## Recommended Timeline:

<table>
<thead>
<tr>
<th>Date Form Submitted*</th>
<th>Required Forms/Documents:</th>
<th>Recommended Timeline</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td>Initial Faculty Adviser assigned by QERM program</td>
<td>Autumn Quarter – Year 1</td>
<td></td>
</tr>
<tr>
<td>n/a</td>
<td>Identify Research Adviser &amp; Year 2 funding</td>
<td>Spring Quarter – Year 1</td>
<td></td>
</tr>
<tr>
<td>n/a</td>
<td>QERM Qualifying Examination</td>
<td>End of Spring Quarter – Year 1</td>
<td>Not required for M.S. but recommended if student plans to pursue QERM Ph.D. May also postpone until end of Year 2.</td>
</tr>
<tr>
<td></td>
<td>Request to Establish M.S. Supervisory Committee form Brief narrative of proposed research (no more than 1 page)</td>
<td>Autumn Quarter – Year 2 (typically after a research topic has been established)</td>
<td>QERM GPC reviews and approves composition of committee. First committee meeting should be held within 2 weeks after approved by QERM GPC.</td>
</tr>
<tr>
<td></td>
<td>Plan of Study Toward M.S. Degree form</td>
<td>Autumn Quarter - Year 2</td>
<td>Complete at first committee meeting</td>
</tr>
<tr>
<td></td>
<td>Use of Human and Animal Subjects for UW Graduate Student Theses and Dissertations form</td>
<td>Autumn Quarter - Year 2</td>
<td>Complete at first committee meeting</td>
</tr>
<tr>
<td></td>
<td>Master’s Supervisory Committee Meeting Documentation form</td>
<td>Autumn Quarter - Year 2 and at every subsequent committee meeting</td>
<td>Complete at first committee meeting and all subsequent committee meetings.</td>
</tr>
<tr>
<td></td>
<td>Master’s Thesis Proposal form Copy of Thesis Proposal</td>
<td>Winter Quarter – Year 2</td>
<td>Certifies that the supervisory committee has approved the student’s thesis proposal.</td>
</tr>
<tr>
<td></td>
<td>Request for M.S. Final Examination form</td>
<td>Winter or Spring Quarter – Year 3</td>
<td>Certifies that the supervisory committee has read an entire near-to-final draft of the master’s thesis and concurs that the student is ready to sit for the final examination. Must be submitted a minimum of 2 weeks prior to final exam.</td>
</tr>
<tr>
<td>Online</td>
<td>Online Graduate School Request for Final Examination</td>
<td>Winter or Spring Quarter – Year 3</td>
<td>Must be completed in addition to the Request for M.S. Final Examination form. Student completes online form found at: <a href="http://www.grad.washington.edu/mygrad/student.htm">http://www.grad.washington.edu/mygrad/student.htm</a></td>
</tr>
<tr>
<td>Generated by Grad School</td>
<td>Warrant for Master’s Degree form</td>
<td>Submitted after Final Exam (form generated by Graduate School – signed form returned to QERM program following final exam)</td>
<td>Certifies whether or not a student has been approved for graduation following final examination.</td>
</tr>
<tr>
<td></td>
<td>Master’s Thesis</td>
<td>Submit by end of the quarter in which degree requirements are completed (including Final Examination) or by the deadline specified in the Graduate Registration Waiver Fee.</td>
<td>2 copies – Graduate School 1 copy – QERM library 1 copy – Supervisory Committee Chair (check with chair)</td>
</tr>
</tbody>
</table>

*Unless otherwise noted, all completed forms should c/o Joanne Besch, QERM Student Services Office, Loew Hall 304, Box 352182
Initial Faculty Adviser:

Students entering the program are assigned an initial faculty adviser who serves as a faculty contact. This professor answers any general questions about the program or the University. If appropriate, this initial adviser may serve as the student’s research adviser assisting in identifying faculty who can supervise the student’s research.

Research Adviser/Supervisory Committee Chair:

The student should decide upon a research adviser by the end of the fourth quarter of study (Autumn Quarter – Year 2). It is the research adviser’s responsibility to act as chair of the master’s supervisory committee and assist the student in selecting classes, designing a research program, and making contacts with professionals within and outside the University of Washington.

Formation of the Master’s Supervisory Committee:

As soon as appropriate (typically after a research topic is established – Autumn Quarter, Year 2) the chair, in consultation with the student, establishes a supervisory committee, consisting of two to four members. The chair and at least one-half of the total membership must be members of the Graduate Faculty (see Graduate School Memorandum No. 13). At least two members must also be QERM faculty. The supervisory committee will provide expertise and depth in areas related to the student’s research. The student should rely primarily on the committee chairperson and secondarily on the other committee members for professional guidance.

Approval of Master’s Supervisory Committee:

A Request to Establish M.S. Supervisory Committee form must be submitted to the QERM Graduate Program Coordinator (GPC) prior to the first committee meeting. This request should include a brief synopsis of the intended thesis topic and names of proposed committee members. This information is reviewed by the GPC for suitability of faculty balance in relation to the selected topic. After receiving approval from the GPC the student may proceed with scheduling the first committee meeting.

First Committee Meeting:

After approval of the supervisory committee by the GPC, the committee should meet with the student within two weeks to decide on the student’s program of study. The student is responsible for arranging all necessary meetings and furnishing required forms.

The first meeting will deal primarily with a definition of course requirements. The following paperwork must be completed at the first meeting:

1. Plan of Study Toward the M.S. Degree form: This form must be completed by the student and committee chair and approved by all committee members at the time of the first meeting. This is an agreement made between the student and the supervisory committee about what coursework will be required to complete the master’s degree. It includes the core required courses as well as any other courses the committee feels are necessary to give the student the required background in his/her area of interest. This form is also used to request waivers of core courses.

2. Use of Human and Animal Subjects for UW Graduate Student Theses and Dissertations form: This form must be completed by the student and committee chair.

3. Supervisory Committee Meeting Documentation form: The chair records the results of all meetings, including date of the meeting, committee members present, decisions and accomplishments. It is the responsibility of the student to provide the appropriate form. This form should also be completed after all subsequent supervisory committee meetings.

All three forms are forwarded to the QERM Student Services Office (Loew Hall 304, Box 352182) for review by the Graduate Program Coordinator and placed in the student's file.
Subsequent Committee Meetings:

The committee should meet regularly to review the student's progress and thesis proposal. The student can request additional committee meetings whenever he or she feels the need for such consultation.

Master’s Thesis Proposal:

The student must select a thesis research topic and develop it in consultation with his or her research adviser. The research project should be designed for completion, together with other program requirements, within a two- to three-year period. The master's thesis should provide evidence of the student's ability to carry out independent investigations and to present the results in a clear and systematic form.

Submission of Thesis Proposal:

A student is expected to submit a thesis proposal to their supervisory committee before the end of the 5th quarter of study (Winter Quarter – Year 2) and before beginning substantive thesis research. The proposal provides evidence to the committee of the student’s readiness to carry out the research, and also clarifies the expectations of both the student and committee as to the final content of the thesis.

The objective of a thesis proposal is to ensure a definite plan for the work to be done. Once approved by the supervisory committee it becomes an informal contract between the student and the committee. In addition, a proposal serves as:

- A basis for discussions between student and committee regarding experimental design, data analysis, and focus of the coursework; and
- A clear statement of the amount of effort anticipated to produce an acceptable thesis.

While the thesis proposal serves as an agreement between student and committee, both parties also must recognize that flexibility is needed to include later changes as experiments may fail and new opportunities may arise.

Thesis Proposal Format:

The thesis research proposal should follow the general features of a research proposal. A typical format is as follows:

- **Introduction:** General background, importance of the subject area; literature review.
- **Objective(s):** A concise statement of the purpose or objective of the project; this should flow logically from the introduction and be short and specific.
- **Methods:** General plans, specific methods, sampling or experimental design, duration, and projected procedure for data analysis; these methods should be appropriate for directly addressing the purpose or objective.
- **Results:** Results of theoretical investigations, experiments, field sampling, computer simulations, data analyses, etc., should be clearly stated.
- **Interpretation:** How will the results be interpreted? There should be explicitly stated inferences that would be drawn from all outcomes; outcomes that cannot be interpreted imply imprecise objectives or inappropriate methods.
- **Significance:** Why is this investigation justified? What is the scientific or practical contribution? For a dissertation proposal especially, the case eventually must be made that the results will be a significant contribution to knowledge, regardless of the experimental or observational outcomes.
- **Timeline/Workplan:** The timeline helps to assess whether the proposed research is feasible as planned and establishes milestones. Periods when there are activities which could slow progress should be highlighted when accounted for when selecting milestones. The timeline should also indicate when likely outputs (e.g., scientific paper and reports) will be produced.
The length of the written proposal should be the minimum needed to do the job. For a master’s thesis proposal, 8-10 pages including references would be appropriate. The intent is to write the proposal early in the degree program. If written too late, it will begin to resemble the thesis in size and scope, and its primary purpose will be lost.

Thesis Proposal Approval Form:

The committee certifies that they have reviewed and approved the student’s thesis proposal by signing the Master’s Thesis Proposal form. A copy of the form and thesis proposal should be forwarded to the QERM Student Services Office (304 Loew Hall, Box 352182).

Request for M.S. Final Examination:

The student must submit a complete, near-to-final draft of the thesis, which has been reviewed and approved by the committee chair, to all members of his or her committee at least four weeks prior to the Final Examination. After reading the draft, the supervisory committee signs off on the Request for Final Examination form. Completion of this form verifies that your committee has read an entire near-to-final draft of your thesis and concurs that you are ready to sit for your final examination. The final draft of the thesis takes place after the final examination, incorporating changes suggested by the committee.

Master’s Degree Request:

In addition to the Request for Final Examination form completed by the supervisory committee, the student must submit the online Graduate School Master’s Degree Request within the first two weeks of the quarter in which he or she expects to complete the degree requirements. Students are strongly encouraged to apply for the master’s degree on the Web. Additional information on completing the Master’s Degree Request can be found at:

The filing of the application is the responsibility of the student. When the application is submitted the student’s record will be reviewed by the Graduate School to determine that all requirements have been met. If the application is approved, the Graduate School will forward a warrant for the Final Examination to the QERM program during the fourth week of the quarter. Completion includes presentation of a public seminar on the subject of the research and the completion and submission of the thesis to the Graduate School.

Students must be registered as a graduate student and complete a minimum of two credits during the quarter in which degree requirements are met and the degree is conferred.

If requirements for the master’s degree are not completed during the quarter of the initial application, the Master’s Degree Request will become void and the student must complete a new request during the first two weeks of the quarter in which the degree program is to be completed.

Final Examination:

The student, in consultation with the chair of the student’s supervisory committee, arranges the time and place of the Final Examination. The student is responsible for ensuring that the complete, near-to-final draft of the thesis is available to committee members with adequate time for review before the examination takes place (at least four weeks). The student reports on his or her research at a public seminar that is followed by a private oral examination by the supervisory committee. The seminar and oral examination are generally scheduled consecutively on the same day.

The student arranges the date and time with supervisory committee members and then notifies the QERM graduate program assistant (GPA) who will assist with reserving a conference room and publicizing the public seminar. It is recommended that students schedule their final exam at least 4 weeks in advance of the date, but no less than two and a half weeks before the end of the quarter.

Results of the Final Examination must be reported to the Graduate School by returning the signed Request for Master’s Degree form to the Graduate School no later than the last day of the quarter (defined as the last day of exams) in which the student expects to receive the degree. A minimum of two committee members must be
present for the Final Examination to take place, although all members of the supervisory committee must certify the results. If the examination is not satisfactory, the committee may recommend to the Dean of the Graduate School that the student be allowed to take another examination after an interval of study.

Any corrections of the thesis are completed after the Final Examination. Two copies of the approved thesis must be submitted to the Graduate School no later than the last day of the quarter in which the degree is to be conferred. If the final version of the thesis is submitted after the end of the quarter, then the degree will be conferred the following quarter and the student must register for a minimum of two credits for that quarter.

Graduate Registration Waiver Fee:

The $250 Graduate Registration Waiver Fee is an optional fee paid in lieu of registration. It is available to qualifying students for a 2 week period directly following the quarter in which all Graduate School and graduate program degree requirements are met. Qualifying students who pay this fee will graduate in the quarter following the fee payment period. Note: This option may have an effect on the grace period for student loans becoming due; students should check with their lenders for registration requirements before utilizing this option in lieu of registration.

Eligibility

- Master's students who did not submit a Master's degree request prior to the request deadline for the quarter in which all degree requirements were completed
- Students who completed all degree requirements but needed additional time to format the thesis or dissertation (project papers are not included)

(Revised: October 2010)
Quantitative Ecology and Resource Management

Request to Establish
M.S. Supervisory Committee

Student Name: ____________________________ Date Submitted: ____________

Guidelines for forming your M.S. supervisory committee:
• The committee should be formed as soon as appropriate – typically midway through the 2nd year after a research
topic has been established.
• Normally consists of between 2 and 4 members.
• The chair and at least one-half of the total membership must be members of the Graduate Faculty.
• The chair and one other faculty member must be QERM Faculty.

If you are unable to obtain a signature from each committee member you may attach an email that includes their agreement
to serve on your committee.

I have spoken with each of the following people and they have agreed to serve on my Master’s Supervisory Committee:

Chairperson: ____________________________ Title: ____________________________
Department: ____________________________ UW Box #: ____________________________
Email: ____________________________ Telephone: ____________________________
Member of Graduate Faculty (circle): Yes No
Member of QERM Faculty (circle): Yes No
Signature: ____________________________ Date: ____________________________

Name: ____________________________ Title: ____________________________
Department: ____________________________ UW Box #: ____________________________
Email: ____________________________ Telephone: ____________________________
Member of Graduate Faculty (circle): Yes No
Member of QERM Faculty (circle): Yes No
Signature: ____________________________ Date: ____________________________

Optional 3rd Member:

Name: ____________________________ Title: ____________________________
Dept or Agency: ____________________________ UW Box #: ____________________________
Email: ____________________________ Telephone: ____________________________
Member of Graduate Faculty (circle): Yes No
Member of QERM Faculty (circle): Yes No
Signature: ____________________________ Date: ____________________________

Optional 4th Member:

Name: ____________________________ Title: ____________________________
Dept or Agency: ____________________________ UW Box #: ____________________________
Email: ____________________________ Telephone: ____________________________
Member of Graduate Faculty (circle): Yes No
Member of QERM Faculty (circle): Yes No
Signature: ____________________________ Date: ____________________________

Student signature: ____________________________ Date: ____________________________

Please attach a brief narrative of your proposed research (no more than a single page), including objective(s), approach, and
significance of your work. Return this form and narrative to the QERM Student Services Office (Loew Hall 304, Box
352182).

Office use only:

Approved by GPC: ____________________________ Date: ____________________________

Revised: October 2010
# Quantitative Ecology and Resource Management

## Plan of Study Toward the M.S. Degree

**Student Name:** __________________________  **Faculty Adviser:** __________________________

### A. List required QERM coursework completed:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Qtr. &amp; Yr.</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAT 516*</td>
<td>Stochastic Modeling of Scientific Data I (replaces STAT 512)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STAT 517*</td>
<td>Stochastic Modeling of Scientific Data II (replaces STAT 513)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>INDE 599 G*</td>
<td>Introduction to Optimization</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO/CFR/FISH 567*</td>
<td>Topics in Advanced Ecology</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QERM 514</td>
<td>Analysis of Ecological and Environmental Data</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESRM 590</td>
<td>Quant. Decision Techniques in Natural Resources (replaces QERM 550)</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMATH 523*</td>
<td>Mathematical Analysis in Biology and Medicine (offered alternating yrs)</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMATH 535*</td>
<td>Mathematical Ecology (offered alternating years starting Spring 2011)</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QERM 597</td>
<td>QERM Special Topics – Autumn Quarter for first year students</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QERM 597</td>
<td>QERM Winter Seminar (Student research presentations – required every Winter Quarter. Previously offered every Spring Quarter.)</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QSCI 486**</td>
<td>Experimental Design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ecology Elective</td>
<td>Refer to list of recommended ecology electives</td>
<td>variable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QERM 600</td>
<td>Independent Study (as needed)</td>
<td>variable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QERM 700</td>
<td>Master’s Thesis Credits (minimum of 9 required for M.S. degree)</td>
<td>9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CORE COURSEWORK COMPLETED PRIOR TO AUTUMN 2010**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Qtr &amp; Yr. to be Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAT 512</td>
<td>Statistical Inference I (replaced by STAT 516 effective Au 2010)</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>STAT 513</td>
<td>Statistical Inference II (replaced by STAT 517 effective Au 2010)</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>AMATH 422</td>
<td>Introduction to Mathematical Biology (replaced by AMATH 535/523)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AMATH 410/510</td>
<td>Introduction to Computational Biology and Chemistry</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>QERM 550</td>
<td>Applied Ecological Modeling and Env. Data (replaced by ESRM 590)</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

* New core course requirement as of 2010-2011 academic year
** Not required but recommended during years course is offered

### B. Additional required coursework determined in conjunction with Supervisory Committee:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Qtr &amp; Yr. to be Taken</th>
</tr>
</thead>
</table>

### C. Recommended (i.e., optional) coursework determined in conjunction with Supervisory Committee: these courses are recommended, but not required to graduate. Include audited courses in this section.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Check if Audited</th>
</tr>
</thead>
</table>

Revised: October 2010
D. Estimated milestone completion dates (for planning purposes only):

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Regular QERM Timeline for Completion</th>
<th>Qtr &amp; Year to be Completed (Estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan of Study Approved by Supervisory Committee</td>
<td>Autumn Qtr of Year 2</td>
<td></td>
</tr>
<tr>
<td>Thesis Proposal Approved by Committee</td>
<td>Winter Qtr of Year 2</td>
<td></td>
</tr>
<tr>
<td>Near-to-final-Thesis reviewed by Committee/ Permission given to sit for final exam</td>
<td>Winter Qtr of Year 3</td>
<td></td>
</tr>
<tr>
<td>Submit Final Thesis</td>
<td>Spring Qtr of Year 3</td>
<td></td>
</tr>
</tbody>
</table>

Overall minimum course requirements (each must be satisfied before graduation using all completed coursework):

1. At least 36 credits must be completed
   • All courses numbered 400-799 that are numerically graded 2.7 and above, or have a grade of Satisfactory or Credit ('S' or 'CR') count toward the 36 credit total. 499 courses are not counted in the 36 credit total.
   • Courses graded less than 2.7 do not count towards the 36 credit total.
   • At least 18 credits must be in courses numbered 500 and above.
   • 18 credits must be numerically graded in department approved 400-level courses accepted as part of the major and in 500-level courses. This excludes 499 and transfer credits.
   • No more than 6 graduate level quarter credits can be transferred from other academic institutions to count toward the 36 credit total.
   • No more than 12 UW Graduate Non-matriculated credits can be applied to the 36 credit total.
2. A minimum cumulative GPA (grade point average) of 3.00 is required for a graduate degree at the University
3. The Master's Degree Request must be filed
   • If the Master's Degree Request is filed during weeks ten and eleven it is not accepted. The system is closed.
   • In summer quarter, the Master's Degree Request is filed in weeks eight and nine is not accepted. The system is closed.
4. Must complete all degree requirements within six years
   • The timeframe/clock begins on the first day of the quarter that the Graduate Student uses a course to satisfy degree requirements when he/she is coded as either a Graduate Non-Matriculated student (Department Code with class 6) or as a Graduate Student (Department code with class 8) in the department to which he/she is admitted.
   • UW Graduate Non-matriculated credits used towards the 36 course credit total are counted in the six years.
   • Quarters spent On-Leave and out of status are counted in the six years.
5. Must maintain registration through the end of the quarter in which the degree is conferred or, if eligible, pay the Graduate Registration Waiver Fee within 14 days following the last day of the quarter in which all degree requirements were met.
6. Thesis track students are required to take a minimum of 9 thesis credits in their 36 credit total.
7. Thesis Track students are required to submit two copies of an acceptably formatted thesis to the Graduate School by 5 pm on the last day of the quarter.

E. Thesis Proposal Submission Date (estimated):

   Note: Normally submitted by end of 5th quarter or Winter Quarter of Year 2

F. Additions, modifications, or other notes by the Supervisory Committee (complete on M.S. Committee Meeting Documentation Form):

Approval of Supervisory Committee:

<table>
<thead>
<tr>
<th>Role</th>
<th>Printed Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Member</td>
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<td></td>
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<tr>
<td>Member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Forward to QERM Graduate Program Coordinator (Loew 304, Box 352182) for final review and approval.
USE OF HUMAN AND ANIMAL SUBJECTS FOR UW GRADUATE STUDENT
THESES AND DISSERTATIONS

This form is completed when a graduate student’s thesis or dissertation supervisory committee is constituted and must have original signatures of both the faculty committee chair and the graduate student. The original copy is retained in the student’s departmental file and be available upon request. Do not return this form to the Graduate School.

__________________________________________
Student name

__________________________________________
Student number

The following statement must be signed by the advisor indicating concurrence before the student’s committee is formed:

“I certify that this student has been advised of the need to be fully in compliance with the University of Washington Human Subjects Division and Institutional Animal Care and Use Committee’s requirements for University of Washington researchers, and that research being conducted for this student project under my supervision will be in compliance. The rights and welfare of human and/or animal subjects will be safeguarded during the conduct of master’s/dissertation. The student has further been advised that review by these boards must take place prior to any activity that involves human subjects or animals for the work to be accepted as a valid master’s thesis or doctoral dissertation.”

__________________________________________
Name of Committee Chair [printed]

__________________________________________
Signature

__________________________________________
Date

The following statement must be signed by the student before the committee may be formed:

“I certify that I have been advised of the need to be fully in compliance with the University if Washington Human Subjects Division and/or Institutional Animal Care and Use Committee’s requirements for researchers. I further certify that I will complete (or have completed) required training in the relevant category and that I will submit (or have submitted) my IRB and/or IACUC application for review prior to any activity that involves human subjects or animals so that my work can be submitted as a valid master’s thesis or doctoral dissertation.”

__________________________________________
Signature of Student

__________________________________________
Date

For further information, you may go to the following sites:

http://www.washington.edu/research/hsd/ (Human Subjects Division)

http://depts.washington.edu/iacuc/ (Animal Care Committee)

Rev. 10/07
Quantitative Ecology and Resource Management

Master’s Supervisory Committee
Meeting Documentation Form *

Student Name: ____________________________________________________________

Supervisory Committee Chair: ____________________________________________

Committee Meeting Date: _________________________________________________

Committee Members Present: _____________________________________________

SUMMARY OF MEETING DISCUSSION:

NOTE: It is the student’s responsibility to provide this form at each supervisory committee meeting. The form is to be completed by the chair and returned to the QERM Graduate Program Assistant, Box 352182. A copy will be kept in the student’s permanent file.

Revised: October 2010
Quantitative Ecology and Resource Management

MASTER’S THESIS PROPOSAL

The M.S. supervisory committee approves the student’s thesis proposal and guides the student in carrying out appropriate research for the thesis. The Graduate School does not stipulate the content of the thesis; guidance on the thesis is the responsibility of the supervisory committee.

This it to certify that I have read and approved the Master of Science Thesis Proposal

prepared by ________________________________

titled:

Approval of Supervisory Committee:
(email or fax approval is acceptable if attached to this form)

Printed Name: ____________________________ Signature: ____________________________ Date: __________

______________________________ ____________________________ __________

______________________________ ____________________________ __________

______________________________ ____________________________ __________

______________________________ ____________________________ __________

______________________________ ____________________________ __________

Please attach this completed form to a copy of the final revised thesis proposal and return to the QERM Student Services Office (Loew Hall 304, Box 352182)

Office use only:

Reviewed and approved by QERM Graduate Program Coordinator: ____________________________ Date: __________

Revised: October 2010
Quantitative Ecology and Resource Management

Request for M.S. Final Examination

VERY IMPORTANT: After completing this form you MUST also submit an online Master’s Degree Request to the Graduate School at http://www.grad.washington.edu/mygrad/student.htm

Completion of this form verifies that your supervisory committee has read an entire near-to-final draft of your master’s thesis and concurs that you are ready to sit for your final examination.

Supervisory Committee members have read an entire draft of the master’s thesis written by:

Student Name: __________________________________________

Titled:

All members of the Supervisory Committee must sign this form: however, the Final Exam may take place with a minimum of two committee members present, including the Chair. Email approvals or faxed signatures are acceptable if attached to this form. The date, time, and location of the exam must be indicated in all email approvals.

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<th>Committee Member Name</th>
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The Final Exam is scheduled for:

Time: __________________________________________

Day: __________________________________________

Date: ________________________________________

Location: _____________________________________

Submit this form to the QERM Student Services Office (Loew Hall 304, Box 352182) at last 2 weeks prior to the exam.