

Provost Reinvestment Fund Requests - Autumn 2013

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| Amount Requested | Fiscal Year | Permanent or Temporary? | # of Years Needed | Description |
|------------------|-------------|-------------------------|-------------------|---|
| \$25,000.00 | 2015 | Permanent | | <p>Training: Continuing Legal Education.</p> <p>The legal education funding of \$50,000 last biennium was greatly valued by the attorneys and professional staff, and enhanced our ability to keep updated on the many areas of division expertise in support the University.</p> <ul style="list-style-type: none"> o This funding permitted us to send the attorneys to 43 local, regional and national conferences, and training for our support staff. We ask for this continued support. o Our entire Contractual Services budget for FY2014 is \$944 GOF and \$1396 DOF. <p>In order to offer up-to-date, meaningful training to our attorneys and professional staff, we respectfully request permanent funding of \$25,000 per year for 01-4212-03 (03-34). Thank you.</p> |
| \$65,000 | 2015 | Permanent | | <p>Litigation Support Staffing: Paralegal Position.</p> <p>Our 3 paralegals support 15 Assistant Attorneys General on the Healthcare Team, the Employment Team and the General Practice Team.</p> <ul style="list-style-type: none"> o Legal support staffing was reduced four years ago as necessitated by budget reduction. Paralegal support enables our attorneys to work more efficiently. o In specific the Division represents Human Resources and Academic HR in all of its personnel and labor arbitrations, hearings and appeals. o Paralegal functions per se address work is created by incoming lawsuits, subpoenas, affiliation agreements, constituent correspondence, and public records requests. <p>In order to address the increasing need for timely and responsive document-driven process work, we respectfully request permanent funding of \$65,000 which would fund an entry-level paralegal (\$48,000 plus 35.3% benefit load). Thank you.</p> |
| \$2,800 | 2015 | Permanent | | <p>Legal Staff Recruitment and Retention: Legal Secretary II classification at the UW.</p> <p>Two of our three Legal Secretary I staff have been with the UW Division of the AGO for over nine years. Together they have 32 years in government service.</p> <ul style="list-style-type: none"> o Both of them have attained CEGP status in Payscale B4, Range 38; they both had strong annual performance reviews. Although Washington State has a Legal Secretary II definition (Range 41), that job code has not yet been adopted at the UW. o We wish to ask the assistance of Compensation to create a Legal Secretary II position here and promote these experienced employees into that position. <p>We respectfully request permanent funding of \$2760.12 which would fund the reclassifications including a one-step increase in Range 41 (\$1020 each, plus 35.3% benefit load). Thank you.</p> |