

## Outside Images to be Digitized or Imported

<p><b>Time:</b> _____</p> <p><b>Date:</b> _____</p> <p><b>Patient Name:</b> _____</p> <p><b>Patient UW #:</b> _____</p>	<p><b>Date Needed By:</b> _____</p> <p><b>Other Instructions:</b> _____</p> <p>_____</p> <p>_____</p> <p>_____</p>		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;"> <p>What do we do with films/CD? <b>RECYCLE/ DESTROY:</b></p> <p><b>MAIL TO PT'S HOME</b></p> <p><b>RTN TO SOURCE</b> (films only)</p> <p><b>CALL FOR PICK UP</b></p> </td> <td style="width: 75%; padding: 5px;"> <p>Return Films to Source</p> <p>Recycle/Destroy CDs if successfully uploaded into PACS</p> <p>Mail CDs that can't be loaded into PACS to:</p> <p>Bone and Joint Center Attn: Suzi Hughes Box 354740 Seattle, WA 98195-4740</p> </td> </tr> </table>	<p>What do we do with films/CD? <b>RECYCLE/ DESTROY:</b></p> <p><b>MAIL TO PT'S HOME</b></p> <p><b>RTN TO SOURCE</b> (films only)</p> <p><b>CALL FOR PICK UP</b></p>	<p>Return Films to Source</p> <p>Recycle/Destroy CDs if successfully uploaded into PACS</p> <p>Mail CDs that can't be loaded into PACS to:</p> <p>Bone and Joint Center Attn: Suzi Hughes Box 354740 Seattle, WA 98195-4740</p>	<p><b>For Fileroom use only:</b></p> <p><b>ACC number used</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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<p><b>OTHER INSTRUCTIONS</b> _____</p> <p>_____</p> <p><u>Contact Pat Maxwell or a member from the Shoulder Team</u></p> <p><u>if you have any questions (425) 646-7777</u></p>	<p><b>For Fileroom use only:</b></p> <p><b>Completed by:</b> _____</p> <p><b>Date Completed:</b> _____</p> <p><b>Time Completed:</b> _____</p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p><b>Requested by:</b> _____ <b>Winston J Warme</b></p> <p><b>Contact Phone #:</b> _____ <b>(425) 646-7777</b></p> <p><b>Department:</b> _____ <b>Orthopaedics</b></p>			

Mail CDs/Films to: Attention: Radiology Fileroom  
Box 357115  
Seattle, WA 98195-7115

Questions: (206)598-2083