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Communiqué

The Professional Staff Organization (PSO) was founded in 1990 to represent the issues and concerns of professional staff to the university administration and the campus. All professional staff are members of PSO.

More than 7,400 people are professional staff at the University of Washington. They include the university's advisors, counselors, research scientists, engineers, consultants, administrators, managers, and budget analysts, as well as specialists in networks and computing, continuing education, personnel, and many other areas.

PSO meets regularly with members of the administration to discuss issues of mutual interest, has representatives on the University faculty councils and University committees, and tracks state legislative issues that impact the University and professional staff.

For more information about PSO, visit our website at <http://depts.washington.edu/psoweb/>.

PSO Revamps its Website

Things change fast around UW. Now more than ever, we professional staff members at the University of Washington need access to timely information about our work life. PSO, dedicated to linking the professional staff with useful resources, has updated its website to improve access to the most relevant data and we've included an inviting new look.

What's new? PSO contracted the development firm Analogue Web Design to help restructure the site for efficient navigation. Users not only want specific information, but they want it right away. A left navigation bar throughout now puts folks only a few clicks away from what they want to learn.

Looking for an event? PSO provides a variety of informational events geared toward practical topics of interest to professional staff, often within an entertaining or inspiring context. Professional staff members, we noticed, hear more and apply more when they can laugh, feel empowered, and have a forum to express themselves. Our new website design reflects the prominence of PSO-sponsored events with quick links and frequent updates.

Apply for a scholarship. For professional staff members who seek financial support for professional development activities, there's a quick link to scholarships and grants.

Review the survey. We've posted the latest PSO member survey results, summarized to help viewers quickly identify the highest priorities for respondents.

Welcome to our new website. With the help of great designers, we have created a new look and feel on the website. We want professional staff members to feel welcome at the PSO. The colors, photographs, and layout were developed and reviewed carefully to provide a place where professional staff members visit again and again to get information specifically aimed at enhancing our careers at the University of Washington.

And there's more. We invite you to visit the newly redesigned PSO website at <http://depts.washington.edu/psoweb/> and see all the updates. Your comments and suggestions about the website or other professional staff issues are always welcome at psoboard@u.washington.edu.

Moving Forward

President's Message

As I look back on my involvement with the Professional Staff Organization board, I take great pride in our efforts. I joined the board in 2006, when I was employed at Harborview Medical Center. My personal goals included networking and helping to improve the working experience for every professional staff person at the UW. My experience on the board has taught me how to lead, how to work with committees, and how to help a team realize its goals.



Peter Rackers

Based on feedback from all of you, the PSO Board redefined our mission and created goals. We surveyed, we analyzed, we articulated our mission, vision, and values and we generated more involvement from the population we serve. We doubled the number of people seeking board positions and we increased contributions. We offered a great slate of events that included dispute resolution panels, entertaining events that elicited much-needed laughter, and political speakers who shared their vision and goals with us. Our most recent accomplishment was our new website: check it out!

<http://depts.washington.edu/psoweb>.

We all know someone who has been affected by the current budget situation. I invite you to take a look at what you can do to increase efficiency, and keep in mind we are here to serve the mission of the university—to educate.

I wish you all the best,

Peter Rackers



Communiqué is produced twice yearly by members of the **PSO Communications Committee**:

Ethan Allen
Center for Nanotechnology

Ellen Barker
Department of Mechanical Engineering

Robert Corbett
Undergraduate Academic Affairs

Elizabeth Campbell
UW Technology

Ann Guss, Chair
Grant and Contract Accounting

Beth Koemans
College of Education

Debbie Proctor
Housing & Food Services

Peter Rackers
College of Built Environments

Anita Rocha
Center for Studies in Demography & Ecology

Deborah Shattuck
Maternal and Child Health Program

Jeanne Small
Department of Chemistry

Judith Yarrow
Health Promotion Research Center

Adelia Yee
Office of Sponsored Programs

Photography credits: Mary Levin
Kathy Sauber

PSO Mission, Vision and Values

Mission

The Professional Staff Organization (PSO) highlights the essential role of, enriches the experience of, and serves as a resource for professional staff at the University of Washington.

Vision

The Professional Staff Organization strives to be a trusted and valued partner by:

- Seeking the alignment of university governance with the university's stated values and the interests of the professional staff community
- Nurturing a culture of excellence at the University of Washington
- Fostering a collegial environment among professional staff and with the greater university community

Core Values

Advocacy. PSO advocates for the interests and benefits of the professional staff as a whole.

Communication. PSO promotes effective communication among professional staff and with the university community.

Education. PSO educates professional staff and the university community about issues that affect professional staff.

Professional Development. PSO provides scholarships and grants to support professional development.

Representation. PSO represents the myriad groups of professional staff through participation in university governance.

For more information about PSO, visit our website at <http://depts.washington.edu/psoweb>.





Annual Spring Member Meeting

Wednesday, April 29, 11:30 a.m.–1 p.m., Kane Hall, Walker-Ames Room



Please join us for our spring membership meeting on April 29th. Our guest speaker will be **Dr. Mary Lidstrom**, UW Vice Provost for Research. Her talk is titled “The Future of Research Funding in

Today’s Economic Climate.”

The source of funding for research has increasingly turned to private industry and foundations as federal funding has run flat. Now, with the 2009 American Recovery and Reinvestment Act passage, there will be an increase in federal funds for the near term, with the current administration favoring a long-term increase in federal dollars for basic research in mathematics, biological sciences, and engineering. Dr. Lidstrom will explore this topic and how the University is preparing for the future.

Mary Lidstrom is a Professor in Chemical Engineering and Microbiology and holds the Frank Jungers Chair of Engineering. She received a B.S. in microbiology from Oregon State University, and a M.Sc. and Ph.D. in bacteriology from the University of Wisconsin. Dr. Lidstrom conducted postdoctoral work as a Leverhulme Fellow in Microbiology at the University of Sheffield, and has held academic appointments in the Center for Great Lakes Studies in Milwaukee, Wisconsin and in Environmental Engineering Science at the California Institute of Technology. Dr. Lidstrom’s laboratory focuses on molecular and metabolic manipulations of methylotrophic bacteria.

Come network with your colleagues, enjoy light refreshments, and listen to Vice Provost Lidstrom discuss a topic of vital interest to the UW. Refreshments will be served at 11:30 a.m. The program begins at noon.

Food Drive at April 29 Meeting: You Can Help

Food bank usage is at record levels. Layoffs, work slow-downs, and the rising costs for food and energy make it harder for many families in our community to make ends meet each month. The University District Food Bank (UDFB) is serving 25 percent more people each week than in 2008. Lines form an hour before they open and often continue all day. Almost 400 new families sign up to use the food bank each month (150–200 is much more common)—most for the first time in their lives.

Through the generosity of the community, UDFB continues to have healthy food to offer these families. However, UDFB needs help to make it through what will be a busy spring season.

PSO is sponsoring a food drive for University District Food Bank at our April 29 Member Meeting. Bring a donation (see list below) for the bin outside the Walker-Ames Room.

PSO will also accept travel-sized toiletries for the ROOTS young adult shelter in the University District.

Items Currently Needed

FOOD

- Canned fruits and vegetables (pop-top cans/small serving sizes appreciated)
- Canned protein (tuna, stew, chili, peanut butter)
- Canned milk/soy milk/rice milk
- Vegetarian (canned and dried beans, soups, chili)
- Canned soup
- Pasta and rice
- Baby food, formula

NON-FOOD

- Baby supplies (diapers, wipes)
- Bar soap
- Toothbrushes and toothpaste
- Toilet paper
- Shampoo
- Deodorant
- Pet food
- Paper and plastic grocery bags



Turning Hard News into Good News: Getting Help with Career Transitions

By Jeanne Small, Department of Chemistry

Even in the best of economic times, it pays to think about your current job as a small section of your longer career, keeping in mind both planned and unplanned transitions. PSO asked **Susan Templeton**, UW's Career Development Manager, to share her insights on preparing for career transitions.

What does UW's Career Development Manager do? Susan's job involves her with all three UW campuses, as well as the medical centers. Her primary focus is to serve professional and classified staff, and offer services ranging from consultations with individuals to large-scale programming initiatives, including career events, workshops, and courses.

What's the key to successful career planning? According to Susan, you must understand your dependable strengths and transferable skills so that you can confidently articulate them. By focusing more on what you offer to a new position rather than your specific title in your old job, you develop the ability to envision new opportunities for yourself—and to actively seek those opportunities.

How can UW's Professional and Organizational Development (POD) help staff discover their skills and strengths and then apply them to new opportunities? Susan suggests taking her four 90-minute workshops, offered cost-free to UW staff: *Assessing Your Strengths*, *Conducting a Job Search*, *Résumé and Cover Letter Writing*,

and *Interviewing*.

What if people already feel competent in these job-search areas? Modern tools are available that they might not know about. For example, in the workshop on conducting a job search, participants learn about networking skills and how to use



social networking websites like [LinkedIn.com](#). LinkedIn is a new way to connect to current (and future) professional communities. It's terrific, Susan said, for shy people who hesitate to join in social events on the UW campus and beyond.

How about some one-on-one time to review current résumés and cover letters? Susan has organized monthly résumé review sessions to meet staff needs: a 20-minute personal review of their application materials with human resources and career services professionals. What about people facing a sudden, unexpected career transition? Susan notes that intensive,

day-long training sessions called Career Transition Intensives will be available starting on April 10, 2009. (Contact POD for more information.)

Career transitions can be tough, especially a layoff following successful employment at UW. Susan gave the example of a UW research scientist who was laid off when a long-term research grant ended. The scientist had developed his personal skills and knowledge to the benefit of the research project, a career move that took him farther and farther from his original education in life science. However, he had acquired transferable skills using his dependable strengths in data analysis, computer modeling, and project management. Focusing on these strengths and skills, the scientist secured new employment as a financial analyst at the UW. From Susan's perspective, the scientist was able to "peel back the layers of his old job" to uncover the core competencies he could offer in a new position.

This success story and others illustrate why Susan Templeton feels she has one of the best jobs at UW—and why all prostaff should consider tuning up his or her career trajectory using POD's Career Transition courses.

How do you sign up? Go to the *course registration section* of POD's website to register: <https://www.washington.edu/admin/hr/pod/catalog/gen/Category47.html>.

Spring Quarter 2009 Career Transition Workshops

- V0210: Conducting a Job Search
- V0211: Resume and Cover Letter Writing
- V0212: Interviewing
- V0213: Assessing Your Strengths
- V0214: Resume Review
- V0215: Career Transition Intensive

Spring Elections Are Just Around the Corner

The following candidates are running for the officer and six open positions on the PSO board of directors. Below are their statements of interest. The election will be held from May 1–15, 2009. Watch for the e-mail with the Catalyst election link.

CANDIDATE FOR PRESIDENT

Ethan Allen

Education Manager
Center for Nanotechnology

After serving two years on the PSO Board of Directors, with an additional year as vice president, I am ready to extend and expand my service in the role of president.

As a member of the PSO Professional Staff Models and Best Practices Working group in 2005, I helped distill information about staff organizations at peer universities to clarify strategies for UW's PSO. Since I joined the PSO Board in 2006, I have taken an active role on the Scholarships and Grants Committee, where I've worked to revise and standardize proposal review procedures, and to increase the annual budget for scholarships.

I am a member of the Outreach Subcommittee, working to enhance PSO's visibility. I helped initiate the 2007 PSO staff survey that, in conjunction with the 2004 survey, will help guide our future endeavors. I led the team that drafted and refined the PSO "Mission, Vision, and Values" statement, which explicitly defines our focus and delineates our scope of work.

Currently, I'm developing a model for PSO Affinity Groups to promote increased networking among professional staff, based on their jobs and personal interests. I am honored to receive the Board's trust and their nomination for the PSO presidency.



CANDIDATE FOR VICE PRESIDENT

Anita Rocha

Statistical Programmer and Data Manager
Center for Studies in Demography and Ecology

I am honored to be considered for the PSO officer position of vice president, and I am ready to serve that capacity. I have worked at the University of Washington for approximately seven years,



and in my current position as a statistical programmer for more than four years.

I have a keen interest in serving the larger University of Washington community, and employees in professional staff positions in particular. Budgets have tightened, coupled with greater demands on departments from state and funding agencies. I would like to help ensure that professional staff members are able to weather the limited resource climate, enjoy a quality workplace, and pursue career advancement. As the PSO Vice President, I hope to make a difference.

CANDIDATE FOR TREASURER

Hollye M. Keister

Registrar
Burke Museum of Natural History and Culture

I have enjoyed working with the PSO Board of Directors this past year, and want to extend my service in the role of treasurer. The treasurer's responsibilities are to maintain an accurate accounting of member contributions, provide timely account reports, distribute funds in support of PSO priorities, and assist in preparing the annual budget. My work at the UW involves many of the same budget oversight and audit functions, and I regularly participate in department and unit-level budget planning. I look forward to using my experience to achieve PSO priorities—and to continuing a tradition of responsible financial oversight.



CANDIDATES FOR OPEN BOARD POSITIONS

Grant H. Blume

Counselor
Senior Admissions

I would like to serve on the board because my success depends on collaborating with other professional staff on campus. I am not alone in this effort to partner and cooperate; as professional staff, we are most effective when we work together.

Perhaps my most important contribution to the board is that I love my job. As a senior admissions counselor, I work with high school and transfer students who dream of attending the UW. I also oversee campus visit programs



and manage the University's team of student tour guides.

I hope to contribute my unique perspective, built upon diverse professional experience. I have had the privilege to work at a Fortune 100 company, advise a member of Congress in Washington, D.C., and work at several flagship universities. In general, I am eager to continue building my career around higher education; specifically, I am grateful to be at a world-class institution like the University of Washington.

I am pleased to collaborate with campus colleagues each day of the week. As a member of the PSO Board of Directors, I will continue this spirit of collaboration and partnership to create opportunities that engage professional staff across campus. It would be a personal and professional honor to represent UW professional staff on the PSO Board of Directors.

Jeffrey Boyd

Manager
SLU Flow Facility

While I have been interested in the PSO Board previously, my "on call 24/7" work at Harborview didn't seem like an ideal fit for that opportunity. Now that I have transitioned from those conditions, I would like to nominate myself for a position on the PSO Board of Directors at UW. My name is Jeff Boyd and I have been a professional staff member at the University for the three years. During this time, I have had the privilege of working at three distinct UW locations: UWMC, HMC, and now SLU. I serve as the manager of the SLU Flow Facility, a core lab for all researchers at the UW SLU site.

My desire to join the Board is based on several factors. First and most important is my desire to serve the UW community by representing my fellow professional staff. Second, I would enjoy the opportunity to expand my current UW professional network. While the SLU location is a great environment, it limits my exposure to other University aspects and individuals. Serving on the PSO Board would also allow me to develop additional skills to those used in my current position. Finally, I believe that it would enrich my experience as a UW employee. I look forward to the opportunity to serve on the PSO Board.



Spring Elections... continued from page 5

Lorraine Calissi-Corral

End Device Support
Department of Psychiatry & Behavioral
Sciences, HMC

I have worked at the UW for more than 19 years, and consider my work as service to the University community. I think service is an important component of a balanced life. I chose to perform volunteer service outside the UW for many years: as a computer teacher and PTA Board member at my son's K-8 school for nine years; updating the content of his high school website for four years; and as a board member and president of the Women's Business Exchange for four years.

As I am not currently involved in any volunteer activities, I feel that serving on the PSO Board would be a wonderful way to realize my commitment to service. I have worked as a senior computer specialist for my entire career at the UW. My background is in Unix/Linux system administration and more recently Windows desktop, laptop and Smartphone support. I sincerely hope you will consider my candidacy.



Samantha Cousins

Advancement Specialist
UW Medicine Advancement

For the past eight months, I have worked at UW Medicine Advancement as an advancement specialist with the Major Gifts team, and I am always looking for new ways to connect myself and my team to other parts of the University. When I became a supervisor, I participated in the Strategic Leadership Program; one of the elements I enjoyed most was interacting with employees from other units. I also believe strongly in the benefit of professional and career development opportunities—something I have actively promoted in my department. I would welcome the opportunity to help make it a priority across the campus. I enjoy being on committees and planning groups, as well as taking leadership roles. I believe I could bring good insight and ideas to the table. Currently, there aren't any Board members from Advancement and I think I would be a good representative.



Christopher Glenn

Administrator Residential Life/Conduct and
Compliance
Housing and Food Services

I would like to be considered for the Professional Staff Organization board. I began working at the University in 2002, and now serve as Administrator for Residential Life, overseeing the conduct process and supervising professional staff.

While at the University, it has been my privilege to serve on numerous committees in Housing and Food Services and in the Division of Student Life. Through such experiences, I developed professional relationships with academic and administrative campus leaders. I truly believe that these established relationships enhance my primary work with students and staff, and support my own professional development.

I have a professional interest in higher education governance, skills in administration, and a desire to further strengthen a network of committed professionals in education. I hope to expand my experience at the University by more active personal participation with the PSO.



William Kreuter

Senior Computer Specialist
Comparative Effectiveness, Cost and
Outcomes Research Center (CECORC)

Since 1989, I have been a computer programmer working with health outcomes data in the School of Public Health and School of Medicine. I have a good perspective on the work environment and on the particular needs of staff that are paid from grant-funded budgets, as I have always been. I am interested in the possibility of involving the Professional Staff Organization in collective bargaining. I think that we professional staff should conclude, as many faculty have recently, that especially during these difficult budgetary times, strengthened representation is critical for preserving the teaching and research missions of the University.



Elisha Lang

Executive Assistant to the Executive Director
& Manager of Administrative Operations
UWMC

My experience working at UWMC has been rewarding—not only on a professional level, but on a personal level as well. Every day I see the impact this organization makes locally and globally, and I am thrilled to be part of this team.

I have the privilege of supporting the Hospital's Executive Director, Steve Zieniewicz—which gives me a unique insight into the mechanics of our organization. My knowledge of the current status of the hospital and its relationship with the School of Medicine would be a great asset for the PSO Board.

Because I manage eight pro staff employees, I come to the table with a clear understanding of pro staff employee expectations. I advocate for my staff on a daily basis, and consistently encourage and support their professional development.

For this year's Employee Satisfaction survey conducted by Press Gainey, my department and management skills scored a 91.7% satisfaction rate—the highest in the hospital and the highest recorded since these surveys began. This rating was based on feedback from my pro staff employees and peers. I understand that my high score and success are dependent on my team's success and input as well—maintained by diligent communication and a sense of transparency with my staff.

I bring a sense of passion, understanding and dedication to everything I do, and would consider it a privilege and an honor to be selected for the PSO Board.



Kari C. Le

Financial Data Analyst
Research Accounting & Analysis

I am the Financial Data Analyst for Research Accounting & Analysis and have worked at the University of Washington since March 2006. I represent my department on Financial Management's Dashboard Team and served as a member of the Diversity Team.



Spring Elections... continued from page 6

I would like to join the Professional Staff Organization Board of Directors both to learn about and to serve the university community as a whole. I think that professional staff can contribute to the overall efficiency of the university by becoming increasingly aware of cross-departmental needs and priorities.

As a Husky graduate, I am pleased and proud to be working for my alma mater. It would be an honor to be a PSO board member so that I could potentially give something back to the University that has given me so much.

Eliana Lobo

Supervisor
Interpreter Services, HMC

I am an accomplished, cross-cultural academic professional with extensive experience in legal, medical, financial, and educational settings. I have strong, culturally fine-tuned, interpersonal skills honed by a unique pan-American background and education. A native speaker of English and Portuguese, I have lived and worked in both the U.S. and Brazil. I am truly bilingual and bicultural, fluent in Spanish and conversational in French and Italian.

Since I am new to Seattle and have only been at Harborview since January 2008, I view this as an opportunity to get to know fellow professional staff and discover how I can best contribute to our diverse community!



Aaron Lykken

Program Manager
Technology Management MBA

I am a program manager for the Technology Management MBA Program at the UW Foster School of Business. I manage ongoing operations for program courses and academic events, and also am responsible for faculty relations and alumni engagement.



Before joining the UW in 2006, I was employed as a Senate Committee Clerk for the Washington State Senate Committees on Financial Institutions, Housing & Consumer Protection, and Government Operations & Elections. I also worked with the United States Chamber of Commerce in the Korea/Japan division in Washington, D.C. developing trade relations.

Currently I am serving as a representative on the Foster School of Business Staff Council and wish to extend my reach to the University as a whole, largely focusing on being an advocate for professional staff and increasing community and advancement. I am keenly interested in serving on the PSO Legislative Committee.

Christine K. Muongchanh

Manager of Program Ops, Columbia Basin Research
Aquatic and Fishery Sciences

I am a Manager of Program Operations for a research unit of the School of Aquatic & Fishery Sciences. I enjoy managing and administering complex budgets from federal, state and industry sources through Excel and FIN systems. I am positive that my budget management skills would benefit the organization under the Treasurer position. As a member of the professional staff, this is a great opportunity for me to get involved.



Mark Palmatier

Facilities Coordinator
UW Technology

I began my career at the University of Washington in 1990 as an undergraduate student in Sociology, and enjoyed Husky events including football, performances at Meany Hall, and music at Brechemin Auditorium. I graduated in 1992 and held various jobs before returning as a UW employee in 1994.

I am a facilities coordinator for UW Technology, assisting with the installation of campus communications infrastructure.

As a member of the Professional Staff Organization for 8 years, I appreciate the opportunities PSO offers to become involved with current issues and concerns of UW professional staff. I would like to serve on the PSO board to work with my colleagues and the University administration on these issues as a voice for my fellow staff members. While I am especially interested in serving on the finance, scholarship, and professional development committees, I am willing to serve on any committee that needs support.



Colin Smith

Research Scientist/Engineer, ORCA Buoy Project
School of Oceanography

The University of Washington is where I have worked as a research scientist/engineer since 2005, and is my alma mater. I am proud of the accomplishments this institution has brought to the world and realize such achievements are the years of hard work performed by you and me. Professional staff compose a significant proportion of the University's infrastructure and should be involved in decision making that affects it. The Professional Staff Organization (PSO) is a collective voice, and as a PSO board member I will be particularly interested in producing greater yields when harvesting opinion (a paltry 12% responded to the 2008 survey), and encourage Professional Staff to become active participants. As a research scientist/engineer, I am a problem solver, often employing creativity to achieve a desired end within a limited set of resources.



Thom Schessler

Sr. Computer Specialist
PCS Informatics, HMC

Since joining the HMC team last November, I have come to understand that the culture at Harborview is truly one of acceptance, caring and understanding. Many institutions have written mission statements and philosophy statements that claim such attributes; Harborview embodies those attributes in its day-to-day business. From its commitment to the un- and under-insured to the diversity of its employees, HMC practices what it preaches. I would be honored to advance that culture by participating on the PSO board.



Shanna Sukol

Program Manager

Department of Architecture

I would like to submit my letter of interest to serve on the PSO Board of Directors. I have worked for the University of Washington for almost 17 years, as professional staff for almost 4 years. Over the years, the UW has become more than a job; it has become a friend. Every day I feel grateful to be a part of the UW community.



In the cooperative apartment building where I have live, I have served on the Board of Directors for over 10 years. While it can be challenging to “work” with people with whom you share a living space, in the end the experience has been rewarding and I have made life-long friends.

I work for the Department of Architecture in the College of Built Environments as a Program Manager. In 2006, the Dean of our College created a Staff Council of people from each department to represent staff interests. I was elected to the newly formed Council in 2007 and served as President. During this time, we created a mission statement, by-laws, and a website, and successfully coordinated the College’s first-ever all day staff retreat.

I believe I can effectively serve professional staff at the University of Washington as a member of the PSO Board. I am familiar with Board duties, enjoy collaborative work, I am conscientious, and most importantly, I can appreciate a good sense of humor!

Brian Tyl

Faculty & Staff Personnel Programs Manager
Psychiatry & Behavioral Sciences

I am a manager in the Department of Psychiatry & Behavioral Sciences, having worked in this department and at the UW for 10 years, after moving from Michigan. I manage the faculty and staff personnel programs for his department; I am very



interested in understanding and improving the working experience of UW staff. I also have served on the President’s Staff Forum.

My wife, Nichole, and I have a 2-year-old daughter in UW day care. I enjoy going to the playground, hiking, and watching basketball.

Professional Development Scholarships Available

By Ethan Allen, Center for Nanotechnology

Develop Your Potential: Apply for a PSO Scholarship or Grant!

With the current challenges to UW budgets, finding the funds to pursue your professional development opportunities can be difficult. As a UW professional staffer, you are eligible to apply for a PSO scholarship or grant, using a simple application process that requires only a one-page explanation/justification.

Scholarships: Individual UW professional staff members may apply for up to \$350 for registration, tuition, and travel-related costs associated with professional development such as workshops, classes, conferences, or other career-related learning opportunities.

Grants: Groups of professional staff (in formal, UW-recognized associations or informally affiliated professional staff) may apply for grants of up to \$500 to support activities such as professional or career development classes, programs, or speakers.

Visit the PSO website for additional information, instructions, and application forms: <http://depts.washington.edu/psoweb/development/>.

Mark your calendar! Apply by one of the 2009–10 quarterly deadlines:

Summer	June 2, 2009
Autumn	September 1, 2009
Winter	December 19, 2009
Spring	March 16, 2010

Recent PSO scholarships helped:

- A research consultant in Microbiology attend a conference on viruses and infectious diseases
- A student services coordinator attend the National Association of Student Personnel Administrators conference
- A KUOW staff member take classes in a UW Certificate Program in Editing
- A public information specialist pursue a Master of Fine Arts degree
- An Athletic Dept. staff member take an on-line course for the Structuring Recognition Programs for Success program
- An administrative assistant attend the UW Support Professionals Spring 2009 Retreat

Who, What, How, and Why: Making a Financial Contribution to PSO

By Debbie Proctor, Housing & Food Services

Who?

You make it possible. PSO activities are funded solely by voluntary contributions from its members.

What does PSO do with the money?

Using these contributions, PSO holds two annual membership meetings and monthly brown bag programs, provides scholarships for professional development, publishes monthly e-mail updates and a semiannual newsletter, and maintains the PSO website: <http://depts.washington.edu/psoweb/>.

How to contribute?

Members can contribute through semimonthly payroll deductions or make a one-time contribution by personal check. Any amount is appreciated; however, there is a \$2.00 minimum for semimonthly payroll deductions.

Why contribute?

To support professional development.

As University budgets tighten, training and development funds are often one of the first line items eliminated. PSO scholarship applications increased dramatically—nearly 200 percent over the past two years. Your contribution will make it possible for you and your colleagues to continue professional development.

To support PSO member activities. Rising costs have increased PSO's overhead expenses for campus meeting room rentals, lunch at the annual meetings, and fees for well-known speakers like Janacki Severy, who spoke on positive self-management in challenging times in winter 2009.

To help make your voice heard. The number of contributing members is an outward sign of commitment to the mission, vision, and values of PSO. We are 7,400+ strong—a potentially powerful voice in support of UW professional staff—but only 3.8 percent of us express our commitment through contributions. By increasing the number of contributing members, we will show our strength and ultimately gain greater recognition from the UW administration.

Help us help you.

Start your contribution to PSO now! Complete the Contribution Agreement below or in the PSO website: <http://depts.washington.edu/psoweb/development/>.



Contribution Agreement

Thank you for your interest in the payroll deduction contribution program. To participate in the program, you must be a permanent or temporary employee of the University of Washington and appointed as Professional Staff.

Please complete this form and mail to PSO Treasurer, Hollye Keister, Box 353010. Lump sum contributions may also be mailed directly to the treasurer.

LAST NAME

FIRST NAME

MI

UW I.D. NUMBER

POSITION TITLE

DEPARTMENT NAME

MAIL STOP

CAMPUS PHONE

TRANSACTION TYPE: BEGIN MY DEDUCTION CHANGE MY DEDUCTION STOP MY DEDUCTION

AMOUNT OF DEDUCTION PER PAY PERIOD (See PSO website for suggested amount based on annual salary.)

\$2.50 \$3 \$3.50 \$4 \$4.50 _____ other (\$.50 INCREMENTS)

SIGNATURE _____

DATE _____

By my signature, I hereby request and authorize the University of Washington to deduct the amount specified from my salary. I understand this deduction will start on the first pay period after the authorization is processed and continue for the duration of my employment, unless I elect to change the deduction amount or stop the deduction by notifying the Professional Staff Organization in writing.

11/19/08