***Academic Unit Name: Evans School of Public Policy & Governance***

*Please complete this Word document and the accompanying Excel workbook (both of which were provided to your unit via email), and submit them to the Office of Planning & Budgeting (OPB) on or before* ***Friday, November 18****. Please email your materials to Becka Johnson Poppe.*

1. In the **"Planned Expenditures" tab** of the Excel workbook, please:

   a) Describe what your unit (school, college, or campus) is doing to **pursue excellence within existing resources**;

   b) Describe what your unit is doing to **streamline activities, and pursue additional efficiencies**; and,

   c) Provide information regarding your unit's **projected FTEs and planned expenditures for FY17 and FY18**:

      i) When reporting FTE, please assume that 1.0 FTE faculty is equivalent to a nine-month appointment, and 1.0 FTE staff is equivalent to a twelve-month appointment. If this is problematic for any reason, you may report FTE in different terms, but please clearly state your assumptions.

      ii) Expenditure estimates should be broken down by:
         - *Fund type*: permanent ABB funds (i.e. GOF and DOF, excluding carryover) and, if applicable, funds derived from self-sustaining efforts, grants and contracts, philanthropy, and other sources.
         - *Expenditure type*: salaries and benefits, goods and services, contractual services, travel, and other.

      iii) Please describe any assumptions you are making in your response, such as those related to the availability of state or federal funding or projections based on the first complete month of expenditures in FY17, etc. Also, please explain the "other" category, if you put expenses into that column.

   For guidance, please see the example posted at the FY18 Budget Development webpage.

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Please see worksheet.

2. Using the "**Tuition Recommendations" tab** of the Excel workbook, please provide your **tuition rate recommendations for 2017-18 (FY18) *and* 2018-19 (FY19)**.[1] Please note that units will have an opportunity to revisit their 2018-19 tuition recommendations during the FY19 unit budget process.

   As always, **if your recommendation involves creating a new tuition category,** please be sure to identify the original tuition category, the proposed category and suggested tuition rates for FY18 and/or FY19 (depending on the year the new category would begin). If you plan to move only a subset of your programs into a new category, please identify those programs by major name, pathway, level and type.

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**For each recommended tuition *increase*, please provide the following information in 500 words or fewer (total):**

*Please provide information to justify the increase. This can include information about enrollment plans, peer comparisons, and/or market analyses. Please include information about how the incremental revenue generated will be spent by the school/college/department.*

**MPA – Resident and Non-Resident Tuition Increase:** 5% in FY18* and 5% in FY19
- Necessary to cover cost of anticipated merit increases for faculty and staff, which is increasingly important as our faculty have become highly recruited since our rise in national rankings.
- Necessary to cover costs of recruiting the highest caliber of faculty in a competitive national market.
- Demand among Washington residents remains strong and there are no peers offering the same quality or reputation of program in Washington state.
- The cost of attendance for out-of-state students at the Evans School, ranked 4th nationally by US News and World Report, is 6% lower than the average of its peers ranked in the top 10; it is 4% lower than UC-Berkeley's Goldman School and almost 15% lower than University of Michigan's Ford School.

* We met with students from the Evans Student Organization Budget Committee and support their request to submit a memo to Provost Advisory Committee for Students (PACS) and the Provost seeking resources from Provost Reinvestment Funds to allow for a 3% resident and non-resident tuition increase rather than the 5% proposed above. We offer our estimate of the necessary funds in our PRF request. See attached worksheet.

**Graduate Tier I Tuition Rate:**
- The Evans School is not currently aware of proposed tuition rates for the Graduate Tier I category but would support an increase of up to 3%.

*Please describe whether you expect any substantial enrollment changes (including a change in the resident/nonresident composition) or any changes in the waivers likely to be awarded to your unit's students.*

**MPA Program:**
- Small decrease in number of tuition-based international student enrollments as we reinvigorate our existing fee-based Global MPA program over the next five years – total of 5-10 students per year.
- Enrollments from US domestic and Washington resident students should remain the same.

**PhD in Public Policy and Management:**
- Small increase in incoming cohorts from 4 students to 5 or 6 students per year. We also plan to look more closely at the number of PhD candidates who are on leave or inactive and consider whether requiring their enrollment in dissertation credits to continue with the program would reduce time-to-degree. We believe

[1] Please note rate recommendations for *fee-based* programs are handled through a separate process than tuition-based programs.

this would help us estimate our waiver obligations more accurately and possibly improve time-to-degree outcomes for the program. We anticipate these two changes would lead to an increase in major enrollments over the next 3-4 years from 19 students to 30 students per year.

- We are exploring increasing participation among PhD students in STEM fields in our PhD core curriculum in response to expressed demand from students completing our informal concentration in Public Policy and Management. Completion of the core curriculum and general exam would result in an MS in Public Policy and Management, as it currently does for our own PhD students who decide not to complete their dissertation work. We anticipate 2 students per year will pursue this opportunity with as many as 6 total enrollments annually.

We anticipate an increase in the number of waivers for FY18 and FY19 as PhD enrollments grow through small increases in the size of our cohorts and by requiring enrollment of all our PhD candidates.

*Discuss the impact on student debt load.*

We are acutely aware of the impact the proposed tuition increases may have on student debt load. However, we believe it is acceptable under current circumstances for the following reasons:

- The modest proposed tuition increases are necessary to ensure students continue to have access to world-class faculty and robust, high-quality student services.
- Over 80% of our graduates enter the public and non-profit sectors and are eligible for income-driven loan repayment plans and the Public Service Loan Forgiveness Program. We actively promote these programs to prospective and existing students on our website and host well-attended workshops for our students on how these programs work.
- This year we were able to offer fellowships to 40% of our students and because we made fellowships the centerpiece of our campaign launch event in October and a core element of our overall campaign effort, we anticipate we will be able to increase fellowship support students in the future.
- Our graduating students earn highly competitive salaries giving them a good return on their investment.

*Confirm (**YES**/no) that tuition recommendations were discussed with students.*[2]

Yes.

[2] If the meeting schedules of faculty and student leadership groups present a challenge, please make accommodations to get approval within the necessary timeframe. However, please note that OPB reviews tuition recommendations on a monthly basis. If necessary, you may submit an update to OPB at a later date, after faculty and students have had an opportunity to review.

3. A number of variables (e.g. the outcome of the 2017 legislative session) will heavily influence the availability of funds for FY18 merit increases and unit adjustments. Despite these unknowns, planning for compensation increases has no doubt begun already. **Please describe how your unit plans to deploy existing resources, establish new revenue streams, and/or pursue additional efficiencies to support merit increases and unit adjustments in FY18**. If tuition increases are a critical aspect of your plan, please make sure to contemplate potential new revenue streams or increased efficiencies. *Please respond in 300 words or fewer.*

   A salary and tuition revenue model will be available on the FY18 Budget Development webpage by **Tuesday, November 1**. This model is designed to give you a sense of the magnitude of support that will be required at various salary percentage increases.

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We are planning to use a range of strategies to fulfill our merit increase obligations for FY18 including:

- **Existing resources** – We are reallocating resources from various administrative units in support of merit increases. This includes a 10% cut in planned expenditures across the board to all units except for student services (e.g., we have begun to streamline our communications and external affairs units to reduce overall staff FTE without losing critical functions).
- **New revenue**
  - Modest increases to the MPA tuition rate and to fees associated with our self-sustaining academic programs in FY18 and FY19 will provide immediate resources in support of merit increases.
  - New *sources* of revenue will not likely be realized until at least FY19 and will be phased in over time. These include revenue from a new proposed undergraduate degree program, a revitalized Global MPA program track and a new fee-based Global track within our Executive MPA program.
  - We are also pursuing new endowed professorships as part of our fundraising campaign.

We believe that strategically distributed merit increases will be sufficient in keeping our faculty salaries competitive with our national peers and, therefore, are not currently planning for a unit adjustment in FY18.

4. In-depth conversations about academic personnel needs and policies will occur in other settings throughout the year. However, since such needs and policies are inextricably linked to budgeting, **please provide a high-level overview of your unit's emerging or changing personnel needs.** In your response, please contemplate faculty, including lecturers, *and* staff. *Please answer in 300 words or fewer.*

   At your unit's meeting with the Provost, **please be prepared to discuss** your unit's succession planning activities and adherence to the instructional responsibility policy, the Provost's guidelines for appointment of full-time and part-time lecturers, and faculty compensation policies.

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Our personnel needs will change over the next five years as we begin to implement several new academic programs essential to our mission and the long-term financial stability of the School. We summarize these changes below in Table 1. Over the next five years we anticipate increasing our faculty FTE by 5.5 and our staff FTE by 5. These increases in faculty and staff FTE are necessary investments in our personnel to deliver the existing and new academic programs mentioned in our response to question 3 above. Further, they are necessary to improve our student to faculty ratio which lags behind many of our peers on campus and around the country.

**Table 1. Summary Forecasted Faculty and Staff FTE**

| | FY17 | FY18 | FY19 | FY20 | FY21 |
|---|---|---|---|---|---|
| **Tenure/Tenure Track** | **27** | **27** | **29** | **30** | **30** |
| Full | 14 | 13 | 13 | 12 | 13 |
| Associate | 10 | 9 | 9 | 9 | 9 |
| Assistant | 3 | 5 | 7 | 9 | 8 |
| **Non-Tenure Track** | **6** | **7.5** | **8.5** | **8.5** | **8.5** |
| Senior Lecturer | 2.5 | 4 | 5 | 5 | 5 |
| Part-Time Instructors | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 |
| **Total Faculty FTE** | **33** | **34.5** | **37.5** | **38.5** | **38.5** |

| | | | | | |
|---|---|---|---|---|---|
| **Staff** | **31.5** | **34.5** | **36.5** | **36.5** | **36.5** |
| Professional Staff | 24.5 | 26.5 | 28.5 | 28.5 | 28.5 |
| Classified Staff | 7 | 8 | 8 | 8 | 8 |

5. **Please identify any significant obstacles or challenges** that your unit faces, other than resource constraints. **Please plan to discuss these with the Provost.** If applicable, please summarize any operational risks that, from your perspective, the UW must work to mitigate over time. *Please answer in 300 words or fewer.*

- **Physical Space and Infrastructure** – The Evans School needs modern infrastructure to deliver the best education possible. Many of our needs will be addressed through the renovation project in the coming years, but our immediate needs fall into two main categories:
  - Office space is becoming increasingly challenging as we hire new faculty to meet our future instructional needs. We plan to request that two underutilized classrooms be allocated for office space for senior lecturers and part-time instructors and collaborative team space for graduate students as an immediate solution. Long-term solutions will be addressed through the renovation.
  - Updated classrooms have also emerged as a pressing need. Deferred maintenance is impacting our ability to attract top students and faculty and to use state-of-the-art pedagogical approaches suitable for graduate professional education at our current scale. Investments from generous donors and central administration have helped us transform one of our former event spaces into a dynamic modern 50-person classroom. But our other learning spaces are in need of technology and furniture updates.
- **ABB Policies and Practices** – ABB policies and practices present many challenges for us. Here we focus on the administrative challenges ABB policies and practices present:
  - Tracking waivers, who they are granted to and by which unit is very challenging. We need easily and regularly accessible data on waivers when developing our budget and forecasting for the future. We also need to understand the waivers our students are granted through RA/TAships in other units so we can determine whether systemic imbalances need to be addressed through negotiated agreements as is recommended by the ABB review committee.
  - ABB taxes need improved transparency and justification. In particular, we have no accounting for how the 9% tax withheld for financial aid is distributed and whether units receive back a proportionate amount to support their students. It also appears that new taxes in addition to the 30% tax (e.g., risk premium, technology, HR) are being added without notification or consultation.
  - Supplemental revenue allocations need to be rationalized and predictable. After 8 years of ABB there is no explanation of variances in supplemental allocations. For example, some colleges receive supplements equal to 26% of their base budget and others as much as 40%. Rationalizing discrepancies and making supplements predictable would address questions of equity and transparency, which are essential principles of the ABB system.
- **High Cost of PCE Administration** – PCE administrative costs have become increasingly high for bundled services many of which we do not use. This makes it very difficult to continue to offer innovative programs through PCE.

6. What is your unit doing to promote and engage in **new research and educational collaborations with other UW schools, colleges, and campuses?** *Please answer in 200 words or fewer.*

The Evans School remains highly collaborative through a growing number of partnerships across campus including:

- Offering graduate certificate programs in international development and non-profit management to non-Evans School students,
- Several of our faculty hold leadership positions within and contribute to the West Coast Poverty Center, the Center for Studies in Demography and Ecology, and the Climate Impacts Group, each of which pull faculty from academic units across campus.
- The Minimum Wage study lead by Evans School faculty in collaboration with faculty from the Schools of Social Work and Public Health,
- Working with the eScience Institute to develop an MPA program option in data analytics,
- Faculty participation in several university and college initiatives including Urban@UW, Population Health, and Earth Lab within the College of Environment,
- Developing a joint research project with the Institute for Health Metrics and Evaluation,
- Leading the development of a new interdisciplinary and collaborative Applied Policy Lab, and
- Serving the highest proportion of concurrent graduate students of any other academic unit on the Seattle campus.

7. Please **update the carryover usage plan you submitted as part of last year's budget development process**. To do so, please complete the **"Updated Carryover Usage Plan" tab** of the Excel workbook. Please note:
   - Your worksheet is pre-populated with the carryover usage plan you submitted last year and new estimated carryover totals.[3]
   - Please provide updated numbers under "Updated Plan" (Column F).
   - If you have new line items, please add rows, as needed.
   - For any major updates, please provide a brief description of the change (Column G).

   Please note, although cost allocations for the HR/Payroll Modernization Program won't be available until the new system goes live, units are encouraged to incorporate the original allocations (from the HR/Payroll Cost Allocation plan) into their carryover spending plans. For units that made prepayments, all funds have been held in reserve, and will be applied to your future cost allocations.

   If you would like to describe any items from the worksheet in greater detail, please use the space below. **For additional guidance**, please see the example posted at the FY18 Budget Development webpage.

   If your unit has a **deficit** instead of a carryover, please confirm that you have an updated deficit mitigation plan in place with OPB. If you do not, please explain why.

Please see worksheet.

[3] As a reminder, carryover balances are calculated at the end of each biennium and can only be *estimated* mid-biennium.

8. For FY18, the Provost will be deploying *permanent* Provost Reinvestment Funds (PRF) primarily, if not exclusively, to cover compensation increases. Thus, **units are asked to limit PRF requests to temporary funding needed to address critical compliance and/or high institutional priority needs**.[4]

   If your unit has a PRF request that fits within these strict parameters, please describe it in the **"PRF Request" tab** of the Excel workbook. Please also indicate what resources you are willing to commit as a match for PRF support.

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Please see worksheet.

9. **Please confirm that faculty councils AND student leaders within your unit/campus have been consulted** and given the opportunity to provide input as part of this budget planning exercise.

   To confirm this, please do **one** of the following:
   - Briefly describe who was consulted and when, and provide points of contact for your faculty council and student leadership.
     **OR**
   - Include signed letters from your faculty council chair and student leadership (a scanned PDF is fine) when you submit the rest of your materials.

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Signatures from the following individuals were provided in a separate document:
- Sandra O. Archibald - Dean and Professor
- Peder Digre - Student and Member of the Evans Student Organization Budget Committee
- Marieka Klawitter - Professor and Chair of the Faculty Council

[4] Please refer to the University's Sustainable Academic Business Plan for more information about top institutional goals.

# FY17 & FY18 Planned Expenditures - Academic Units

Please use the fields below to provide information for your school, college or campus.

For guidance, please see the example posted at the FY18 Budget Development webpage: http://opb.washington.edu/fy18-unit-budget-development

*BT = Budget Type OC = Object Code*

***NAME OF AREA:***

*Please describe (in 200 words or fewer) what your unit is doing* ***to pursue excellence within existing resources.***

--Converting Remak Commons into an active learning classroom space using funds raised through donors. This new space allows faculty to use state-of-the-art pedagogical approaches suitable for graduate professional education.

--Revamping the 2nd year of the MPA program with particular focus on reducing the range of options students have to complete their capstone requirement. This will reduce burden on staff and faculty and allow us to focus on the options that most contribute to positive learning outcomes.

--Reallocating faculty lines focusing on hiring faculty whose research or instructional area of expertise focuses on issues of diversity and equity.

--Partnering with Tsinghua University to revitalize the Global MPA program track to further strengthen our pool of international applications and add more global dimensions to our other MPA program tracks.

*Please describe (in 200 words or fewer) what your unit is doing* ***to streamline activities and pursue additional efficiencies.***

--Greater cross-training in Student Services office to improve the speed and quality of the service students receive.

--Reorganizing Communications and External Relations units and reduce staff FTE through planned attrition.

--Investigating whether requiring PhD candidates to enroll in a minimum number of dissertation credits per quarter will improve time-to-degree.

--Cutting planned expenditures and spending endowment reserves in a manner consistent with their purpose.

--Providing central coordination for all administrative surveying activities to reduce survey redundancy and fatigue among students, staff, and faculty and to promote better dissemination and use of resulting data to inform the decision-making.

**FISCAL YEAR 2017**

| Fund Source | FTE | Projected Expenditures (in $) | | | | |
|---|---|---|---|---|---|---|
| | | Salaries & Benefits (OC: 01, 07) | Goods & Services (OC: 03, 05, 06) | Contractual Services (OC: 02) | Travel (OC: 04) | Other (OC: 08-25) |
| GOF/DOF, excluding carryover (BT 01) | 44.78 | $ 6,621,516 | $ 137,073 | $ 35,122 | $ 27,317 | |
| Self-Sustaining Funds (BT 10, 11) | 18.51 | $ 1,800,978 | $ 522,432 | $ 103,435 | $ 175,313 | $ 247,191 |
| Grants & Contracts (BT 05) | 25.09 | $ 2,646,779 | $ 489,922 | $ 545,779 | $ 268,611 | $ 1,181,613 |
| Philanthropy, or Gifts & Discretionary (BT 06) | 3.55 | $ 472,426 | $ 373,219 | $ 59,933 | $ 31,329 | $ 726,006 |
| **Total** | **91.93** | **$ 11,541,700** | **$ 1,522,646** | **$ 744,268** | **$ 502,569** | **$ 2,154,810** |

| FISCAL YEAR 2018 | | | | | | |
|---|---|---|---|---|---|---|
| Fund Source | FTE | Planned Expenditures (in $) | | | | |
| | | Salaries & Benefits (OC: 01, 07) | Goods & Services (OC: 03, 05, 06) | Contractual Services (OC: 02) | Travel (OC: 04) | Other (OC: 08-25) |
| GOF/DOF, excluding carryover (BT 01) | 46.78 | $ 6,995,000 | $ 139,000 | $ 36,000 | $ 28,000 | |
| Self-Sustaining Funds (BT 10, 11) | 19.51 | $ 2,200,000 | $ 571,000 | $ 120,000 | $ 190,000 | $ 284,000 |
| Grants & Contracts (BT 05) | 26.35 | 2,800,000 | 515,000 | 573,000 | 282,000 | 1,241,000 |
| Philanthropy, or Gifts & Discretionary (BT 06) | 4.00 | $ 697,000 | $ 451,000 | $ 85,000 | $ 45,000 | $ 770,000 |
| **Total** | **96.64** | **$ 12,692,000** | **$ 1,676,000** | **$ 814,000** | **$ 545,000** | **$ 2,295,000** |

***Fiscal Year 2017: Based on FY17 All School Budget (all sources but Grants & Contracts) and projections for Grants & Contracts as of end of September 2016.***
***Fiscal Year 2018: Based on Evans School 5-Year Strategic Academic Business Plan (FY2017-2021) and then allocated among the above categories in line with FY17 projections.***

***" Other" includes:***
***Self-Sustaining=primarily, 08-xx (Scholarships and Awards)***
***Grants & Contracts=08-xx (Scholarships and Awards) and 25-xx (Indirect Costs).***
***Gifts & Discretionary=primarily, 08-xx (Scholarships and Awards)***

# Updated Carryover Usage Plan - Academic Units

Please use this template to provide an update on the carryover usage plan you submitted last year.

**INSTRUCTIONS:** Please do not change the numbers under "Previous Plan" (Column D). Instead, please provide updated numbers under "Updated Plan" (Column F). If you have new line items, please add rows, as needed. For any updates, please provide a brief description of the change (Column G). As a reminder, you are not expected or required to have carryover line items for each Expense Category. See the Word template for notes regarding HR/Payroll cost allocations.

For additional guidance, please see the example posted at the FY18 Budget Development webpage: http://opb.washington.edu/fy18-unit-budget-development

| Unit: | Carryover Balance going into FY16: | Est. Carryover going into FY17: |
|---|---|---|
| **Evans School of Public Policy & Governance** | $ 93,165 | $ (173,534) * |

| Expense Categories & Descriptions | Previous Plan DO NOT UPDATE | Updated Plan PLEASE COMPLETE | Explanation of Changes/Updates |
|---|---|---|---|
| **General Reserves/Uncertainty** | | | |
| | | | |
| **Education Initiatives** | | | |
| | | | |
| **Equipment** | | | |
| | | | |
| **Facility/Space Investments** | | | |
| | | | |
| **Faculty Start-Up Expenses**[1] | | | |
| *Professor (1.0) 2 months summer salary; RA support; research account* | | | |
| *Assoc. Professor (1.0) 2 months summer salary; research account* | | | |
| *Asst. Professor (1.0) 4 months summer salary in first 5 years; RA support; research account* | | | |
| *Assoc. Professor (1.0) 2 months summer salary; RA support; research account* | | | |
| *Assoc. Professor (1.0) 4 months summer salary in first 2 years; RA support; research account* | | | |
| | | | |
| **Professional Development** | | | |
| | | | |
| **Recruitment** | | | |
| | | | |
| **Research Initiatives** | | | |
| | | | |
| **Student Aid & Waivers** | | | |
| | | | |
| **Temporary Salaries** | | | |
| | | | |
| **Other** (Please be specific) | | | |
| | | | |
| **TOTAL** | $ 93,165 | $ - | ** |

[1]Amount of faculty start-up expenses remaining is greater than the carryover amount; the precise distribution of carryover dollars among the faculty members noted above has not yet been de

* As a reminder, carryover balances are calculated at the end of each biennium and can only be *estimated* mid-biennium.

** Because carryover balances are estimated and many of these priorities transcend multiple years, we do not expect this total to exactly match your unit's carryover total.

****Our goal for Fiscal Year 2017 is the end the year with no deficit in either GOF or ICR funds. If there are funds remaining, it will be in ICR and they will be very small and set aside for faculty start-up expenses.****

## Provost Reinvestment Fund Request(s)

Please limit Provost Reinvestment Fund (PRF) requests to temporary support for issues of critical compliance and high institutional priority (such as enhancements to the faculty or student experience) and in consultation with faculty, staff and students. Please also indicate what you are willing to commit as a match for PRF support. Repeat the following fields as needed.

**REQUEST #1**

| | | |
|---|---|---|
| **One Sentence Explanation:** | *The Evans School is requesting a total of $659,174 for FY18 & FY19 in temporary funds (FY18 $324,424 and FY19 $334,750) to hire faculty and staff necessary to launch an undergraduate Bachelors of Science in Public Policy and Management.* | |
| **Requested PRF (per year):** | *$ 329,587* | *(see requested breakdown below)* |
| Number of years needed: | *2* | |
| Starting In: | *FY18* | |
| **Unit Match/Contribution:** | The Evans School is planning to cover approximately $989,000 in faculty, TA, reader/grader, staff, facilities and operations expenses in FY18 and FY19. We have also already committed $125,000 in FY17 toward starting the undergraduate program. | |
| **Full Explanation of Request:** | The Evans School has submitted a proposal to start a new undergraduate Bachelor of Science in Public Policy and Management. We believe this supports high institutional priority needs outlined in the university's Sustainable Academic Business Plan. In particular, we believe this will help the university and the school diversify its revenue streams, compete for the best students and faculty, increase overall revenues, and increase access to high-demand educational opportunities. We have already begun offering an introductory course and are prepared to start offering the major's core courses starting in FY18 (a total of 8 courses) and elective courses starting in FY19 (a total of 18 courses). ABB revenue from this program will take time to be realized with SCH revenue being realized starting in FY18 and revenue from degree majors being realized starting in FY21. We anticipate programmatic deficits during this lag in revenue allocation. | |
| **Connection To Other Units:** | The undergraduate program proposal form (Form 1503) asks units to address the extent to which the degree program impacts other units or would be duplicative of other programs at the University. Our statement in this form reads in part, "The proposed program would be unique within the University and offer curricular content and an interdisciplinary approach unlike other programs currently available to undergraduate students," ". . .the proposed program would be the only program on the Seattle campus that explicitly focuses on public policy and the only program on all three campuses that addresses contemporary issues of governance within and across the public, nonprofit, and private sectors," and "...among all the undergraduate academic programs at the UW that focus on the intersection of political science, economics, and sociology, the program we are proposing would be the only one that will lead to a Bachelor of Science rather than a Bachelor of Arts. This is a meaningful distinction that speaks to the proposed programs' strong emphasis on quantitative methods skills and the application of those skills to the scientific practice of public policy." | |
| **FTES and Expenditures** | In the table below, please outline what the TOTAL funds (requested PRF + unit match) would buy. Please add lines as needed. | |

**FY18**

| Job Title | FTE | Total Yearly Cost | Amt covered by unit | Amt covered by PRF | |
|---|---|---|---|---|---|
| Faculty | 1.5 | $185,845 | $0 | $185,845 | 1.5 senior lecturers<br>plus benefits |
| TA and Reader/Grader | 4 | $83,058 | $0 | $83,058 | 2.0 PhD Student TAs<br>2.0 Reader/Graders<br>plus benefits |
| Staff | 2.00 | $155,521 | $100,000 | $55,521 | 1 Student Services Program Manager<br>1 Student Services Program Coordinator<br>plus benefits |
| **Other Expenditures** | | **Total Yearly Cost** | **Amt covered by unit** | **Amt covered by PRF** | |

| | | | | | |
|---|---|---|---|---|---|
| Operations | N/A | $14,260 | $14,260 | $0 | phone, supplies, marketing, etc. |
| Facility | | $95,000 | $95,000 | $0 | furniture, office space configuration, etc. |
| **FY18 TOTAL** | | **$533,684** | **$209,260** | **$324,424** | |
| **FY19** | | | | | |
| **Job Title** | **FTE** | **Total Yearly Cost** | **Amt covered by unit** | **Amt covered by PRF** | |
| Faculty | 3.50 | $638,990 | $304,240 | $334,750 | 2 assistant professors<br>1.5 senior lecturers<br>plus benefits<br>$166,000 for new assistant professor start-up packages |
| TA and Reader/Grader | 8.33 | $173,037 | $173,037 | $0 | 4.165 PhD Student TAs<br>4.165 Reader/Graders<br>plus benefits |
| Staff | 3.00 | $230,603 | $230,603 | $0 | 1 Student Services Program Manager<br>1 Student Services Program Coordinator<br>1 Student Services Adviser<br>plus benefits |
| **Other Expenditures** | | **Total Yearly Cost** | **Amt covered by unit** | **Amt covered by PRF** | |
| Operations | N/A | $22,231 | $22,231 | $0 | phone, supplies, marketing, etc. |
| Facility | | $50,000 | $50,000 | $0 | furniture, office space configuration, etc. |
| **FY19 TOTAL** | | **$1,114,861** | **$780,111** | **$334,750** | |
| **FY18 +FY19 TOTAL** | | **$1,648,545** | **$989,371** | **$659,174** | |

**REQUEST #2**

| | | | | | |
|---|---|---|---|---|---|
| **One Sentence Explanation:** | ***The Evans School is seeking $328,800 in FY18 and FY19 in temporary funds to cover net losses due to concurrency under the ABB revenue distribution model.*** | | | | |
| **Requested PRF (per year):** | | | | | |
| Number of years needed: | *2* | | | | |
| Starting In: | *FY18* | | | | |
| **Unit Match/Contribution:** | *N/A* | | | | |
| **Full Explanation of Request:** | *According to the FY18 Tuition Model provided by The Office of Planning and Budgeting, the Evans School is estimated to suffer a net loss of $328,800 due to concurrency. We are seeking that amount in FY18 and FY19 to facilitate the transition to the new ABB rule set recently approved by the Provost. That new rule set will reduce the negative effects of concurrency on the budgets of highly collaborative academic units by placing a greater emphasis on student credit hours rather than major enrollments. In general, we support students pursuing their academic and professional interests and understand that concurrency is a feature of a highly collaborative academic environment. However, the Evans School attracts a disproportionate number of students who are enrolled in more than one graduate degree program relative to other schools and colleges at the university. We have exercised the extent of available administrative means of controlling costs by directing our student services staff to no longer advertise or guide students toward our formal concurrent degree programs. But students are free to pursue more than one graduate degree without seeking permission or even informing their home academic unit. This has made planning for concurrency very challenging. We anticipate the new rule set, as well as slowly decreasing concurrent enrollments, will reduce most of our losses in the long run.* | | | | |
| **Connection To Other Units:** | *N/A* | | | | |
| **FTES and Expenditures** | *In the table below, please outline what the TOTAL funds (requested PRF + unit match) would buy.  Please add lines as needed.* | | | | |
| | | **Total Yearly Cost** | **Amt covered by unit** | **Amt covered by PRF** | |
| *Estimated Net Losses Due to Concurrency - FY18* | *N/A* | *$328,800* | *$0* | *$328,800* | |
| *Estimated Net Losses Due to Concurrency - FY19* | | *$328,800* | *$0* | *$328,800* | |
| ***TOTAL*** | | | | ***$657,600*** | |