**PORTFOLIO PRESENTATIONS FOR THE M.ED. IN HIGHER EDUCATION**

1. *Your portfolio* is a collection of documents that:

* tell a story about you
* illustrate your educational and professional growth
* illustrate your educational and professional progress
* show your achievement during the master's program.

2. Begin with reviewing your original statement of purpose that you had submitted with your application to the master's program.

3. Review the papers that you have written during the program and your internship reports.   Look for a common *"red thread"* or focus/ interest during your studies. This could have been a focus on access to higher education, on students of color in higher education, international students, gender issues, student affairs issues, organizations under limited budgets, the university reaction to a new budgeting process, innovation policies in higher education, the internationalization of higher education, etc.

4. Write a 8 page reflection paper (up to a maximum of 15 pages is accepted) that summarizes your major focus/red thread of what you have learned about this topic during your internship and your master's degree study.  Tie the topic to relevant literature you have read during your studies that have been particularly meaningful for you.

5. Your portfolio presentation most likely is based on this reflection paper, unless you have done a research project, an internship that resulted in a special project, a special assignment, or a master's thesis.

6. Choose representative samples from your EDLPS courses—minimum of 3, maximum 5, less is most often better -- materials/report from one of your internships that you are most proud of and that exemplify your thread/major interest. Please explain your selection choices in your reflection paper or include your selection reasons with your paper.

Assemble all pieces in a ring-book, your portfolio ring-book, and provide a copy to your adviser. Bring your portfolio ring-book to the master's portfolio presentation.

**In short, your presentation at the master's portfolio presentation meeting will inform about your achievements, experiences, learning during your master's program, and your thoughts about your next professional career steps.**