoring Member or Resident Staff Member, and to be accompanied by his/her supervising clinician at all times,
- wear a name badge from the medical school and YVMH (added 8/06) with photo identification, and dates of approved rotation, and
- adhere to all Medical Staff and Hospital Policies.

### **CATEGORIES OF MEDICAL STUDENT PARTICIPATION**

#### **Pre-Clinical Patient Evaluation Experience:**

A member of the Medical Staff may request permission through Medical Staff Services for a Pre-clinical Medical Student (typically in 1<sup>st</sup> or 2<sup>nd</sup> year of training) to perform medical history and physical examinations as a learning experience, under the supervision of the requesting physician or a designated member of the medical staff who has agreed to serve as the supervisor. Patients must give consent to the interview and examination. No part of the pre-clinical student's history or physical may be entered into the medical record or be used in patient management.

#### **Observational Student Experience:**

A member of the Medical Staff may request, in writing, permission through Medical Staff Services for a Student to accompany him/her or a designated Resident in his/her daily work. Observation within restricted areas of the Hospital, e.g., surgery, ICU, CCU, NICU, shall be at the request of the Member or Resident, with approval of the unit charge nurse.

An Observational Student shall not be allowed to have any conversation with the patient about the patient's medical status or care, or have physical contact with the patient. A student shall not be involved in the performance of any procedures and shall not make entries in any patient chart.

Additionally, this category may be utilized for individuals (residents, visiting graduates from a foreign medical school) who wish to observe a Member of the Medical Staff. (added 9/08)

#### **ACTIVE - CLINICAL MEDICAL STUDENT PATIENT MANAGEMENT EXPERIENCE:**

This is a for-credit clinical rotation, typically in the 3<sup>rd</sup> or 4<sup>th</sup> year of training, sponsored by the student's medical school as a formal teaching/learning experience.

**Participation:** An actively participating Student is authorized to:

1. Have unattended contact with the patient for the sole purpose of obtaining a history and performing a physical;
2. Medical Students may write, type in to Soarian, or dictate History and Physical exams and may write or type in to Soarian daily progress notes, and are encouraged to do so as part of their education. However, a medical student note may not stand alone as sufficient documentation for attending physician billing. [revised 9/09]

Medical Students are not licensed physicians, and as such are treated differently under Medicare Conditions of Participation, the rules that govern how physicians are paid. Medicare does not pay for services provided by a student, nor may the teaching physician use the student's documentation for billing purposes, with two small exceptions.

The only documentation the teaching physician may refer to is the review of systems and the past medical, family, and social history elements of the history component within an evaluation and management service.

The attending physician may not countersign a student's H and P or Progress note as the sole documentation of patient contact.

The following statements are **insufficient** to document the attending physician's direction evaluation and management role:

- "Agree with above..."
- "Rounded, reviewed, agree.."
- "Discussed with...Agree..."
- "Seen and agree..."
- "Patient seen and evaluated..."

An acceptable statement appended to a student's note could be:

I have personally interviewed and examined the patient. I concur with the systems review and past, Family and Social history as recorded by ...(Student). Additional pertinent history includes...My physical examination findings are....Pertinent laboratory and imaging results are....The Assessment is..., and the Plan includes....

Orders: Medical students may function as a scribe in writing patient care orders; however these orders may not be acted on until co-signed by a licensed physician.

3. Write chart notes which must be reviewed and counter-signed by the sponsoring Member or Resident Staff member prior to being carried out by the nursing staff;
4. Perform procedures only under the direct supervision of his/her sponsoring Physician Member of the Active Staff or Resident Staff; In surgery, the credentialed surgeon must remain physically present in the operating room and immediately available to intervene (i.e. remain gowned and gloved) in an operative case for the entire duration of a procedure being performed by a Resident, and while a Resident is teaching a medical student [Rev. 2/12]
5. Second assist only at surgery.

Additional requirements for students in **clinical rotations** include:

- a. **Signed hospital clinical affiliation agreement with the school to provide the training.**
- b. **Letter from his/her professional school that the student is in good standing and has:**
  - i. professional liability coverage in the amount required by the Board;
  - ii. complied with the Student Immunization Policy of the program;
  - iii. completed a program on universal precautions insuring the appropriate handling of blood, tissues, and body fluids.
  - iv. Students of foreign medical schools must also have completed instruction in the basic physical examination and have a working knowledge of general ward procedures. Some clinical electives require completion of basic Medicine, Pediatrics, Surgery, Psychiatry, and Obstetrics and Gynecology clerkships. (This requirement is waived for students at U.S. medical schools.)

Items i, ii, iii may be covered by an annual agreement between the hospitals and the school.

## **ACTIVE – DENTAL STUDENTS**

**Participation:** An actively participating Student is authorized to:

1. Have unattended contact with the patient for the sole purpose of obtaining a dental history and performing a dental physical;
2. Dictate histories and physicals in combination with a history and physical examination performed by their sponsoring Member or Resident Staff member with Active Physician Member counter signature;
3. Write chart notes and orders which must be reviewed and counter-signed by the sponsoring Member or Resident Staff member prior to being carried out by the nursing staff;
4. Perform procedures only under the direct supervision of his/her sponsoring Physician Member of the Active Staff or Resident Staff member;
5. Second assist only, at surgery.

## **ACTIVE – NURSE PRACTITIONER (NP)/CERTIFIED NURSE MIDWIFE (CNM)/CERTIFIED REGISTERED NURSE ANESTHETIST (CRNA) or OTHER ADVANCED REGISTERED NURSE PRACTITIONER (ARNP) STUDENTS**

**Participation:** An actively participating Student is authorized to:

1. Have unattended contact with the patient for the sole purpose of obtaining a history and performing a physical;
2. Dictate Histories and physicals in combination with a history and physical examination performed by the sponsoring Member or ARNP with physician counter-signature required;
3. Write chart notes and orders which must be reviewed and counter-signed by the sponsoring Member or ARNP prior to being carried out by the nursing staff;
4. Perform procedures only under the direct supervision of the sponsoring Physician member of the Active Staff or ARNP;
5. Perform post partum examinations only under the direct supervision of the sponsoring Physician Member of the Active Staff or ARNP.

## **ACTIVE – PHYSICIAN ASSISTANT STUDENTS**

**Participation:** An actively participating Student is authorized to:

1. Have unattended contact with the patient for the sole purpose of obtaining a history and performing a physical;
2. Dictate histories and physicals in combination with a history and physical examination performed by their sponsoring Member or PA with physician counter-signature required;
3. Write chart notes and orders which must be reviewed and counter-signed by the sponsoring Member or PA prior to being carried out by the nursing staff;
4. Perform procedures only under the direct supervision of his/her sponsoring Physician Member of the Active Staff or PA;
5. Second assist only, at surgery.

## **ACTIVE – REGISTERED NURSE – FIRST ASSISTANT STUDENTS**

**Participation:** An actively participating Student is authorized to:

1. Perform pre-operative nursing assessment and teaching;
2. Assist surgeon with positioning, draping and prepping of patients;
3. Assist in providing exposure through appropriate use of instruments, suction and sponging;
4. As directed by the surgeon, provide hemostasis by clamping blood vessels, coagulating bleeding points, ligating vessels and by other means;
5. Assist with placing and stabilizing all drains;
6. As directed by the surgeon, assist and perform wound closure under direct supervision of the surgeon, who will remain in the operating room;
7. Assist and perform tissue dissection under the direct supervision of the surgeon who is scrubbed and at the Operating room table;
8. Assist and perform the application of dressings, splints and casts;
9. Assist with transferring a patient from the operating room;
10. Perform removal of drains and packing in the operating room;
11. Record in patient's chart verbal orders given by the surgeon in the operating room to be co-signed within 24 hours.