**Seattle ERIC Research Volunteer Opportunity**

Are you interested in helping to improve the healthcare of our United States Veterans through a meaningful experience in a collaborative environment? The **Department of Veterans Affairs (VA) Cooperative Studies Program (CSP)** is a nationally renowned program that produces innovative solutions to Veteran and national healthcare problems through multi-site research studies.

The **VA CSP Seattle Epidemiologic Research and Information Center (ERIC)** has **volunteer opportunities** available!Opportunities are in-person, based out of the VA Puget Sound campus in Seattle, WA.

**Key responsibilities for volunteers include:**

* Assist with maintaining and updating study databases (mostly operating in MS Access)
* Audit study materials and databases for quality assurance/quality control
* Engage with study participants, specifically Veterans, over the phone (scripts and training are provided)
* Print and assemble recruitment materials to be mailed to subjects

**Ideal candidates for volunteers will have the following attributes:**

* Academic courses concentrated in public health or other related fields
* Willingness to commit a minimum of 6 hours/week during normal working hours for three academic quarters (9 months); during the pandemic, as few as 4 hours may be acceptable
* Detail-oriented
* Willing and comfortable speaking on the phone with Veterans (training provided)
* Proficiency in MS Word, Excel, PowerPoint, and Outlook
* Experience with MS SharePoint and Access desirable
* Experience with Research Electronic Data Capture (REDCap) or other data entry applications desirable

**Ideal candidates should also enjoy working on multiple projects simultaneously.** This requires one to be flexible and adaptable as tasks and projects can be varied and may change periodically.

**About the Seattle ERIC and VA CSP:**

The Seattle ERIC is a research center within the VA Puget Sound Health Care System that works to improve the healthcare of Veterans through epidemiologic research. We are part of the VA CSP, a national VA research group of 12 epidemiology and clinical trial research centers.

Learn more at:

* Seattle ERIC website: <https://www.seattle.eric.research.va.gov/>
* VA CSP website: <https://www.vacsp.research.va.gov/>

**Application information:**

**Volunteers must be U.S. citizens.** Please send a **cover letter and resume** to [SeattleCSPEC@va.gov](mailto:SeattleCSPEC@va.gov). Applications received without a cover letter will *not* be considered. Academic credit or other forms of compensation are not available with this opportunity.