

**By-Laws
Of
The University of Washington School of Pharmacy
Alumni Association**

**Article I
*Purpose of Association***

To maintain an organization for the University of Washington School of Pharmacy alumni that provides a social framework for professional affiliation and supports the School of Pharmacy.

The purpose of the Association is to support the interests of the School of Pharmacy and advance the interests of the alumni while promoting the profession of pharmacy. The Association will provide services and programs in accordance with the mission of the Association, which strengthen and develop the student, faculty, staff, Association members and alumni of the School.

In furthering these stated purposes, the Association shall:

- Provide the leadership, service and financial support necessary to enrich the academic, intellectual and social experiences of the School's students;
- Enhance and strengthen the academic leadership of the School within the community and pharmacy profession;
- Validate the worth and pride of the UWSOP experience;
- Continue to develop and reinforce the bonds between the School and its alumni;
- To further the dissemination of pharmacy education and information through participation in and support of professional and public services and scientific meetings;
- Develop a network with the School's alumni;
- Serve as a training ground to develop leaders in pharmacy practice;
- To provide, insofar as is consistent with needs and wishes of the School of Pharmacy, aid and advice in matters of administration, student selection, counseling and education.

All of the Association's initiatives, programs, services, operations and plans will serve to advance one or more of the elements of the foregoing mission. This mission statement shall be reviewed and examined annually to insure its appropriateness, validity and significance.

**Article II
*Membership***

There shall be four classes of membership in the Association.

1. Active (Regular) Members
 - a. All graduates of the University of Washington School of Pharmacy who subscribe to the objectives of the Association, and who is willing to abide by its lawful regulations, and who have paid the Association's dues as established by the Executive Committee and approved by the Board of Directors, shall be eligible for regular (active) membership.

2. Honorary Members
 - a. Those persons who have rendered meritorious service to the School of the Association, and who are recommended by the Board of Directors, may be elected as honorary life members of the Association.
3. Associate Members
 - a. All members of the Faculty of the School of Pharmacy shall automatically become Associate Members of the Association.
4. Student Class Representatives

All members are entitled to the rights and privileges of the Association except that Honorary and Associate Members are not eligible to vote or hold office.

Article III ***Members' Meetings***

1. The Annual Meeting

An annual meeting of the Association shall be held during the annual Washington State Pharmacy Association meetings, in the same city as those meetings, and in such a location as the President shall designate, provided, however, that the date may be changed by vote of the Board of Directors in which event prior notice shall be given in the Pharmacy Alumni Newsletter.

2. Special Meetings

Special meetings of the Association may be called at any time by the Board of Directors, and shall be called by the Secretary-Treasurer at any time upon the petition of twenty-five (25) members, provided that due notice thereof is published in the Pharmacy Alumni Newsletter prior to the meeting date.

3. Quorum

A quorum shall be ten (10) members present in person.

4. Voting

Each member present shall be entitled to one vote.

Article IV **Annual Dues**

1. Annual Dues

The Executive Committee shall annually establish the amount of annual regular membership dues. On or before the annual meeting of the Association, the Board of Directors shall approve the amount of the annual dues established by the Executive Committee.

2. Members in Good Standing

Only regular members of the Association in good standing are entitled to vote on any matter or serve on the Board of Directors. A member is in “good standing” when said member has paid his or her dues on a current annual basis.

Article IV ***Board of Directors***

- (1) The management of all affairs, property and interests of the Association shall be vested in a Board of Directors consisting of at least 12 members, all of whom shall be elected as hereinafter provided for, and hold office until their successors are elected and qualified. The Board of Directors shall consist of the President, President-Elect, Past President, Secretary-Treasurer, Committee Chairs, Dean of SOP, Associate Dean of Academic and Student Programs, Development Representative, Washington State Pharmacy Association Representative and Student Representatives. The Executive Director of the Pharmacy Alumni Association shall be an ex officio member of the Board without a vote. In addition to the powers and authorities by these by laws expressly conferred upon it, the Board of Directors may exercise all such powers of the Association and do all such lawful acts and things as are not by statute or by the agreement of Association or by these by-laws directed or required to be exercised or done by the members.
- (2) At each annual meeting of the members, officers and Board members shall be elected to three-year terms from a list of nominees presented by the Board of Directors. Additional nominations may be made from the floor.
- (3) All vacancies in the Board of Directors may be filled by action of the remaining Directors. Board members thus elected to fill any vacancy shall hold office until the expiration of the term of office of the Board member whom he/she replaces.
- (4) Regular meetings of the Board of Directors may be held without notice at the usual place of meeting designated from time to time by the Board.
- (5) Special meetings of the Board of Directors may be called at any time by the President.
- (6) Four (4) members of the Board of Directors constitute a quorum.
- (7) No compensation shall be paid Board members for their services.

Article V ***Officers***

- (1) Officers of the Association shall be a President-elect, President, Past President and a Secretary-Treasurer.
- (2) The President shall preside at all meetings of the members and Directors, have supervision of the affairs of the Association, and shall sign or counter-sign all contracts and other instruments of the Association as authorized by the Board of Directors, and shall make reports to the Board of Directors and members and perform all such other duties as are incident to his/her office or are properly required of him/her by the Board of Directors.
- (3) The President-Elect shall attend and participate in all meetings and Association events and serve as an assistant to the President in a training capacity so as to become familiar with the affairs of the Association.
- (4) The Past President shall serve as a resource and historian to the Executive Committee.
- (5) The Secretary-Treasurer shall have custody of all moneys and securities of the Association. He/she shall render to the Board of Directors from time to time, as may be required of him/her, an

account of the financial condition of the Association. He/she shall issue notifies for meetings, shall keep minutes of all meetings, shall have charge of the seal and Association books, and shall make such reports and perform such meetings, shall have charge of the seal and Association books, and shall make such reports and perform such other duties as are incident to his/her office, or are properly required of him/her by the Board of Directors.

- (6) Vacancy in any office arising from any cause may be filled by the Board of Directors at any regular or special meeting.
- (7) The President or Secretary-Treasurer may, upon the approval of the Board of Directors, engage the services of the Executive Director and may delegate such responsibilities as deemed advisable by the Board of Directors.
- (8) In the case of absence or inability to act of any officer, the Board of Directors may from time to time delegate the powers and duties of such officers to any other officer or Director or other members whom it may select.
- (9) Any compensation of Board of Directors, agents or employees of the Association shall be fixed by the Board of Directors.
- (10) The officers of the Association shall hold office until their successors are chosen and qualified, except that the Board of Directors may declare a vacancy in the event that an officer ceases to be a member of the Association.

Article VI ***Finance***

- (1) Annual donations and the terms and conditions under which they are to be paid and receipted for shall be established by resolution of the Board of Directors.
- (2) The Board of Directors shall by resolution determine the method of approval of bills for payment, and the authority for signing checks drawn upon funds of the Association.

Article VII ***Committees***

The Board of Directors shall by resolution provide for such permanent and temporary committees as it deems appropriate to the aims of the Association.

Article VIII ***Corporate Seal***

An appropriate seal shall be adopted by the Board of Directors, and when so adopted shall be affixed in the margin of this by-law.

Article IX ***Rules of Order***

Parliamentary conduct at meetings shall be governed by Robert's Rules of Order, Revised.

Article X ***Amendments***

- (1) These By-laws may be altered, amended, or repealed by the affirmative vote of a majority of those members attending any regular or special meeting of the membership.

- (2) The Board of Directors shall have power to make, alter, and repeal By-laws additional and supplementary to these By-laws and not inconsistent with any of the same, but any such additional or supplementary By-laws may be altered or repealed by the membership, as provided in the subparagraph.