

**PROFESSIONAL STAFF ORGANIZATION
BOARD OF DIRECTORS**

**JANUARY 15, 2008
26 GERBERDING HALL**

MINUTES

ATTENDING: Ethan Allen, Ellen Barker, Elizabeth Campbell, Robert Corbett, Mark Crispin, Anne Doherty, Shelby Fritz (via phone), Namura Nkeze, Peter Rackers, Marjorie Anne Reeves, Anita Rocha, Bob Roseth, Karen Russell, Judith Yarrow

APPROVAL OF MINUTES

Approval of November minutes was tabled until the next meeting.

FACULTY COUNCIL ON BENEFITS AND RETIREMENT

Marilyn Gray was not able to attend. In her absence, Elizabeth summarized the Faculty Senate resolutions and asked the board for their input. (See attached.)

1) Class C Bulletin No. 458: Resolutions (2) on Automatic Enrollment in UW Retirement Plans

This proposes to adopt for faculty, librarians, and professional staff an automatic matched retirement contribution of 7.5% of wages at the beginning of employment, in contrast to the current requirement that an employee actively initiates the payroll contribution. Also, this proposes that at age 50 there will be an automatic increase of the contribution to 10% rather than the current requirement for an employee to activate the increase in payroll contribution.

Mark Crispin made a motion to have the PSO Board generate a letter to the Faculty Senate that communicates the PSO Board endorsement of both parts of the automatic retirement enrollment resolution.

Ellen Barker seconded the motion. Motion passed.

2) Class C Resolution adopted at the May 24, 2007, Faculty Senate Meeting
Resolution endorsing a proposal for a 50% waiver of the full-time, standard, resident, undergraduate University of Washington tuition for dependent children of faculty, librarians and professional staff.

Mark Crispin made a motion to generate a letter from the PSO Board to the Faculty Senate that communicates the PSO Board endorsement of the 50% tuition waiver.

Peter Rackers seconded the motion. Motion passed.

Elizabeth will draft both letters to the Faculty Senate separately and Mark Crispin and Karen Russell will review them and make comments and suggestions.

COMMITTEE REPORTS

Communications Committee

Judith Yarrow reported on the upcoming newsletter. A draft will be ready by March 15th with a release date of April 15th, before the April 30th PSO Spring Membership Meeting. The contents will include the upcoming election, the survey results, the President's message, distinguished staff awards, a report from the archivist, and Anita Wahler will write an article on the benefits of serving on the PSO Board or serving on a committee as a PSO representative. Anita will send out a call for the PSO membership to send short comments on the benefits of volunteering and she will interview people. Judith asked if there were any volunteers for the interview and Elizabeth, Peter, Robert, Ellen, Bob Roseth, and Shelby Fritz volunteered.

Judith reports that she has already received two responses from this morning's request for volunteers to serve on the Communications Committee.

Anne Doherty suggested reviewing the work-release policy posted on the PSO website.

Judith asked for volunteers to become part of a working group to review the PSO website. Elizabeth, Robert, Anita Rocha, and Ellen volunteered. Ellen will get a copy of the College of Engineering survey questions developed to specifically review a website for the working group.

Events Committee

Ellen Barker reported that the January 29th Dispute Resolution Resource Panel will be held at the Walker-Ames Room at Kane Hall.

Ellen reported that Frank Chopp, the Speaker of the House in the State Legislature, will likely speak at the Annual Spring Membership meeting. Ellen said the next brown-bag is on March 19 on humor.

Outreach Committee

Peter reported that LCVI day is February 6th. He'll be there with Suzanne St. Peter and invited other board members to come work with them.

Peter said that the survey will be completed today or tomorrow and released soon to get the results back for the newsletter. Peter agreed to aim for next Wednesday as the survey release date. Robert Corbett asked board members to send him email if they would like to review the survey beforehand. Namura Nkeze asked if there might be hard copies of the survey at LCVI day. Peter thought that was a good idea, although there might be a complication in including those results in the overall statistics.

Elizabeth asked if at LCVI day the committees could be advertised. Judith said that the web page contains the list of committees and Elizabeth agreed to prepare a document containing a list of committees, send it to the chairs, put it on letter head, and get copies for LCVI day.

Nominating Committee

Judith will send an election message to professional staff members in the week of March 24th. The deadline for response is April 7th. She proposed that rather than have nominees write short descriptions, that she ask nominees respond to several specific questions: 1) Why do you want to be a board member? 2) What do you want to accomplish? 3) What skills do you bring?

Mark Crispin suggested that the newsletter contain a calendar of upcoming events or dates to remember. Judith agreed. Namura, Peter, and Judith have volunteered to be on the nominating committee.

REVIEW DRAFT MISSION, VISION, AND VALUES

The review of the draft Mission, Vision, and Values statements was tabled until the next meeting. It will be at the top of the agenda at the next meeting.

The meeting adjourned at 1:00 p.m.