

Institution: University of Washington-Seattle Campus (236948)
User ID: 88G2561

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's faculty and staff.

Recent changes

- New occupational categories replaced the primary function/occupational activity categories previously used in the IPEDS HR survey. The change was required to align the IPEDS HR categories with the 2010 Standard Occupational Classification (SOC) System. For additional information on the IPEDS HR survey and how it relates to the 2010 SOC system, refer to the section of the IPEDS HR instructions called, "Reporting Staff by Occupational Category."
- A few other changes were made to the IPEDS HR survey that is applicable to degree-granting institutions. These changes can be found in the section of the IPEDS HR instructions called, "Changes in Reporting."
- Survey became part of the IPEDS Spring data collection.

Resources:

- The NEW IPEDS HR/SOC Information Center can be found at the following website: <http://nces.ed.gov/ipeds/resource/soc.asp>. (The new center includes, but is not limited to the following links: New (2012-13) IPEDS Occupational Categories and 2010 SOC crosswalk; 2012-13 IPEDS HR survey material; Standard Occupational Classification (SOC) System material; IPEDS HR/SOC Browse Tool; and Web Tutorials.)
- To download the survey materials for this component: [Survey Materials](#)

Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

You must enter data on each displayed screen. If a screen is not applicable, you must enter at least one zero in a field on the screen.

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes No

Does your institution have 15 or more full-time staff?

Yes No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, the full-time instructional staff screens of **Part G** are **NOT** applicable to your institution and you will **NOT** be required to report data for the full-time instructional staff screens of **Part G**. However, Part G will still be required for reporting data for full-time non-instructional staff.

- | | | |
|-------------------------------------|---------------------------|---|
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Are ALL of the instructional staff military personnel? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff contribute their services (e.g., members of a religious order)? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff teach pre-clinical or clinical medicine? |

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

Do you wish to report data by gender AND race/ethnicity this year?

If you answer **No**, screens to report data by employment status (full-time and part-time) and occupational category will be displayed.

If you answer **Yes**, screens to report data by employment status (full-time and part-time), occupational category, and gender AND race/ethnicity will be displayed and you must complete all applicable screens.

- No, I will not report data by gender and race/ethnicity this year
- Yes, I will report data by gender and race/ethnicity this year

You may use the space below to provide context for the data you've reported above.

Human Resources Screening Questions

Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2012 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2012? (Exclude persons who have returned from sabbatical leave OR full-time Postsecondary Staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Part A - Full-time instructional staff by Rank and Tenure status

Number of full-time instructional staff by academic rank and tenure status

As of November 1, 2012

	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
<u>Tenured</u>	698	363					1,061
<u>On Tenure Track</u>			236				236
<u>Not on Tenure Track</u>							
<u>Multi-year contract</u>	251	232	381	201	36	2	1,103
<u>Annual contract</u>	176	127	96	53	229		681
<u>Less-than-annual contract</u>					102	130	232
<u>Without Faculty status</u>							0
Total	1,125	722	713	254	367	132	3,313

Part A - Full-time instructional staff

**Number of full-time instructional staff
by tenure status, medical school status, and function**

As of November 1, 2012

	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Non-medical and function	939	209	165	407	118	0	1,838
Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service	939	209	165	407	118		1,838
Medical and function	122	27	938	274	114	0	1,475
Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service	122	27	938	274	114		1,475
Total carried forward from previous screens	1,061	236	1,103	681	232	0	3,313

Postsecondary Teachers - Research			102	9		1,104	
Postsecondary Teachers - Public Service							0
Archivists, Curators, and Museum Technicians							0
Librarians							0
Library Technicians							0
Other Teachers and Instructional Support Staff						27	27
Management Occupations						92	92
Business and Financial Operations Occupations						537	537
Computer, Engineering, and Science Occupations						168	168
Community Service, Legal, Arts, and Media Occupations						42	42
Healthcare Practitioners and Technical Occupations						1,939	1,939

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by medical school status and occupational category**

As of November 1, 2012

Occupational category	Non-Medical	Medical	Total
<u>Service Occupations</u>	678	56	734
<u>Sales and Related Occupations</u>	4		4
<u>Office and Administrative Support Occupations</u>	850	391	1,241
<u>Natural Resources, Construction, and Maintenance Occupations</u>	310	1	311
<u>Production, Transportation, and Material Moving Occupations</u>	117	7	124

Part G - Salary Worksheet

Number of full-time, non-medical, instructional staff for calculation of total number of months

As of November 1, 2012

Gender and academic rank	9-Month Contract or Employment agreement	10-Month Contract or Employment agreement	11-Month Contract or Employment agreement	12-Month Contract or Employment agreement	Total employees for Salary reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance
Men								
Professors	390	35	14	82	521	4,998		
Associate professors	166	10	4	43	223	2,154		
Assistant professors	130	2	1	32	165	1,585		
Instructors	2			18	20	234		
Lecturers	91	7	2	29	129	1,259		
No academic rank	1			3	4	45		
Total men	780	54	21	207	1,062	10,275		
Women								
Professors	147	11	5	23	186	1,764		
Associate professors	171	15	1	20	207	1,940		
Assistant professors	97	5		47	149	1,487		
Instructors	7	1		19	27	301		
Lecturers	135	7	1	42	185	1,800		
No academic rank	6			11	17	186		
Total women	563	39	7	162	771	7,478		
Total (men + women)	1,343	93	28	369	1,833	17,753	1,838	5

Part G - Salary outlays for full-time instructional staff

**Salary outlays for full-time, non-medical, instructional staff
by gender and academic rank**

As of November 1, 2012




Gender and academic rank	Headcount (from Part G, screen 1) OR Total employees for Salary reporting	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted average Salaries per month
Men				
Professors	521	4,998	65,598,931	13,125
Associate professors	223	2,154	21,694,223	10,072
Assistant professors	165	1,585	14,604,703	9,214
Instructors	20	234	1,491,588	6,374
Lecturers	129	1,259	8,116,821	6,447
No academic rank	4	45	227,340	5,052
Total men	1,062	10,275	111,733,606	10,874
Women				
Professors	186	1,764	21,264,912	12,055
Associate professors	207	1,940	18,130,657	9,346
Assistant professors	149	1,487	12,673,826	8,523
Instructors	27	301	1,993,450	6,623
Lecturers	185	1,800	10,459,749	5,811
No academic rank	17	186	1,080,486	5,809
Total women	771	7,478	65,603,080	8,773
Total (men + women)	1,833	17,753	177,336,686	9,989

Part G - Salary outlays for full-time non-instructional staff

Salary outlays for full-time, non-medical, non-instructional staff

by occupational category

As of November 1, 2012

Occupational category	 Number of full-time staff	 Total salary outlays
<u>Postsecondary Teachers - Research</u>	1,067	71,372,172
<u>Postsecondary Teachers - Public Service</u>	0	
<u>Library and Instructional Support Occupations</u>	481	26,872,361
<u>Management Occupations</u>	654	 75,211,205
<u>Business and Financial Operations Occupations</u>	1,492	95,447,094
<u>Computer, Engineering, and Science Occupations</u>	798	61,082,510
<u>Community Service, Legal, Arts, and Media Occupations</u>	562	33,343,609
<u>Healthcare Practitioners and Technical Occupations</u>	177	8,785,116
<u>Service Occupations</u>	678	22,138,332
<u>Sales and Related Occupations</u>	4	120,732
<u>Office and Administrative Support Occupations</u>	850	37,219,400
<u>Natural Resources, Construction, and Maintenance Occupations</u>	310	16,761,984
<u>Production, Transportation, and Material Moving Occupations</u>	117	5,635,608

Part E - Part-time staff

**Number of part-time staff
by tenure status, medical school status and occupational category**

As of November 1, 2012

Medical school status and occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Non-Medical							
Postsecondary Teachers	138	9	215	200	326	263	1,151
Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service	138	9	112	196	326		781
Research			103	4		263	370
Public Service							0
Archivists, Curators, and Museum Technicians						12	12
Librarians						35	35
Library Technicians						20	20
Other Teachers and Instructional Support Staff						61	61
Management Occupations						41	41
Business and Financial Operations Occupations						163	163
Computer, Engineering, and Science Occupations						75	75
Community Service, Legal, Arts, and Media Occupations						98	98
Healthcare Practitioners and Technical Occupations						43	43
Medical							
Postsecondary Teachers	41	2	332	168	62	251	856
Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0

Combined credit/not-for-credit							0
Instruction/research/public service	41	2	291	161	62		557
Research			41	7		251	299
Public Service							0
Archivists, Curators, and Museum Technicians							0
Librarians							0
Library Technicians							0
Other Teachers and Instructional Support Staff						11	11
Management Occupations						10	10
Business and Financial Operations Occupations						45	45
Computer, Engineering, and Science Occupations						21	21
Community Service, Legal, Arts, and Media Occupations						13	13
Healthcare Practitioners and Technical Occupations						102	102

Part E - Part-time staff

**Number of part-time staff
by medical school status and occupational category**

As of November 1, 2012

Occupational category	Non-Medical	Medical	Total
<u>Service Occupations</u>	34	6	40
<u>Sales and Related Occupations</u>	2		2
<u>Office and Administrative Support Occupations</u>	173	78	251
<u>Natural Resources, Construction, and Maintenance Occupations</u>	6		6
<u>Production, Transportation, and Material Moving Occupations</u>	30	6	36
<u>Graduate Assistants</u>	3,066	255	3,321
<u>Teaching</u>	1,428	11	1,439
<u>Research</u>	1,510	244	1,754
<u>Management</u>			
<u>Business and Financial Operations</u>			
<u>Computer, Engineering, and Science</u>			
<u>Community Service, Legal, Arts, and Media</u>	128		128
<u>Library and Instructional Support</u>			
<u>Healthcare Practitioners and Technical</u>			

Community Service, Legal, Arts, and Media		
Library and Instructional Support		
Healthcare Practitioners and Technical		
Total		5,010

Part F - Part-time summary medical

**Summary of part-time, medical school, staff
by tenure status and occupational category**

As of November 1, 2012

Occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Postsecondary Teachers	41	2	332	168	62	251	856
Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service	41	2	291	161	62		557
Research			41	7		251	299
Public Service							0
Archivists, Curators, and Museum Technicians							0
Librarians							0
Library Technicians							0
Other Teachers and Instructional Support Staff						11	11
Management Occupations						10	10
Business and Financial Operations Occupations						45	45
Computer, Engineering, and Science Occupations						21	21
Community Service, Legal, Arts, and Media Occupations						13	13
Healthcare Practitioners and Technical Occupations						102	102
Service Occupations							6
Sales and Related Occupations							
Office and Administrative Support Occupations							78
Natural Resources, Construction, and Maintenance Occupations							
Production, Transportation, and Material Moving Occupations							6
Graduate Assistants							255
Teaching							11
Research							244
Management							
Business and Financial Operations							
Computer, Engineering, and Science							

Community Service, Legal, Arts, and Media		
Library and Instructional Support		
Healthcare Practitioners and Technical		
Total		1,403

Natural Resources, Construction, and Maintenance Occupations		
Production, Transportation, and Material Moving Occupations		4

Institution: University of Washington-Seattle Campus (236948)

User ID: 88G2561

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

It's difficult for us to differentiate faculty by appointment (< year, multi-year, etc.). We also can't readily distinguish those who instruct non-credit from credit courses. We are still working on cleaning up our SOC coding.

Institution: University of Washington-Seattle Campus (236948)

User ID: 88G2561

Prepared by

This survey component was prepared by:

Keyholder SFA Contact HR Contact Finance Contact Other

Name:

Email:

How long did it take to prepare this survey component? hours minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

Human Resources Component Summary
(Applicable to Degree-granting institutions and Related Administrative Offices)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2013.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

**Number of staff by employment status and occupational category:
Fall 2012**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	14,978	3,092	16,009
Postsecondary Teachers	5,595	2,007	6,264
Instructional Staff	3,313	1,338	3,759
Instruction	0	0	0
Exclusively credit	0	0	0
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	3,313	1,338	3,759
Research	2,282	669	2,505
Public Service	0	0	0
Library and Instructional Support Occupations	508	139	554
Librarians, Curators, and Archivists	237	67	259
Archivists, Curators, and Museum Technicians	15	12	19
Librarians	177	35	189
Library Technicians	45	20	52
Other Teachers and Instructional Support Staff	271	72	295
Management Occupations	746	51	763
Business and Financial Operations Occupations	2,029	208	2,098
Computer, Engineering, and Science Occupations	966	96	998
Community Service, Legal, Arts, and Media Occupations	604	111	641
Healthcare Practitioners and Technical Occupations	2,116	145	2,164

**Number of staff by employment status and occupational category:
Fall 2012**

Service Occupations	734	40	747
Sales and Related Occupations	4	2	5
Office and Administrative Support Occupations	1,241	251	1,325
Natural Resources, Construction, and Maintenance Occupations	311	6	313
Production, Transportation, and Material Moving Occupations	124	36	136

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2012-13**

Academic rank	Full-time instructional staff				Total employees for Salary reporting	Total Number of Months	Salary Outlays	Weighted average Salaries per month
	9-month contracts	10-month contracts	11-month contracts	12-month contracts				
All Ranks	1,343	93	28	369	1,833	17,753	\$177,336,686	\$9,989
Professor	537	46	19	105	707	6,762	\$86,863,843	\$12,846
Associate professor	337	25	5	63	430	4,094	\$39,824,880	\$9,728
Assistant professor	227	7	1	79	314	3,072	\$27,278,529	\$8,880
Instructor	9	1		37	47	535	\$3,485,038	\$6,514
Lecturer	226	14	3	71	314	3,059	\$18,576,570	\$6,073
No academic rank	7			14	21	231	\$1,307,826	\$5,662

NOTE: The above data are based on the Salary outlays part of the IPEDS HR component. The Weighted average salaries per month of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank [reported on the Part G, Salary outlays screen] then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank [calculated from data reported on the Part G, Salary Worksheet screen]. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The weighted average salaries per month may be included in the DFR.

Human Resources

University of Washington-Seattle Campus (236948)

Source	Description	Severity	Resolved	Options
Screen: Salaries for non-instructional staff				
Perform Edits	The amount entered in Part G for Total salary outlays for Management Occupations (\$75,211,205) is outside the expected range of between \$20,928,000 and \$71,940,000 based on an estimated average salary of between \$32,000 and \$110,000 per individual for this category. Please fix your data or enter an explanation for this difference. (Error #1371)	Explanation	Yes	
Reason:	We've coded only people in the highest levels in this category. Lower level managers have been coded according to their functional areas. This accounts for the seemingly high salaries.			
Related Screens:	Salaries for non-instructional staff			