

INTERDEPARTMENTAL MEMO

Enrollment Services, Box 355850

October 27, 2011

Mary R. Dolan
Data Management/Data Services
Enrollment Services
224A Schmitz Hall

RE: Operations Calendar Key Points
November 2011

11/3 Switch SDB registration access to Wi12 at 4:00 p.m.
11/4 Wi12 Registration period 1 begins
11/14 JSR613 Submit mid-term file to National Student Clearinghouse
11/21 Electronic Grading Opens for Au11 @ 8:00 am

INTERDEPARTMENTAL

Enrollment Services, Box 355850

DATE: Thursday, October 27, 2011

FROM: Mary R. Dolan
224 Schmitz Hall, Box 355850

Electronic Grade Posting **Opens**
Electronic Grade Posting **CLOSES** for all autumn courses

November 21, 2011 Monday
December 20, 2011 Tuesday, 5:00 pm

Grades for Autumn quarter 2011 due

December 20, 2011 Tuesday, 5:00 pm

Initial Transcript Posting JSR405

December 20, 2011 Tuesday

End-of-Quarter Grade Reporting SR40910

January 4, 2012 Wednesday

Quarterly High Scholarship Download SR81110

January 9, 2012 Monday

Autumn Low Scholarship Cancellation Run Date
Cancellation Effective Date is SR40810

January 4, 2012 Wednesday cancels winter courses
December 26, 2011

Prerequisite Cancellation #1 SR11710

December 20, 2011 Tuesday cancels winter course registration

Prerequisite Cancellation #2 SR11710

December 22, 2011 Thursday cancels winter course registration

Prerequisite Cancellation #3 SR11710

December 28, 2011 Wednesday cancels winter course registration

Prerequisite Cancellation #4 SR11710

January 6, 2012 Wednesday cancels winter course registration

ADMISSIONS SUBSYSTEM November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W
JSR504 - NEW / RO STUDENTS W/O (SR50410) TRANSFER PRIOR CREDITS				X						X								X				X								
JSR506 - FRESHMAN TEST SCORES REPORT 10th DAY (SR50610) Aut Wir only																														
JSR508 - PLACEMENT TEST SCORES REPORT AND UPDATE (SR50810, SR50820)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X
JSR510 - ADMISSIONS DAILY JOBSTREAM	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X
SR51110 ADMISSIONS RANKING REPORT AND UPDATE 1																														
SR51010 AUTO APPLICATION STATUS UPDATE EXTRACT AND REPORT																														
SR51015 AUTO APPLICATION STATUS UPDATE																														
SR51110 ADMISSIONS RANKING REPORT AND UPDATE 2																														
SR51210 UG WEB APPLICATIONS UPLOAD	*	*	*	*			*	*	*	*	*			*	*	*	*	*			*	*	*					*	*	*
SR51220 UPLOAD WEB GRADUATE ADMISSION APPLICATIONS	*	*	*	*			*	*	*	*	*			*	*	*	*	*			*	*	*					*	*	*
SR52010 LABELS AND FORMS PRODUCTION	*	*	*	*			*	*	*	*	*			*	*	*	*	*			*	*	*					*	*	*
SR52015 LABELS AND FORMS UPDATE	*	*	*	*			*	*	*	*	*			*	*	*	*	*			*	*	*					*	*	*
SD99020 special utility based on SR53010 to determine whether or not to copy data files for SR530 10																														
SR53010 TEST SCORE LOAD SETUP																														
SR53015 MATCHED TEST SCORE																														
SR53020 UNMATCHED TEST SCORE																														
SR53025 MATCHED TEST SCORE LOAD REPORT																														
SR53030 AI CHANGE UPDATE																														
SR53040 CC TRANSCRIPT DATA SETUP																														
SR53045 CC TRANSCRIPT DATA LOAD																														
SR54010 ADMISSIONS REPORTS & STATS	⌘		⌘				⌘	⌘	⌘	⌘				⌘	⌘		⌘	⌘			⌘	⌘	⌘				⌘	⌘		
01 SPECIAL PROGRAM REPORT-by qtr			X	X					X	X							X	X			X	X								
02 ADMISSIONS RESIDENCY REPORT - all qtrs/runs once			X																											
03 UNDRAD FOREIGN STUDENT REPORT *																														
04 UNDRAD NEW ETHNIC ADM REPORT -by qtr *																														
05 LIST STATE HS STUDENTS *																														
06 ADVANCE PAYMENT APPLC *																														
07 ADM APPLC REPORT OR ALPHA LIST																														
08 GRAD ADM MINORITY *																														
09 GRAD NON-MATRIC REPORT *																														
10 GRAD INSUFFICIENT TRANS. REPORT																														
11 INCOMPLETE/UNREVIEWED TRANSC RPT							X							X							X							X		
EXTRACT FILE FOR EAC	X							X							X						X								X	
12 DIVERSITY REPORTING - all qtrs *																														
13 NEW GRAD APPLICANTS BY DEPT *																														

Sum offers beginning date for undergrads is 5/1/YYYY. Grad offer date follows the spring grad offer date
 Aut offers: start date for undergrads is 5/1/XXXX; Grad offers start date is 6/1/XXXX
 * = no longer run

⌘ Au11

▲
Census Day Processing

IELTS and GMAT every Tuesday

start running Admission report stats for autumn in December for OMA

ADMISSIONS SUBSYSTEM November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W
SR50710 SUPPLEMENTARY ADM REPORTS	☄	🌱	★	☄			★	☄	🌱	☄					☄	🌱	★	☄			☄	🌱	☄						☄	🌱
SR50710 SUPPLEMENTARY ADM REPORTS	★			★				★		★					★			★			★		★						★	
SR59010 ADMISSIONS MASTER EXTRACT	*	*	*	*			*	*	*	*					*	*	*	*			*	*	*	*					*	*
SI80180 ADMISSIONS STATS REPORTS	☄	🌱	★	☄			★	☄	🌱	☄					☄	🌱	★	☄			☄	🌱	☄					☄	🌱	
SI80183 GRADUATE STATISTICAL REPORTS																														
SI80185 UNDERGRADUATE STATISTICAL REPORTS																														
SR59110 SEQUITUR NIGHTLY LOAD	*	*	*	*			*	*	*	*					*	*	*	*	*			*	*	*	*				*	*
SR59115 PROSPECT FILE EXTRACTS	*	*	*	*			*	*	*	*					*	*	*	*	*			*	*	*	*				*	*
SA90105 RPT/UPDATE JOB/PGM PARAMATERS	*	*	*	*			*	*	*	*					*	*	*	*	*			*	*	*	*				*	*
SR51070 MULTIPLE ADM OFFER RPT	*	*	*	*			*	*	*	*					*	*	*	*	*			*	*	*	*				*	*
Print Bothell	N	N	N	N			N	N	N	N					N	N	N	N	N			N	N	N				N	N	
Print Tacoma	N	N	N	N			N	N	N	N					N	N	N	N	N			N	N	N				N	N	
Print Seattle - Friday only starting 2/9/07	N	N	N	Y			N	N	N	Y					N	N	N	Y			N	N	Y				N	N		
Print Grad	N	N	N	N			N	N	N	N					N	N	N	N	N			N	N	N				N	N	
Print Finald	N	N	N	N			N	N	N	N					N	N	N	N	N			N	N	N				N	N	
JSR550 - ADMISSIONS PURGE PROCESS <i>4th Friday/6th Friday summer must run last</i>																														
JSR560 - ALL PROVISIONAL ADMITS REPORT (SR56010,SR30510)run 4 wks B4 next RegPer1																														

Au10 Regis Period 1 starts May 6th

Start running Grad offers 6 months before the start of the Admission quarter.

Su/Au offer dates always start with 5/1 for undergrad and 6/1 for grads

qtr/year for 54010 moves to next qtr/year after last day of current quarter

▲
Census Day Processing
when requesting Spr & Aut, setup 4 qtrs - Spr, Su, Su/Au, Aut

Wi11 stats start on Sept 3rd
Sp11 stats start on Sept 13th
Au11 stats start on Oct 5th

Reg Per 1 starts Nov 4th for W12

☄ Wi12 🌱 Sp12 ★ Au12

☒ email staging - purge to be run Friday night

★ means required

GRAD offers start:
 Winter - July 1
 Spring - October 1
 Summer - December 1
 Autumn - February 1

ENROLLMENT REPORTING November 2011

Operations Calendar

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	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	
JSDUSHF - UPDATE STAT HISTORY FILE, runs census day (SECTION FILE, MINI MASTER SD10120, SD10160) HISTORICAL TAPE																															
JSIENRSTAT - ENROLLMENT STATISTICS after 620 runs (SI32420 - STUDENT MIGRATION REPORT SI15516 - FEDERAL ENROLLMENT)-AUT CENSUS ONLY																															
JSI80436 - ASUW MEMBERSHIP LIST (for Kristin Millis - Publications) (SI80436) run 10th day Au qtr or as requested																															
JSI80505 - COURSE CONTENT REPORTING (SI80505) Census Day ONLY																															
JSI806 - CLASS REPORTING (SI80620, SI80623, SI80629)																															
JSI80610ONE - REGISTERED LIST FIRST DAY (SI80610)																															
JSI80610TEN - REGISTERED LIST Census Day (SI80610)																															
JSI80614 - FOREIGN STUDENT REPORTING (SI80614) run 1st day, 5th day, and census day																															
JSI80615 - WITHDRAWING STUDENT REPORTING (SI80615) runs 11th day does not run sum qtr																															
JSI80915 - GRAD DEGREE ROSTER (SI80915) runs census day Only																															
JSR120 - BUILD SECTIONED OR INSUR (SR12010) runs 1st and census day																															
JSR161 - S2-ISO-Status Update (SR16110) runs as requested by ISO office	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
JSR603 - LIST REGISTERED STUDENTS (SR60310) runs 1st and census day																															

schedule 161 per George Moore or Leans de la Torre's requests. ISO transfers
file to\\ucsfsc1\mcpshare\quipu\sdbdb001\sr\iss. File name is issinfo.csv

ENROLLMENT REPORTING November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY

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	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W			
JSR607 - CREATION OF ICA DOWNLOAD FILE (SR60710) run day after final grade posting each qtr																																	
JSR610 - MAILING LABEL EXTRACT (SR61010) AND PRINT	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X		
JSR612 - EOP REPORTING (SR61210)																																	
JSR613 - NSC ENR DATA EXTRACT FILE (SR61310)																		Q	X														
JSR614 - INTERNATIONAL SERVICES OFFICE DOWNLOAD	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X		
JSR620 - EXTRACT MINI-MASTER FILE (SR62010)																																	
JSR630 - 1ST/CENSUS DAY UPDATE (SR63010)																																	
JSR645 - CREATE LIBRARY PATRON TAPE (SR64510)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X		
JSR650 - STAFF TUTION EXEMPTION (S180200, SR65010, SR65020)runs start of 4th wk qtr																																	
JSR660 - GRAD SCHOOL APPT REPORTS (SR66010,020) runs census day rpt 4 & 7 only																																	
JSR670 - SATISFACTORY PROGRESS TOWARD DEGREE (105 credits) (RUN 15TH DAY) (SR67010, SR67015) do not run summer qtr																																	
JSR673 - ANNUAL COHORT TAPE CREATION (RUN AFTER AUT 10TH DAY) summer->spring (SR67310,SA90105)																																	

ENROLLMENT REPORTING November 2011

Operations Calendar

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	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W		
JSR681 - JACKSON SCHOOL REPORT (SR68110) run as requested by the depts																																
JSR811 - QTLY HIGH SCHOLARSHIP DOWNLOAD (SR81110) runs qtrly after last grade run																																
JSR812 - YEARLY HIGH SCHOLARSHIP DOWNLOAD (SR81210, DUMPALL) runs after census day during Sum qtr																																
JSR815 - WEB DEAN'S LIST (SR81510) run 4 times after end of qtr reports																																
JSR950 - ENROLLMENT STATISTICS REPORTS (SR95010, SR95020) runs 1st and census day																																

GRADING SUBSYSTEM November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY



JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W		
JSR405 - INITIAL TRANSCRIPT POSTING (SR24010, SR40410, SR40510, SR40405, SR40415)																																
JSR407 - GRADE RUN (SR40710, SR30510)																																
JSR408 - LOW SCHOLARSHIP CANCELS (SR40810, SR60115)																																
JSR409 - QTR-END GRADE REPORT (SR40910, SR40915, SR40920, SR40925, SR40930, SR40940)																																
JSR411 - MED CLERKSHIPS GRADE UPDATE (SR41120, SR41130, SR41140)		X																														
JSR415 - LAW GRADE POSTING (SR41510) only schedule after 405 runs for qtr																																
JSR416 - MISSING GRADE REPORT - runs after all other 400 jobs may run for any quarter & schedule 1st run the night of initial grade posting																																

Do not schedule the JSR415 until after the JSR405 has run for the quarter. It can run on the same day but needs to be scheduled after the 405.

GRADUATIONS SUBSYSTEM

November 2011

Operations Calendar

 =WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	
JSR370 DARS TABLE UPDATE (SR37010, SR27020)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
JSR372 DEGREE AUDIT PURGE PROCESS (SR37210) runs on 10th day																															
JSR801 DEGREE STATUS REPORT (SR80110, SR80114)																															
JSR80114 DEGREES FOR ACADEMIC YEAR (SR80114)																															
JSR804 GRANTED DEGREE REPORTS (SR80420, SR80430, SR30510)																															
JSR80440 GRANTED DEGREE REPORTS FOR NSC - no params EXTRACT FILE FOR NSC - schedule on 4th Friday																															
JSR805 UPDATE GRADUATE DEGREE INFO (SR80510) contact Shelia Giltzow for run dates sgiltzow@u 3-8301																															
JSR806 UPDATE GRADUATE MAJOR LEVEL TYPE - STUDENT_1 9/22/05 (SR80610) Process requested by Grad School every Wed		X							X						X								X							X	
JSR813 GRADUATE DOWNLOAD (has parameters) (RUN WTR, SUM, AUT GRANTED DEGREES & SPR BEFORE SPR ENDS (SR81310, DUMPALL) FOR BOB ROSETH																															
JSR820 GRADUATION DEGREE LABELS (SR82010,SR30510) only as requested																															

use 4th Friday Parameters

contact Shelia Giltzow for JSR806 processing sgiltzow 3-8301

sgiltzow@uw.edu

roseth@uw.edu

REGISTRATION SUBSYSTEM

November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	
JSR104 - Meningococcal Email Notice runs after last day to register each quarter																															
JSR106 - FOREIGN LANGUAGE RESTRCT REPORT (# YEARS LANG HS) (run 1ST, 5TH, and 10TH DAY & before online grading opens each quarter) (SR10610, SR10620)																															
JSR107 - BATCH REGIS REPORT & UPDATE (MED SCHOOL) (SR10710, SR10720)																															
JSR110EXT - STUDENT RECORDS DAILY UPDATE (SR11070, 71, 80, 60, 61)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X
JSR110REP - STUDENT RECORDS DAILY REPORTING (SR10110, 15, 22, 25, 30, 50, SD90110)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X
JSR115 - COURSE CANCEL LABELS AND UPDATES (SR11510, SR11520)																															
JSR 117 - PREREQUISITE CANCELLATION SR11710 - always request two printed copies run end of spr qtr to update aut day after 409																															
JSR118 - Annual Ethnic Survey Extract runs 1st Day Autumn only runs AFTER JSR630																															
JSR130 - SELF SUSTAINING REPORT (SR13010)																															
JSR140 - STAR ENROLLMENT REPORT (SR14010) schedule to run on start & end dates of Reg Per 1 & 2																															
JSR150 - REGIS. NOTICES REPORT & UPDATE (SR15010,SR15015) runs through census day																															
JSR160 - STUDENT ORIENTATION DATE UPDATE runs daily - no parameters eff 6/2/04	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X
JSR180 - ESL REQUIREMENT SATISFACTION (SR18010,SR18020) runs each time TOEFL effective 7/8/09 runs every night	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X

● run Sunday after midnight
 ✘ Run after midnight
◆ get st1.rpt from Rainier and copy to sdbftp
● Med school runs ST process on 16th.



JSR117 needs to be run the day after Spr qtr 409 runs to cancel aut qtr courses

JSR150 starts 2 weeks before first day of the qtr, ends on 31st day of qtr Check Academic calendar for

REGISTRATION SUBSYSTEM

November 2011

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	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W
JSR190 - LAW SCHOOL FILE EXTRACT (SR19010) on 10th day & 8th wk of qtr																														
JSR191 - EXTRACT SOCIAL WORK FILES (SR19110) runs after initial grade posting and 10th day																														
JSR330 - REPEATED COURSES QTR RPT (SR33010) run 11th day each quarter																														
JSR602 - COMPUTE PROJECTED CLASS (SR60210) runs 2 days before Reg Per 1																														
JSR609 - REGISTERED STUDENT FILE CREATION (SR20910) per Husky Ticket Office Reports Aut registration																														
JSR698 - SDB Extract for Studio Abroad runs after JSR110EXT																														
JSR920 - SUMMER STATS SYSTEM (SR92010) only runs Sum qtr after census day																														
JSR930 - OFM TAPE CREATION runs census day only (SR93010,SR93020) 2 files sent to /issdbftp/sr/																														

Autumn quarter remind Andrew the files from the JSR930 need to be uploaded to the state server.

File names are:

ofmadm.txt and ofmern.txt

 post files for R Aldrich/Social Work &/or Law School
 on my staff web page

REPORTING SUBSYSTEM November 2011

Operations Calendar

=WEEKEND
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JSR040 - STUDENT RECORDS DATA MAILERS (SA90105,SA60290,SA60210-04&05)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X	
JSR090 - STUDENT RECORDS SELECTION STATUS REPORT runs daily as a part of the SAM990 setup by requesting email report																																
JSR699 - STUDENT DIRECTORY (SR69910) runs Aut qtr 10th day or as requested																																

Operations Calendar

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JSDBEMCBKP1 - Census DAY HISTORICAL SDB - Brings Down SDB Driver BACKUP runs 1st and census day																																
JSDBEMCBKP2 - Census Day Historical SDB - SDB DB backup/Start SDB Driver BACKUP runs 1st and census day																																
JSDPACKET - SDB PACKET PAGE BACKUP (NONE) runs 1st and census day																																
JSRREGBKUP - Daily REGPROD001 backup (NONE) part of an automatic process																																
JSDBWHCPYAUDIT1 interrupts loadoin of SDB driver audit file (NONE) runs early Saturday morning after Census day processing																																
JSDBWHCPYAUDIT2 (NONE) runs first Monday after census day unless Monday holiday then runs on Tuesday																																

Operations Calendar

TABLE MAINTAINANCE (Edits & Tables) November 2011

=WEEKEND
=HOLIDAY

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JSR710 - EXTRACT CROSS-REF FILES (SR71015, SR71020) run every other month																																
JSR711 - DEPARTMENT, MAJORS AND (SR71110) DEGREES LISTING by request R Byers																																

TIME SCHEDULE SUBSYSTEM November 2011

Operations Calendar

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JSI80362 - CLASS SIZE MONITORING (SI80362) runs 11th day Au, Wi, Sp has params																															
JSR201 - CREATES AND REPORTS REGISTRATION ENTRY CODES (SR20110, SR20115, SR20120)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X						X	X	X
JSR204 - CREATE TIME SCHEDULE (SR20410) runs when requested by TS Office																															
JSR205 - PUT ROOM CAPS ON TIME always schedule on 1st & 10th day (SR20510) SCHEDULE and right before Reg Per 1																															
JSR206 - ASSIGN SLN & LINKAGE (SR20610) as requested by the Time Schedule Office																															
JSR207 - CLASS SIZE runs 11th day except for summer quarter																															
JSR208 - EXTRACT BOOKSTORE (SR20810) don't run for current qtr after 10th day																															
JSR209 - POTENTIAL DUPLICATE ROOM ASSIGNMENTS (SR20910-R-01) run 1 wk B4 Big Run JSR150 & qtr Bgins																															
JSR210 - SR COURSE - TITLES REPORT (SR21010) always schedule on 11th day - moved to CORA folder																															
JSR211 - FINAL EXAM INFO UPDATE Enter qtr/year runs by request of TS Office																															
JSR215 - UPDATE TIME SCHEDULE S25 INDICATOR Enter qtr/year/campus runs by request of TS Office																															
JSR250 - SCHEDULE 25 EXTRACTION AND PRE-EDIT (SR25010) runs during the day as requested by each campus																															
JSR253 - R25 CENSUS ENROLLMENTS runs as part of Census Day - Params on 990																															
JSR254 - Copy R25-vCalculate Extract may run after 250 or alone- no params - runs during the day as requested																															
JSR259 - UPDATE R25 DAILY PROCESSING	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
JSR270 - TS REPORT (SR27010) Daily/Review/Print TS																															

notify Matt W about file for 205 processing

bookstore file is sent to reptreq not to vitcos. File needs to be transferred to dataserv's web page and then email sent to hmax@u.washington.edu and rdodson@u before running JSR204, email Matt W to see if any courses were already added for the quarter. These need to be removed by TS Office before process will complete correctly. If the 250 is run for Tacoma, the file produced is TimeSchedReport.txt

TIME SCHEDULE SUBSYSTEM

November 2011

Operations Calendar

=WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W
JSR271-DAILY TIME SCHEDULE WEB EXTRACT (SR27110)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X
JSR28010 - FACULTY LOAD - HEPPS INTERFACE	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X
JSR28020 - FACULTY LOAD - EDIT REPORTS (SR28020)				X						X								X					X							
JSR28030 - FACULTY LOAD EMAIL SURVEY (SR28030) run per request of Institutional Studies only																														
JSR283AUT - EXTRACT FACULTY LOAD FILES run 5-10 days (SR28310) AUTUMN QUARTER after end of qtr																														
JSR283WIN - EXTRACT FACULTY LOAD FILES (SR28310) WINTER QUARTER run 5-10 days after end of qtr																														
JSR283SPR - EXTRACT FACULTY LOAD FILES (SR28310) SPRING QUARTER run 5-10 days after end of qtr																														
JSR283SUM - EXTRACT FACULTY LOAD FILES (SR 28310) SUMMER QUARTER run 5-10 days after end of qtr																														

email csds_opb@uw.edu JSR283SPR
 runs on the 17th

Operations Calendar

TRANSCRIPT SUBSYSTEM (Daily Printing) November 2011

 =WEEKEND
 =HOLIDAY

JOBSTREAM DESCRIPTION	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	
JSR305 - DAILY TRANSCRIPTS (SR30510,SR30515,SR30520,SR30810)	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	