University of Washington | School of Art | Visual Services

INTRODUCTION TO soaMDID | http://mdid.art.washington.edu/

Browser / software requirements
>Any web browser should work; Flash player is required (soaMDID will tell you if you need it)

Accounts
>Jeanette sets up individual accounts for SoA faculty and instructors
>Graduate students in each Division (Art, Art History, Design) have an account they share
>TAs for large SoA classes that regularly use images usually have accounts that they share

Searching
>Keyword is the main way to search, especially when including non-SoA collections in the search
>Multiple terms may be entered in the Keyword field, but too many words can limit results too much
>Keywords can include centuries; we enter them as two digits and a small "c"; e.g., 19c, 20c, 21c
>Keywords can include cultures, broad or narrow; e.g., Asian, European, Japanese, French
>Keyword searches should not include commas or common words like "the", "and", "in", "for", etc.
>It is possible to search for phrases by using quotation marks (e.g., "the rain in spain"), but this may limit search
>>results too much; it may be better to search just "rain spain" (without quotes)
>Some specific punctuation can help with searching:
>>a tilde (~) at the end of a word will find similarly spelled words
>>>e.g., picaso~ should find Picasso
>>a hyphen (-) before a word will exclude records that include that term
>>>e.g., picasso -paintings should find all works by Picasso that are not paintings
>>an asterisk (*) can be used as a wildcard when searching, but it cannot be the first character
>>>e.g., paint* will find painting and painter
>If you search the Creator field, be sure to search with last name first
>Words to use in a Work Type search are below; these can also be used in keyword searches

Viewing search results
>Showing no, less, or more information; double-clicking on thumbnail for larger image and metadata
>Sorting results and filtering by keyword
>Diskette icon for individual downloads (medium or full size depending on account settings)

Creating slideshows
>Selecting images and adding them to a slideshow; Properties page
>Print view or Flashcards for printing slideshow information
>Light table for organizing images

Packaging slideshows
>For offline presentation (no longer works on Apple computers with OSX 10.7 or later)
>To use images in PowerPoint (metadata is <u>not</u> included)

My Images (personal collection)
>Can upload personal photographs or images downloaded from the web or ARTstor
>Editing metadata
>Sharing images

WORK TYPES

Architectural drawings	Containers	Happenings	Plans
Architecture	Costume	Illustration	Prints
Body Art	Cross sections	Installations	Public art
Books	Culture	Jewelry	Reconstructions
Calligraphy	Design-Graphic	Manuscripts	Sections
Cartoons	Design-Industrial	Maps	Sculpture
Ceramics	Diagrams	Metalwork	Theater
Ceremonial objects	Drawings	Models	Tools
Ceremonies	Earthworks	Mosaics	Transportation
Charts	Experimental films	Motion pictures	Video
Coins	Fiber art	Paintings	Weapons
Collage	Furnishings	Performance art	Woodwork
	Gardens	Photographs	
	Glass	Picture postcards	