

Institution: University of Washington-Tacoma Campus (377564) **User ID:** 88G2561

Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2016 and June 30, 2017. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2016 and June 30, 2017.

Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
"Is this program offered as a distance education program?"
 - The following two screens, which collect data specifically on students were added to this component, beginning in the 2012-13 survey year:
 - **"All Completers"** - Collects the number of students who earned an award between July 1, 2016 and June 30, 2017 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
 - **"Completers by Level"** - Collects the number of students who earned an award between July 1, 2016 and June 30, 2017 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.
 - The definition for Post-baccalaureate Certificate has changed slightly for the 2014-15 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**
- NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-baccalaureate undergraduate programs, and students in these programs are undergraduate students.**

General Information

CIP Codes:

The [CIP 2010 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The [Resources Page](#) of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

The prior year revision system can be accessed using the following link: [Prior Year Revision System](#)

Completions: total by first major

99.0000 Summary Grand Totals	Award Level	Nonresident alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	PY Total
Bachelor's degree	5											
Men		56	58	4	111	41	4	278	45	22	619	603
Women		42	86	5	116	51	12	329	56	20	717	719
Total		98	144	9	227	92	16	607	101	42	1336	1322
Master's degree	7											
Men		40	9	0	18	11	0	57	9	1	145	100
Women		39	11	1	27	15	0	83	14	6	196	164
Total		79	20	1	45	26	0	140	23	7	341	264
Doctor's degree - research / scholarship	17											
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Doctor's degree - Other	19											
Men		0	0	0	0	0	0	0	0	0	0	4
Women		0	1	0	1	0	0	2	0	0	4	21
Total		0	1	0	1	0	0	2	0	0	4	25

Grand Total Men		96	67	4	129	52	4	335	54	23	764	707
Grand Total Women		81	98	6	144	66	12	414	70	26	917	904
Grand Total		177	165	10	273	118	16	749	124	49	1681	1611

PY Grand Total Men		56	44	5	108	46	3	358	46	41		707
PY Grand Total Women		55	99	10	105	55	13	432	91	44		904
PY Grand Total		111	143	15	213	101	16	790	137	85		1611

Completions: total by second major

99.0000 Summary Grand Totals	Award Level	Nonresident alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	PY Total
Bachelor's degree	5											
Men		0	2	0	5	0	1	5	0	0	13	29
Women		1	5	0	4	1	0	7	2	2	22	25
Total		1	7	0	9	1	1	12	2	2	35	54
Master's degree	7											
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Doctor's degree - research / scholarship	17											
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Doctor's degree - Other	19											
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0

Grand Total Men		0	2	0	5	0	1	5	0	0	13	29
Grand Total Women		1	5	0	4	1	0	7	2	2	22	25
Grand Total		1	7	0	9	1	1	12	2	2	35	54

PY Grand Total Men		2	0	0	3	2	0	17	3	2		29
PY Grand Total Women		1	2	0	3	3	1	12	0	3		25
PY Grand Total		3	2	0	6	5	1	29	3	5		54

All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2016 and June 30, 2017. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	96	96	81	81	177
<u>Hispanic/Latino</u>	67	67	98	98	165
<u>American Indian or Alaska Native</u>	4	4	6	6	10
<u>Asian</u>	129	129	144	144	273
<u>Black or African American</u>	51	52	66	66	117
<u>Native Hawaiian or Other Pacific Islander</u>	4	4	12	12	16
<u>White</u>	334	335	412	414	746
<u>Two or more races</u>	53	54	69	70	122
<u>Race and ethnicity unknown</u>	23	23	26	26	49
TOTAL	761	764	914	917	1,675
PY TOTAL	703		900		1,603

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Bachelor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2016 and June 30, 2017. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	616	619
Women	714	717
TOTAL	1,330	1,336
PY TOTAL	1,314	
By Race/Ethnicity		
Nonresident alien	98	98
Hispanic/Latino	144	144
American Indian or Alaska Native	9	9
Asian	227	227
Black or African American	91	92
Native Hawaiian or Other Pacific Islander	16	16
White	604	607
Two or more races	99	101
Race and ethnicity unknown	42	42
TOTAL	1,330	1,336
By Age		
Under 18	0	
18-24	714	
25-39	540	
40 and Above	76	
Age Unknown	0	
TOTAL	1,330	1,336

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Master's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2016 and June 30, 2017. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	145	145
Women	196	196
TOTAL	341	341
PY TOTAL	264	
By Race/Ethnicity		
Nonresident alien	79	79
Hispanic/Latino	20	20
American Indian or Alaska Native	1	1
Asian	45	45
Black or African American	26	26
Native Hawaiian or Other Pacific Islander	0	0
White	140	140
Two or more races	23	23
Race and ethnicity unknown	7	7
TOTAL	341	341
By Age		
Under 18	0	
18-24	52	
25-39	215	
40 and Above	74	
Age Unknown	0	
TOTAL	341	341

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Doctor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2016 and June 30, 2017. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	0	0
Women	4	4
TOTAL	4	4
PY TOTAL	25	
By Race/Ethnicity		
Nonresident alien	0	0
Hispanic/Latino	1	1
American Indian or Alaska Native	0	0
Asian	1	1
Black or African American	0	0
Native Hawaiian or Other Pacific Islander	0	0
White	2	2
Two or more races	0	0
Race and ethnicity unknown	0	0
TOTAL	4	4
By Age		
Under 18	0	
18-24	0	
25-39	1	
40 and Above	3	
Age Unknown	0	
TOTAL	4	4

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input checked="" type="radio"/> Other
Name: <input type="text" value="Stephanie Harris"/>		
Email: <input type="text" value="instres@uw.edu"/>		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="5.00"/> Number of Staff (including yourself)
--

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="5.00"/> hours	<input type="text" value="10.00"/> hours	<input type="text" value="3.00"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2017.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1 st major	2 nd major
Bachelors degree or equivalent	1,336	35
Master's degree	341	0
Doctor's degree - other	4	0
Total number of degrees and certificates	1,681	

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	761	914	1,675

Completions

University of Washington-Tacoma Campus (377564)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	Your institution reported in the prior year Institutional Characteristics survey that it offers graduate distance education opportunities (courses and/or programs), but you did not respond "Yes" to the distance education program question for any CIP code (award levels 6 to 19). Please correct your data or explain if your institution does not offer full programs via distance education. (Error #10587)	Explanation	Yes	
Reason:	University of Washington Tacoma does offer distance courses at the graduate level, but we do not offer any full distance program at the graduate level.			
Perform Edits	Current year completions (25) are outside the expected range when compared to completions reported in the prior year (42) for: Women, 2-digit field (3), award level (5). Please correct your data or explain. (Error #10505)	Explanation	Yes	
Reason:	The University of Washington - Tacoma offers two undergraduate programs in CIP=03: A Bachelor of Science in Environmental Science and a Bachelor of Arts in Environmental Sustainability. Enrollments in the Environmental Science program have been waning. While enrollments in the Environmental Sustainability program have been increasing, it began as a smaller program, so there is an overall decrease in degree awards in CIP=03. At a relatively small institution, the change of a single program can affect enrollments at the two-digit CIP level.			
Perform Edits	Current year completions (73) are outside the expected range when compared to completions reported in the prior year (40) for: Men, 2-digit field (11), award level (7). Please correct your data or explain. (Error #10504)	Explanation	Yes	
Reason:	In general, UW Tacoma has been increasing the number of degrees awarded each year. Computer science (CIP=11) has been a particular area of growth, so higher than expected degree awards come as no surprise.			
Perform Edits	Current year completions (48) are outside the expected range when compared to completions reported in the prior year (28) for: Women, 2-digit field (11), award level (7). Please correct your data or explain. (Error #10506)	Explanation	Yes	
Reason:	In general, UW Tacoma has been increasing the number of degrees awarded each year. Computer science (CIP=11) has been a particular area of growth, so higher than expected degree awards come as no surprise.			
Screen: Completers- Doctor's degrees				
Screen Entry	The total number of completers (Men + Women) reported for this award level (4) is outside the expected range when compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #10584)	Explanation	Yes	
Reason:	The University of Washington, Tacoma has only one doctoral program. That program admitted students in the fall of 2013, and the majority of those students graduated last year. They did not admit more students into the program until fall of 2016, so there will be a lag for a few years until we award as many degrees as we did last year.			