



UNIVERSITY OF WASHINGTON

# DIPLOMA REPLACEMENT FORM

GRADUATION AND ACADEMIC RECORDS OFFICE

Complete this form and sign below. PLEASE PRINT CLEARLY.

If the name you want on your diploma does not match the name on your official transcript, you must submit a copy of one of the following appropriate legal documents: marriage license/certificate, court order, divorce decree, adoption paper, passport/permanent visa, or Social Security card. (Exception: Expanding or shortening your middle name requires no documentation).

Legal Name of Student (First)	(Middle Name)	(Last)	(Jr.,etc.)
Address of Student (Street)			(Apt.)
(City)	(State)	(ZIP)	Country
Student Number	Social Security Number * (optional)	<i>(If attended UW prior to 1983)</i> Birthdate (Mo., Dy., Yr.)	
Graduation Date		College (Arts & Sciences, Engineering, Business,etc.)	
Degree Earned		Honors	

Number of replacement diploma(s) requested \_\_\_\_\_ @ \$20 ea = \$ \_\_\_\_\_ Check #: \_\_\_\_\_

### MAIL MY DIPLOMA TO:

Name		
Street (if different from above)		
City	State	ZIP
Country (not required if mailed inside U.S.)		

Email	
Phone	

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

### RETURN THIS FORM TO:

Please return this form with a check or money order (payable to University of Washington) in U.S. funds to:

University of Washington  
Graduation & Academic Records  
Box 355850  
Seattle, WA 98195-5850

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

UoW 2046 (5/04)

\*Used to verify the correct record.

Holds:

If you graduated 1983 or later, check the University of Washington Degree Validation Web Site:

<http://sdb.admin.washington.edu/sisDegreeValidation/>

Email: [ugradoff@u.washington.edu](mailto:ugradoff@u.washington.edu)  
Phone: 206-543-1803