

Scan|Design Fellowship Program Application Instructions

Before completing the attached Application, please consult the applicable Danish institution's web site to confirm you meet all eligibility criteria and that the program or courses which are offered meet your academic and personal goals and interests. Please also be sure that the courses are offered during the term you plan to study in Denmark and that they are offered in English unless your Danish language ability is strong enough to follow courses in Danish. You may also wish to discuss your plans of studying in Denmark with your UW academic adviser and find out how academic work from the Danish institution will fit into your UW academic program.

Eligibility for the Scan|Design Fellowship Program:

You must meet all of the following requirements:

- be a graduate student or
- have minimum senior status when the program starts and completed one or more 400 level courses within your major
- have graduate status if you are a business student or a student in the College of Built Environment or wish to study at Aalborg University
- have US citizenship
- be in good academic standing

A completed Application packet consists of the following:

Please turn in all of the following documents in together:

- Completed Scan|Design Fellowship **Application**
- **Two letters of recommendation** from **UW faculty or instructors familiar with your academic work**. Students from the College of Built Environments may also wish to submit a portfolio. Recommendations should be submitted together with the rest of the application packet. The Scan|Design Fellowship Program cannot guarantee receipt of recommendations sent in by mail. Please hand-collect them from recommenders. Each recommendation letter should be submitted in a sealed envelope with the signature of the recommender on the envelope's back seal.
- An official and current **UW transcript** and official or copies of transcripts from all other colleges or universities attended.
- **Statement of Purpose:** In no more than **two pages, typed and double-spaced**, please write a statement indicating your background for study and living in Denmark and your qualifications for studying at the institution you have indicated and the projected benefits of this experience to your long-term plans. Include any other information that you feel is relevant to your application.
- A brief **statement** in your own words of **how you plan to finance** your term in Denmark as the Fellowship may not cover all expenses.

Please note that if you are selected for a Scan|Design Fellowship, you will not be eligible to receive it unless you are accepted and enrolled at a Danish institution. You must later submit an additional application for the Danish institution. Please keep in mind that it is the Danish institution that makes the final determination of your admission.

Students who are accepted to an exchange and receive a Scan|Design Fellowship:

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- must take a full load of courses in Denmark and
- must be concurrently enrolled with the UW while in Denmark and
- must pay 1.5 quarters' regular tuition to the UW, unless otherwise arranged

US citizens studying in Denmark are required to obtain a student visa prior to their entry to Denmark. You will receive more information and assistance with this process.

**SCAN|DESIGN FELLOWSHIP APPLICATION DEADLINE
FOR FALL SEMESTER 2010, SPRING SEMESTER 2011,
ACADEMIC YEAR 2010/11:**

MARCH 1, 2010 5pm

Please submit all documents together and by the deadline to

UW Scandinavian Studies Department, Scan|Design Fellowship Program,
Attn. Anni Fuller, 318 Raitt Hall, Box 353420, Seattle, WA 98195-3420.

UNIVERSITY OF WASHINGTON

scan|design fellowship program application

APPLICATION for: _____
Name of institution you wish to attend in Denmark

TERM: FALL SEMESTER 20____

SPRING SEMESTER 20____

| | | | | |
|---|----------------|--|-------------------------|----------------|
| Name (Last) | (First) | (Middle) | Student # | |
| <hr/> | | | | |
| Current Address: (Street) | (City) | (State) | (ZIP) | (Phone) |
| <hr/> | | | | |
| E-mail Address: | | | | |
| <hr/> | | | | |
| Permanent Address: (Street) | (City) | (State) | (ZIP) | (Phone) |
| <hr/> | | | | |
| Date of Birth (Month, Day, Year) _____ | | | Sex: [] M [] F | |
| Birthplace _____ | | | | |
| US Citizenship: Yes [] No [] | | Washington State Resident: Yes [] No [] | | |

| | | |
|--|---------------------|-------------------|
| Anticipated Academic Standing <i>when program begins</i> | | |
| [] Senior [] Fifth Year [] Graduate Student | | |
| MAJOR: _____ | MINOR: _____ | GPA: _____ |
| Please indicate Danish language courses you may have completed: | | |
| _____ | | |

The University of Washington provides equal opportunity in education without regard to race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability, or status as a disabled veteran or Vietnam era veteran in accordance with University of Washington policy and applicable federal and state statutes and regulation.

COLLEGES AND UNIVERSITIES ATTENDED: Include the University of Washington

SCAN|DESIGN FELLOWSHIP PROGRAM

| College or University Name | Dates (From/To) | Major | Degree |
|----------------------------|-----------------|-------|--------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

PREVIOUS STUDY IN AND TRAVEL TO DENMARK: Please give dates and purpose.

ACADEMIC RECOMMENDATIONS INCLUDED FROM:

1. Name: _____
Title: _____ Dept./School: _____

2. Name: _____
Title: _____ Dept./School: _____

PLEASE LIST OTHER FELLOWSHIPS OR SCHOLARSHIPS YOU HAVE RECEIVED OR ARE APPLYING FOR:

I certify that this information is correct and complete. I understand that should I be selected for a Scan|Design Fellowship and accepted to an exchange in Denmark, I am subject to the UW Student Code of Conduct while abroad and the conduct rules of the host institution that I am attending. Code of Conduct information is available at: <http://www.washington.edu/students/handbook/conduct.html>

Signature

Date

Please turn in your complete application by the deadline to:

**UW Scandinavian Studies Department,
Scan|Design Fellowship Program, Attn. Anni Fuller
318 Raitt Hall, Box 353420,
Seattle, WA 98195-3420
afuller@u.washington.edu**

RECOMMENDATION GUIDELINES

To the recommender:

The student requesting a letter of recommendation from you is applying to the Scan|Design Fellowship Program which supports certain UW sponsored student exchanges in Denmark.

As a participant in one of the exchanges that the Fellowship supports, the student will be required to complete a full schedule of academic coursework while in Denmark; thus, he/she must be highly motivated, emotionally mature and able to easily adapt to people with a different social and cultural background. Your candid appraisal of this student would be greatly appreciated, as it enables us to determine the applicant's suitability for this fellowship program and exchange. The following are guidelines to assist you in composing a recommendation letter. We thank you in advance for your cooperation, time and honest evaluation.

1. In what capacity and for how long have you known the applicant?
2. Please assess the quality and level of the student's academic work. List strengths and/or weaknesses as appropriate.
3. Please comment on how the student relates to other people such as faculty members and peers indicating his or her interpersonal maturity.
4. How would you assess this student's ability to adjust easily to new or changing situations/environments?
5. If you are this student's Danish language instructor, please evaluate his or her Danish language ability.
6. Please include any other comments as necessary.

Please place your recommendation in a sealed envelope, sign the back and submit it directly to the student.

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