

**PROFESSIONAL STAFF ORGANIZATION
BOARD OF DIRECTORS**

**FEBRUARY 25, 2009
142 GOULD HALL**

MINUTES

ATTENDING: Ellen Barker, Neal Culver, Anne Doherty (by phone), Ann Guss, Aaron Morello, Peter Rackers, Anita Rocha, Bob Roseth, Jeanne Small, Donna Thompson

GUESTS: Sue Geier

APPROVAL OF MINUTES

The January minutes were approved by email vote.

PROFESSIONAL STAFF PROGRAM CHANGES AND POLICY

This item will be discussed at a future meeting.

COMMITTEE REPORTS

Communications Committee

Updated timeline for the spring newsletter:

March 16	Article submission
April 6	Newsletter layout
April 14	Final review (PSO C2 meeting)
April 20	Release date
April 29	PSO spring meeting

Outreach sub-committee continues work on the affinity groups.

Debbie and Ann collaborating on revised PSO brochure for UW Orientation.

PSO Website is ready for launch.

- Anita thanked web review team (Jeanne, Ellen, Ann)
- Ellen needs new board member Donna Thompson's bio for website
- Contact (for changes/corrections) on website goes to psoboard@u.washington.edu
- Ellen will arrange with Randall for soft launch to PSO Board ASAP.
- PSO Board to email any additions/corrections to Ellen by March 4
- Peter will send out email announcement on 3/6, combining website launch and reminder for 3/10 Light Rail brown bag.
- Once site has launched, Jeanne suggested PSO Board add a tag line with new URL to their email to publicize the new site among professional staff.

Events Committee

Remaining events for the year are:

Feb. 26	Dispute Resolution Resource Panel, SCC 316L
March 10	Light Rail Update, Walker Ames
April 29	PSO Spring Member Meeting, Walker Ames

Legislative Committee

- Peter sent out a document to membership on how to get involved with legislative matters.
- PSO will use private emails, not state resources.

Scholarship Committee

This item will be discussed at a future meeting.

2007-08 ANNUAL REPORT

This item will be discussed at a future meeting.

RECOGNITION FOR PSO

- Bob, Aaron and Neal reviewed PSO's role at UW and led a board discussion.
- PSO's current mission: inform constituents—do we want to expand mission?
- Previous survey of PSO at peer institutions: ask Elizabeth and Ron Eng for details

SPRING MEETING FOOD DRIVE

- Ann and Sue Geier will coordinate a food drive collection bin for UW District Food Bank at April 29 Member Meeting. Toiletries and monetary donations will also be accepted.
- Ann will prepare announcement for monthly email and newsletter.

MARCH 17 BOARD MEETING

- Elizabeth's last board meeting
- Ellen will coordinate refreshments (baked goods, coffee)

The meeting adjourned at 3:10 p.m.