

## FY17 & FY18 Planned Expenditures - Academic Units

Please use the fields below to provide information for your school, college or campus.

For guidance, please see the example posted at the FY18 Budget Development webpage: <http://opb.washington.edu/fy18-unit-budget-development>

*BT = Budget Type    OC = Object Code*

<b>NAME OF AREA:</b>						
<i>Please describe (in 200 words or fewer) what your unit is doing to pursue excellence within existing resources.</i>						
<i>Please describe (in 200 words or fewer) what your unit is doing to streamline activities and pursue additional efficiencies.</i>						
FISCAL YEAR 2017						
Fund Source	FTE	Projected Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)						
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)						
<b>Total</b>	<b>0.00</b>	\$ -	\$ -	\$ -	\$ -	\$ -
FISCAL YEAR 2018						
Fund Source	FTE	Planned Expenditures (in \$)				
		Salaries & Benefits (OC: 01, 07)	Goods & Services (OC: 03, 05, 06)	Contractual Services (OC: 02)	Travel (OC: 04)	Other (OC: 08-21)
GOF/DOF, excluding carryover (BT 01)						
Self-Sustaining Funds (BT 10, 11)						
Grants & Contracts (BT 05)						
Philanthropy, or Gifts & Discretionary (BT 06)						
<b>Total</b>	<b>0.00</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Please describe any assumptions you are making in your response, such as those related to the availability of state or federal funding or projections based on the first complete month of expenditures in FY17, etc. Also, please explain the "other" category, if you put expenses into that column.</i>						

## Recommended Tuition Rates for FY18 & FY19

Using the table below, please identify **proposed changes to current tuition rates** in FY18 (2017-18) and FY19 (2018-19).

Please note:

- Units will have an opportunity to revisit their FY19 recommendations during the FY19 unit budget process.
- Updating the "% Change" cell for a tuition category will automatically update the associated tuition rate.
- If you are recommending the creation of a **new tuition category**, or if you plan to move a subset of your programs into a new category, please add rows as necessary and describe those changes in the "FY18 Academic Budget Narrative" Word document. In your description, please include the original tuition category, the proposed category, and a suggested tuition rate for FY18 and FY19.

Unit	Tuition Category		FY17 (Current Rate)	FY18		FY19	
				% Change	Tuition Rate	% Change	Tuition Rate
<b>Seattle Campus</b>							
University-Wide	Undergraduate	Resident	\$9,694		TBD		
		Non-Resident	\$33,732		TBD		
	Graduate Tier I	Resident	\$15,207	0.0%	\$15,207	0.0%	\$15,207
		Non-Resident	\$27,255	0.0%	\$27,255	0.0%	\$27,255
	Graduate Tier II	Resident	\$15,594	0.0%	\$15,594	0.0%	\$15,594
		Non-Resident	\$27,837	0.0%	\$27,837	0.0%	\$27,837
	Graduate Tier III	Resident	\$16,917	0.0%	\$16,917	0.0%	\$16,917
		Non-Resident	\$30,153	0.0%	\$30,153	0.0%	\$30,153
Built Environments, College of	Masters - Construction Mgmt. Landscape Architecture, Urban Design & Planning	Resident	\$15,954	0.0%	\$15,954	0.0%	\$15,954
		Non-Resident	\$28,413	0.0%	\$28,413	0.0%	\$28,413
	Masters - March and MSRE (Real Estate)	Resident	\$16,875	0.0%	\$16,875	0.0%	\$16,875
		Non-Resident	\$35,535	0.0%	\$35,535	0.0%	\$35,535
Dentistry, School of	Dental Professional (DDS) Year 1 <sup>1</sup>	Resident	\$45,816	0.0%	\$45,816	0.0%	\$45,816
		Non-Resident	\$70,644	0.0%	\$70,644	0.0%	\$70,644
	Dental Professional (DDS) Year 2 <sup>1</sup>	Resident	\$45,816	0.0%	\$45,816	0.0%	\$45,816
		Non-Resident	\$70,644	0.0%	\$70,644	0.0%	\$70,644
	Dental Professional (DDS) Year 3 <sup>1</sup>	Resident	\$45,810	0.0%	\$45,810	0.0%	\$45,810
		Non-Resident	\$70,644	0.0%	\$70,644	0.0%	\$70,644
	Dental Professional (DDS) Year 4 <sup>1</sup>	Resident	\$42,348	0.0%	\$42,348	0.0%	\$42,348
		Non-Resident	\$70,644	0.0%	\$70,644	0.0%	\$70,644
	Graduate Dental - Oral Biology	Resident	\$15,336	0.0%	\$15,336	0.0%	\$15,336
		Non-Resident	\$29,616	0.0%	\$29,616	0.0%	\$29,616
	Graduate Dental - Oral Medicine, Pediatric Dentistry, Periodontics, and Prosthodontics	Resident	\$17,031	0.0%	\$17,031	0.0%	\$17,031
		Non-Resident	\$32,277	0.0%	\$32,277	0.0%	\$32,277
	Graduate Dental - Endodontics	Resident	\$18,732	0.0%	\$18,732	0.0%	\$18,732
		Non-Resident	\$32,277	0.0%	\$32,277	0.0%	\$32,277
Graduate Dental - Orthodontics	Resident	\$23,853	0.0%	\$23,853	0.0%	\$23,853	
	Non-Resident	\$32,277	0.0%	\$32,277	0.0%	\$32,277	
Education, College of	Master of Education and Master in Teaching	Resident	\$15,930	0.0%	\$15,930	0.0%	\$15,930
		Non-Resident	\$29,532	0.0%	\$29,532	0.0%	\$29,532
	Doctor of Education and Education PhD	Resident	\$15,930	0.0%	\$15,930	0.0%	\$15,930
		Non-Resident	\$29,532	0.0%	\$29,532	0.0%	\$29,532
Engineering, College of	Master of Chemical Engineering	Resident	\$21,135	0.0%	\$21,135	0.0%	\$21,135
		Non-Resident	\$33,324	0.0%	\$33,324	0.0%	\$33,324
	Masters of Industrial and Systems Engineering	Resident	\$21,135	0.0%	\$21,135	0.0%	\$21,135
		Non-Resident	\$33,324	0.0%	\$33,324	0.0%	\$33,324
	Master of Material Science and Engineering	Resident	\$21,135	0.0%	\$21,135	0.0%	\$21,135
		Non-Resident	\$33,324	0.0%	\$33,324	0.0%	\$33,324
Master of Applied Bioengineering <sup>2</sup>	Resident	\$30,000	0.0%	\$30,000	0.0%	\$30,000	
	Non-Resident	\$36,000	0.0%	\$36,000	0.0%	\$36,000	
Environment, College of the	College of the Environment Graduate Programs	Resident	\$15,594	0.0%	\$15,594	0.0%	\$15,594
		Non-Resident	\$27,837	0.0%	\$27,837	0.0%	\$27,837
	Masters in Earth Space Science: Applied Geosciences	Resident	\$16,764	0.0%	\$16,764	0.0%	\$16,764
		Non-Resident	\$29,925	0.0%	\$29,925	0.0%	\$29,925
Evans School	Master of Public Administration (MPA)	Resident	\$20,409	0.0%	\$20,409	0.0%	\$20,409
		Non-Resident	\$36,633	0.0%	\$36,633	0.0%	\$36,633
Foster School	Master of Business Administration (Incoming) <sup>3</sup>	Resident	\$31,335	0.0%	\$31,335	0.0%	\$31,335
		Non-Resident	\$46,155	0.0%	\$46,155	0.0%	\$46,155
	Master of Business Administration (Continuing) <sup>3</sup>	Resident	\$30,129	0.0%	\$30,129	0.0%	\$30,129
		Non-Resident	\$44,379	0.0%	\$44,379	0.0%	\$44,379

Unit	Tuition Category		FY17 (Current Rate)	FY18		FY19	
				% Change	Tuition Rate	% Change	Tuition Rate
Law, School of	Law (JD) 1L	Resident	\$31,662	0.0%	\$31,662	0.0%	\$31,662
		Non-Resident	\$43,053	0.0%	\$43,053	0.0%	\$43,053
	Law (JD) 2L,3L	Resident	\$30,891	0.0%	\$30,891	0.0%	\$30,891
		Non-Resident	\$42,192	0.0%	\$42,192	0.0%	\$42,192
	Master of Laws (LLM)	Resident	\$21,645	0.0%	\$21,645	0.0%	\$21,645
		Non-Resident	\$36,960	0.0%	\$36,960	0.0%	\$36,960
Law PhD	Resident	\$18,978	0.0%	\$18,978	0.0%	\$18,978	
	Non-Resident	\$36,960	0.0%	\$36,960	0.0%	\$36,960	
Medicine, School of	Medical Professional (MD)	Resident	\$33,669	0.0%	\$33,669	0.0%	\$33,669
		Non-Resident	\$63,123	0.0%	\$63,123	0.0%	\$63,123
Nursing, School of	Nursing Master and Doctor of Nursing Practice	Resident	\$25,461	0.0%	\$25,461	0.0%	\$25,461
		Non-Resident	\$38,934	0.0%	\$38,934	0.0%	\$38,934
Pharmacy, School of	Doctor of Pharmacy	Resident	\$28,518	0.0%	\$28,518	0.0%	\$28,518
		Non-Resident	\$49,215	0.0%	\$49,215	0.0%	\$49,215
	PharmD/MBA dual program with UW Bothell	Resident	\$31,383	0.0%	\$31,383	0.0%	\$31,383
		Non-Resident	\$49,215	0.0%	\$49,215	0.0%	\$49,215
Public Health, School of	Master of Public Health (Incoming)	Resident	\$19,377	0.0%	\$19,377	0.0%	\$19,377
		Non-Resident	\$33,738	0.0%	\$33,738	0.0%	\$33,738
	Master of Public Health ( Continuing)	Resident	\$18,840	0.0%	\$18,840	0.0%	\$18,840
		Non-Resident	\$33,738	0.0%	\$33,738	0.0%	\$33,738
	Public Health Graduate Programs (other than MPH)	Resident	\$17,583	0.0%	\$17,583	0.0%	\$17,583
		Non-Resident	\$30,153	0.0%	\$30,153	0.0%	\$30,153
Public Health Graduate Programs PHD Program	Resident	\$17,583	0.0%	\$17,583	0.0%	\$17,583	
	Non-Resident	\$30,153	0.0%	\$30,153	0.0%	\$30,153	
Social Work, School of	Master of Social Work	Resident	\$17,643	0.0%	\$17,643	0.0%	\$17,643
		Non-Resident	\$30,309	0.0%	\$30,309	0.0%	\$30,309
<b>Bothell Campus</b>							
UW Bothell	Bothell - Nursing	Resident	\$15,594	0.0%	\$15,594	0.0%	\$15,594
		Non-Resident	\$27,837	0.0%	\$27,837	0.0%	\$27,837
	Bothell - MBA Incoming <sup>3</sup>	Resident	\$22,596	0.0%	\$22,596	0.0%	\$22,596
		Non-Resident	\$28,329	0.0%	\$28,329	0.0%	\$28,329
	Bothell - MBA Continuing <sup>3</sup>	Resident	\$22,371	0.0%	\$22,371	0.0%	\$22,371
		Non-Resident	\$28,329	0.0%	\$28,329	0.0%	\$28,329
<b>Tacoma Campus</b>							
UW Tacoma	Tacoma - Nursing	Resident	\$15,594	0.0%	\$15,594	0.0%	\$15,594
		Non-Resident	\$27,837	0.0%	\$27,837	0.0%	\$27,837
	Tacoma - MBA Incoming <sup>3</sup>	Resident	\$20,325	0.0%	\$20,325	0.0%	\$20,325
		Non-Resident	\$33,828	0.0%	\$33,828	0.0%	\$33,828
	Tacoma - MBA Continuing <sup>3</sup>	Resident	\$20,325	0.0%	\$20,325	0.0%	\$20,325
		Non-Resident	\$33,828	0.0%	\$33,828	0.0%	\$33,828

1 DDS programs have a cohort tuition structure (that is, there are different rates for incoming and continuing students). For these programs, it must be understood that the change in tuition is not applied to students but is applied to the rate for a category.

2 Applied Bioengineering is a one year program. The fee listed above is for 4 quarters including summer.

3 These MBA programs also have a cohort tuition structure.

## Updated Carryover Usage Plan - Academic Units

Please use this template to provide an update on the carryover usage plan you submitted last year.

**INSTRUCTIONS:** Please do not change the numbers under "Previous Plan" (Column D). Instead, please provide updated numbers under "Updated Plan" (Column F). If you have new line items, please add rows, as needed. For any updates, please provide a brief description of the change (Column G). As a reminder, you are not expected or required to have carryover line items for each Expense Category. See the Word template for notes regarding HR/Payroll cost allocations.

For additional guidance, please see the example posted at the FY18 Budget Development webpage: <http://opb.washington.edu/fy18-unit-budget-development>

Unit:	Carryover Balance going into FY16:	Est. Carryover going into FY17:	
			*
Expense Categories & Descriptions	Previous Plan DO NOT UPDATE	Updated Plan PLEASE COMPLETE	Explanation of Changes/Updates
<b>General Reserves/Uncertainty</b>			
<b>Education Initiatives</b>			
<b>Equipment</b>			
<b>Facility/Space Investments</b>			
<b>Faculty Start-Up Expenses</b>			
<b>Professional Development</b>			
<b>Recruitment</b>			
<b>Research Initiatives</b>			
<b>Student Aid &amp; Waivers</b>			
<b>Temporary Salaries</b>			
<b>Other (Please be specific)</b>			
<b>TOTAL</b>	\$ -	\$ - **	

\* As a reminder, carryover balances are calculated at the end of each biennium and can only be *estimated* mid-biennium.

\*\* Because carryover balances are estimated and many of these priorities transcend multiple years, we do not expect this total to exactly match your unit's carryover total.

## Estimated GOF & DOF Carryovers Into FY2017

This information is provided for reference only.

Academic Unit	Estimated Carryover FYE2016 GOF	Estimated Carryover FYE2016 DOF	Total Estimated Carryover into FY2017
Arts & Sciences	25,725,878	47,390,112	73,115,990
Built Environments	523,307	101,806	625,113
Dentistry	2,810,938	711,521	3,522,459
Education	1,375,167	4,018,504	5,393,671
Engineering	13,519,154	38,525,679	52,044,833
Environment	10,954,759	18,892,079	29,846,838
Evans School	(142,809)	(30,725)	(173,534)
Foster Business School	3,478,544	1,663,910	5,142,454
Information School	(560,803)	507,309	(53,494)
Law	(400,120)	36,932	(363,188)
Medicine	893,169	51,241,777	52,134,946
Nursing	913,649	1,272,638	2,186,287
Pharmacy	1,467,713	6,572,686	8,040,399
Public Health	(46,070)	7,321,161	7,275,091
Social Work	(728,876)	(736,276)	(1,465,152)
	59,783,600	177,489,113	237,272,713

Administrative Units	Estimated Carryover FYE2016 GOF	Estimated Carryover FYE2016 DOF	Total Estimated Carryover into FY2017
<b>Research &amp; Innovation:</b>			
CoMotion		1,095,457	1,095,457
Health Sciences Administration	1,225,865	2,572,101	3,797,966
Libraries	(3,584,460)	8,042,956	4,458,496
Research	24,881	3,310,375	3,335,256
<b>Institutional Infrastructure:</b>			
Advancement	343,204	13,422	356,626
Attorney General	0	0	0 *
External Affairs	247,495	537,830	785,325
Finance & Facilities	681,498	14,882,384	15,563,882
Human Resources	823,404	1,401,274	2,224,678
Information Technology	(8,998)	0	(8,998) **
Medical Affairs	0	0	0
Medical Centers	0	0	0
Planning & Management	2,095,360	984,244	3,079,604
President	0	0	0 *
Provost	2,034,701	4,461,476	6,496,177
<b>Instructional &amp; Student Support:</b>			
Educational Outreach		(37,768)	(37,768)
Graduate School	1,692,717	(350,111)	1,342,606
Minority Affairs & Diversity	1,018,664	319,952	1,338,616
Student Life	404,411	60,298	464,709
Undergraduate Academic Affairs	870,407	34,942	905,349
	10,227,744	25,618,318	45,197,981
<b>UW Seattle</b>	70,011,344	203,107,431	282,470,694
<b>UW Bothell</b>	6,724,818	15,292,071	22,016,889
<b>UW Tacoma</b>	16,666,850	11,959,804	28,626,654
<b>UW Grand Total</b>	<b>93,403,012</b>	<b>230,359,306</b>	<b>333,114,237</b>

**NOTES:**

Negative figures are a loss

Carryovers are calculated without fixed cost budgets

Adjustments for positive revenue in budgets are part of the calculation

Central budgets are excluded prior to FY2016

Dean/VP Search budgets are excluded (UWB Chancellor Search remains in UWB)

Provisos have been removed

\* President and AG's offices do not receive carryovers.

\*\* UWIT carryover is actually in self-sustaining budgets. Carryover amount provided by UWIT.

## Provost Reinvestment Fund Request(s)

Please limit Provost Reinvestment Fund (PRF) requests to temporary support for issues of critical compliance and high institutional priority (such as enhancements to the faculty or student experience) and in consultation with faculty, staff and students. Please also indicate what you are willing to commit as a match for PRF support. Repeat the following fields as needed.

<b>One Sentence Explanation:</b>	<i>(e.g. 0.5 FTE staff to accommodate new federal requirements for fiscal reporting and more frequent state reporting intervals)</i>				
<b>Requested PRF (per year):</b>	\$	-			
Number of years needed:			<i>(e.g. 2 years)</i>		
Starting In:			<i>(e.g. FY18)</i>		
<b>Unit Match/Contribution:</b>	<i>Please describe what your unit is willing to commit as a match on an annual basis.</i>				
<b>Full Explanation of Request:</b>	<i>Please describe (in 200 words or fewer) what this request would achieve, highlighting the alignment of the request to critical compliance issues or institutional priorities.</i>				
<b>Connection To Other Units:</b>	<i>Please describe (in 200 words or fewer) whether the activities/services supported by this request are: --duplicative of activities/services handled by another unit? --achievable by collaborating or leveraging the activities of another unit?</i>				
<b>FTEs and Expenditures</b>	<i>In the table below, please outline what the TOTAL funds (requested PRF + unit match) would buy. Please add lines as needed.</i>				
<b>Job Title</b>	<b>FTE</b>	<b>Total Yearly Cost</b>	<b>Amt covered by unit</b>	<b>Amt covered by PRF</b>	
<i>(e.g. Compliance Analyst)</i>	<i>(e.g. 0.5)</i>	<i>(e.g. \$40,000)</i>	<i>(e.g. \$20,000)</i>	<i>(e.g. \$20,000)</i>	<i>(e.g. full-time salary of \$60,500, plus 32.4% benefits rate)</i>
<b>Other Expenditures</b>	n/a	<b>Total Yearly Cost</b>	<b>Amt covered by unit</b>	<b>Amt covered by PRF</b>	
<i>(e.g. goods &amp; services)</i>		<i>(e.g. \$10,000)</i>	<i>(e.g. 50%, \$5,000)</i>	<i>(e.g. \$5,000)</i>	

*Please copy and paste more templates below, if needed.*



# UNIVERSITY of WASHINGTON

## OFFICE OF PLANNING & BUDGETING

<b>SPREADSHEET TITLE(s)</b>	FY18 Academic Budget Worksheets & References
<b>Created by</b>	Amy Floit and Lisa McDonald
<b>Contact</b>	<a href="mailto:afloit@uw.edu">afloit@uw.edu</a>
<b>Contact</b>	<a href="mailto:lisamcd@uw.edu">lisamcd@uw.edu</a>
<b>Date created</b>	Wednesday, September 28, 2016
<b>Distributed to</b>	The templates are to be sent to units with the budget material package in October 2016. The data provided by units will be posted on OPB's website.
<b>Purpose</b>	(1) To provide the value of estimated unit carryover funds in GOF and DOF (ICR and LFA) (2) To collect the following from units: (a) Planned expenditures (b) Carryover spending plans (c) Tuition recommendations, and (d) PRF Requests
<b>Timeframe of data</b>	Actual data are from Fiscal Year 2016; responses should contemplate FY17 and FY18.
<b>Source(s)</b>	BO\Carryover\CarryoverDB.accdb
<b>Tables</b>	sec_FI Fiscal Year, sec_FI Budget Index, sec_FI Budget Type Class Groupings, sec_FI Org Dept, sec_FI_Budget_Expenditures and Revenue, sec_FI_Fas_Months_Available
<b>Query</b>	MT Fiscal Year carryover estimate BgtExpRev; UWB-UWT GOF Carryover; UWB-UWT Excess Tuition Carryover; UWB-UWT DOF Carryover
<b>Limitations / exclusions of data</b>	Excluded budgets with fixed cost codes of 2-6 for UW-Seattle Excluded proviso budgets UWS - Excluded all revenue account codes The President's office and the AG's office do not receive carryovers. To calculate the estimated fiscal year carryover, the AIDB tables were used: FI_Budget_Expenditures_Revenue was used in order to get data by account code UWB and UWT are calculated separately from Seattle units because the methodology is different (see below).
<b>Notes or additional information</b>	The estimation of carryovers at the end of the first fiscal year of a biennium is slightly different than that done at the end of the biennium. Provisos and fixed cost budgets (at UWS) have been excluded for this estimate. DOF includes both LFA and ICR budgets.  There should never be any revenue in Seattle unit GOF/DOF budgets. If any revenue is found at the time that the carryovers are calculated, it will impact the value of unit carryovers. When the FYE2016 estimated carryover calculation was completed, Seattle units had no revenue adjustments.  UWB and UWT carryovers require a slightly different calculations. All GOF budgets close to the UW in Seattle fund balance so adjustments need to be made for the campuses. Unspent GOF and excess tuition (Tuition above what was projected and budgeted) will be returned to UWB and UWT and a revenue transfer in the same amounts done to record the incremental increase. On the DOF side, although DOF budgets close to the campus' fund balance budget, they have similar revenue budgets to Seattle's central unit and need to be included in the balance. If revenue collected varies from that which was budgeted, there will be an impact to the fund balance for UWB and UWT. All negative figures are deficits.