2011 Seattle

***VOLUNTEER APPLICATION***

***April 30, 2011 Washington State Convention Center***



Please mail, fax or e-mail your completed form.

***Mail****: ADA EXPO, 1730 Minor Ave., Ste. 920, Seattle, WA 98101*

***Fax****: 206.903.8107 and mark it for the attention of Susan Millender*

***E-mail:*** *smillender@diabetes.org*

**Questions:** Contact Susan Millender at206.282.4616 ext. 7212 or smillender@diabetes.org

**Volunteer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City, ST, ZIP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_**

**Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_**

**E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_**

**Emergency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**T-shirt size: (*please circle one*) S M L XL XXL XXXL**

**ATTENDEE REGISTRATION** volunteers willhand out registration forms to attendees; also available to answer questions and facilitate registration process

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 4:00 p.m.

**PAVILION GREETER volunteers** will welcome, give directions and/or guide attendees to various pavilions and zones

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 4:00 p.m.

**ACTIVE LIVING ZONE** volunteers will assist with games, crafts, activities and monitor exercise and activity space.

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 4:00 p.m.

**TECH SUPPORT** volunteers will monitor computer kiosks, a/v equipment, and will help manage online bookstore and information spaces.

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 4:00 p.m.

**SCREENINGS** volunteers will distribute and collect paperwork, man lines, pass out registration forms, and help with take-down.

* 9:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 3:00 p.m.

**ASK THE EXPERT** volunteers will help direct people to correct expert and man lines.

* 9:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 3:00 p.m.

**SURVEY STATIONS** volunteers will help direct traffic and ensure that everyone is receiving and filling out survey forms.

* 10:00 a.m. – 12:30 p.m.
* 12:30 p.m. – 3:30 p.m.

**MAIN STAGE ATTENDANT** volunteers will assist emcee and speakers to ensure smooth program flow and adherence to program schedule.

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 3:00 p.m.

**VIP GREETING** volunteers will welcome VIPs and direct special guests to information check-in and VIP room.

* 8:00 a.m. – 12:00 p.m.
* 12:00 p.m. – 3:00 p.m.

**CAN’T VOLUNTEER DAY OF THE EVENT?**

We need lots of help in the office prior to and after the event. We’d love to have your help, whenever you are available. Thank you!

Office Work Please list times you are available

Thank you for volunteering for American Diabetes Association EXPO. Please return the volunteer registration form to Susan Millender or email it to smillender@diabetes.org by **April 15, 2011**.