

FY17 & FY18 Planned Expenditures

Please use the fields below to provide information for each functional area of your unit. "Functional area" is most easily described as a level of granularity that reflects your unit's org chart and is reconcilable to your unit's organization code structure. However, if this results in an unwieldy number of "functional areas" for your unit (i.e. more than 7 or 8), please provide a more manageable level of granularity. As a general guideline, we anticipate 3-7 functional areas per unit.

BT = Budget Type OC = Object Code

OPB's Institutional Analysis (IA)

IA is responsible for providing quantitative analyses and predictive models that support UW decisions and planning. IA produces the projections of operating and building fee revenue, financial aid need calculations, and aid allocations that are used in the Regents' budget and ultimately determine unit-level allocations. IA is also responsible for managing and documenting the ABB unit-level tuition allocation model. In addition, IA responds to a wide variety of internal and external requests for information, including national surveys (such as those used for college rankings). Importantly, IA is responsible for submitting required data to state and federal data systems. IA serves a critical role as the subject matter expert for significant areas of institutional data, working with UW-IT and others to transition the UW's various data stores to an integrated, well-defined data warehouse. IA has also been central to the development of UW Profiles and Public Profiles, the UW's first open institutional data dashboard. If funding for IA were reduced, the UW would risk being out of compliance with state and federal laws and reporting requirements. In addition, the robustness and timeliness of analyses and reports for UW leaders and the UW community would be compromised, as would efforts to increase innovation and improve service. That said, IA will be identifying opportunities to reduce salary and benefits expenditures in a strategic manner that is responsive to Provost and campus needs. The salary and benefit expenditures in the table below are based on the assumptions noted beneath the table and should be viewed as a ceiling.

FISCAL YEAR 2017

Fund Source	FTE	Projected Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	8.00	\$ 974,901	\$ 49,348	\$ -	\$ 8,421	\$ -
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 500			
Total	8.00	\$ 974,901	\$ 49,848	\$ -		\$ -

FISCAL YEAR 2018

Fund Source	FTE	Planned Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	8.00	\$ 1,019,633	\$ 49,348	\$ -	\$ 8,421	\$ -
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 500			
Total	8.00	\$ 1,019,633	\$ 49,848	\$ -		\$ -

Assumptions: FTE levels are maintained at the FY17 level, and FY17 permanent funding is continued into FY18. Since the UW's state budget submission requested funding for a 4% compensation increase in FY18, our FY18 calculations includes a 4% merit increase over the FY17 base. FY17 benefit load rates were used for FY17 and FY18 calculations.

OPB's Budget Office

The Budget Office assists the Provost by monitoring and maintaining the University's operating budget and by managing allocations for all GOF/DOF revenue. The office provides budget-related reports to the administration and Regents, and responds to ad-hoc requests for budget and/or expenditure data. It analyzes units' requests for revisions to their budgets and makes recommendations to the Associate Vice Provost regarding approval. The Office also conducts policy analysis and review, and is often consulted as an expert in the financial and budget areas. The office manages and provides critical support to colleges, schools, and administrative organizations in the following content areas: salary merit process, administrative and institutional overhead, fee policy, state budget development, state allotment process, budget to actual spending analyses, indirect cost recovery projections, ABB budgeting, student fee committee work, unit deficit policy management and plan development, Regents' budget planning and production, unit allocations, district energy analysis, and more. Staff have provided critical support for the current HR/Payroll replacement project and will do so for the Finance replacement project as well. If funding for the Budget Office were reduced, it would impact the Office's ability to comply with laws regarding the timely and appropriate drawdown of certain funds. In addition, given the Office's work on deficit-related issues, the in-house database conversion, and HR/P and Finance projects, a reduction in funding could impact compliance with University and state budget policies. At the most basic level, the Budget Office's ability to provide timely reports and analysis to UW leaders, and to take on new critical projects, would be compromised. That said, the Budget Office will be identifying opportunities to reduce salary and benefits expenditures in a strategic manner that is responsive to Provost and campus needs. The salary and benefit expenditures in the table below are based on the assumptions noted beneath the table and should be viewed as a ceiling.

FISCAL YEAR 2017						
Fund Source	FTE	Projected Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	7.00	\$ 916,359	\$ 48,706		\$ 7,368	
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 500			
Total	7.00	\$ 916,359	\$ 49,206	\$ -		\$ -

FISCAL YEAR 2018						
Fund Source	FTE	Planned Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	7.00	\$ 957,935	\$ 48,706		\$ 7,368	
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 500			
Total	7.00	\$ 957,935	\$ 49,206	\$ -		\$ -

Assumptions: FTE levels are maintained at the FY17 level, and FY17 permanent funding is continued into FY18. Since the UW's state budget submission requested funding for a 4% compensation increase in FY18, our FY18 calculations includes a 4% merit increase over the FY17 base. FY17 benefit load rates were used for FY17 and FY18 calculations.

OPB's Associate Vice Provost Office (AVP) and State Operations

The AVP and State Operations group is responsible for maintaining and managing the Provost's budget process. In addition, this office provides the Provost, President and other University decision-makers with budget and policy research needed to inform policy decisions. This office manages the UW's internal and state budget cycles; produces ad-hoc and periodic policy research; tracks and evaluates bills for both state and federal legislative processes; and maintains OPB's website, blog and communication strategy. The AVP's office also conducts the administrative activities and services for OPB, including: scheduling, leave and payroll, travel approval, event planning, etc. The AVP and State Operations group serves a critical role in tracking state budget decisions and ensuring the state considers university needs during the budget decision process. The risk of reducing funding for this office is that the needs of the university would not be well represented to the state legislature and funding from the state could be impacted. More specifically, risks would involve not complying with legal requirements for fiscal notes, state budget requests, and other legislative mandates. There would also be a strained ability to respond to the needs of the Provost, the campus and outside constituents with less robust analyses. That said, this group will be identifying opportunities to reduce salary and benefits expenditures in a strategic manner that is responsive to Provost and campus needs. The salary and benefit expenditures in the table below are based on the assumptions noted beneath the table and should be viewed as a ceiling.

FISCAL YEAR 2017

Fund Source	FTE	Projected Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	4.00	\$ 561,519	\$ 27,832		\$ 4,211	
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 2,000			
Total	4.00	\$ 561,519	\$ 29,832	\$ -		\$ -

FISCAL YEAR 2018

Fund Source	FTE	Planned Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)	4.00	\$ 586,816	\$ 27,832		\$ 4,211	
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)			\$ 2,000			
Total	4.00	\$ 586,816	\$ 29,832	\$ -		\$ -

Assumptions: FTE levels are maintained at the FY17 level, and FY17 permanent funding is continued into FY18. Since the UW's state budget submission requested funding for a 4% compensation increase in FY18, our FY18 calculations includes a 4% merit increase over the FY17 base. FY17 benefit load rates were used for FY17 and FY18 calculations.