

Rubelab Main Brain Page

What	Description	Who
RESPONSIBILITIES SHARED BY EVERYONE		
Lab Safety		Everyone
Lab Dish Washing	Wash your glassware and put it away. Please see Robin Gibson for training before using the dishwasher downstairs.	Everyone
Animal Surgery Room	Leave clean and stocked.	Everyone
Sharps Waste	Red Biohazardous Sharps Containers: seal when no more than 2/3 full, label with autoclave tape, PI and Room # --do not cover vents. Leave next to autoclave. <i>Notify Van or Jialin.</i>	Everyone
Biohazardous Waste	When Red Biohazardous Waste bags are no more than 2/3 full they must be double bagged and transported to autoclave room for decontamination following the posted instructions. The waste is then placed in a black garbage bag and put in the garbage dumpster. Be sure to label the bag with room number and PI name.	Everyone
Non-Biohazardous Lab Glass and Plastic	Cardboard boxes must be labeled with PI name and Room number. When boxes are less than full, the boxes must be taped shut using packing tape and LABORATORY GLASS TAPE. They may then be placed in the hall for custodial pick-up (as long as they are not too heavy) or taken directly to the dumpster.	Everyone
Styrofoam Box Recycling	Styrofoam Boxes are bagged and labeled following the SOP that is posted in CD 186L (darkroom) and on the Rubelab webpage. UW recycling is notified for pick-up.	Everyone
Ordering Supplies	General supplies are ordered on a shared budget matrix by everyone. Please see detailed ordering instructions in " Welcome to the Rubelab ".	Everyone

LAB DUTY SPECIFIC MAIN BRAINS

Microscopy	Training, consultation and maintenance.	Jennifer Stone, Sophie Seo
Autoclave	Please see Van, Jialin or Stephanie for training before using the autoclave. Maintenance duty includes running monthly biospore safety test.	Van Redila, Jialin Shang, Stephanie Davidson
Lab Coats	Send soiled coats to UW laundry facility.	Esra Camci
Sharps Waste	Red Biohazardous Sharps Waste Container Disposal: Autoclave and transport to T-276 in the T-Wing.	Van Redila, Jialin Shang

EQUIPMENT SPECIFIC MAIN BRAINS

Confocal Microscope	Training, consultation and maintenance.	Jennifer Stone
Cryostat, CD 186N	Training, consultation and maintenance.	Ling Tong
Sledge, CD 186N	Training, consultation and maintenance.	Ling Tong
Microtome, CD 186N	Training, consultation and maintenance.	Jialin Shang
Vibratome	Training, consultation and maintenance.	Sophie Seo
Sterilization Oven	Located in dark room.	Esra Camci
PCR machine	Located in molecular biology	Ling Tong
Centrifuge	Located in basement (Tempel lab)	Sophie Seo

What	Description	Who
i-Cycler (Bio Rad)	Located in basement (Tempel lab)	Robin Gibson, Irina Omelchenko
Gas Tanks	Oxygen and CO2 tanks, ordering and changing, consulting.	Jialin Shang, Van Redila

ROOM SPECIFIC MAIN BRAINS

Tissue Culture, CD186H		Jialin Shang
Histology, CD 186A		Sophie Seo, Ling Tong
Molecular Biology, CD 186D		Irina Omelchenko/Ling Tong
Animal Surgery, CD 055		Van Redila
In Vitro Suite: CD 056		
Fish Cave, CD 056E	<i>No longer in use.</i>	
VOR Testing, CD 056B		Jim Phillips
Mouse ABR, CD 056D		Ed Rubel, Ling Tong
Animal Physiology, CD 068		Van Redila
Tempel Physiology CD 072		Cliff Hume, Jay Rubinstein
Bloedel Maintenance	Building concerns/burned out light bulbs.	Llyne Foy, Robin Gibson
Freezers		
Refrigerators		

LAB MANAGER DUTES

EH&S	Maintain Chemical Hygiene Plan, attend and follow-up with inspections	Robin Gibson
Website	Maintain and update website	Robin Gibson
IACUC	Attend inspections.	Robin Gibson
Animal Protocol	Submit Significant Changes; complete renewals	Robin Gibson
Eye Wash Checks	Flush monthly and log the date.	Robin Gibson
Lab Safety Training	Maintain and document lab-training records.	Robin Gibson
Ed's Calendar		Robin Gibson
Lab Meeting Announcements	Weekly announcement sent out on Tuesday whether or not we are having lab meeting on Wednesday.	Robin Gibson