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UNIVERSITY
OF
WASHINGTON
SCHOOL OF
MEDICINE

UWSOM SPOKANE TRACK AND WWAMI PROGRAMS GUIDE



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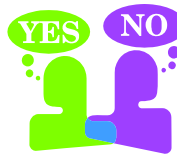
Marlene Maurer, Program Operations

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A BIT OF HISTORY



* This manual is **loaded** with everything you ever wanted to know about medical education in Spokane and never knew you wanted to know! Please feel free to consume PRN and with lots of time. We hope to have Eastern & Central Washington students update this guide on an annual basis and to make it available to all medical students doing rotations in Spokane. The views expressed in this guide do not necessarily reflect the opinion of any responsible person or institution.

SPOKANE TRACK STUDENT CONTACT INFORMATION



One of the truly wonderful parts of being involved in the Spokane Track is the support that will be provided from previous track students. Please feel free to contact them regarding just about any topic. . . .if they don't have the answer, they probably know who does. . . .

Previous Spokane Track Students:

Eric Tubbs, tubbse@fammedspokane.org, R2, Family Medicine Spokane Residency Program

Gloria Van Eaton Lowe, loweg@fammedspokane.org, R1, Family Medicine Spokane Residency Program

0708 Spokane Track Students:

Amy Eddy, altmila@u.washington.edu, M4 (still in Spokane)

Mark VanTighem, Mpvt@u.washington.edu, M4 (still in Spokane)

Jeff Tiger, jbtiger@u.washington.edu, M4 (in Seattle)

0809 Spokane Track Students:

Jason Ackerman, ackerj@u.washington.edu, M3

Nate Crumet, crumet@u.washington.edu, M3

Aaron Holsinger, holsinal@u.washington.edu, M3

Hana Smith, hlp4@u.washington.edu, M3

SPOKANE WWAMI & TRACK EVENTS



The WWAMI Regional Office routinely hosts a monthly Medical Student Lunch Meeting and other events and celebrations in order to bring a greater sense of collegiality to the Spokane Medical Education Community & to introduce all the medical students to the opportunities and knowledge base in Spokane and the surrounding area.

- * Open house in July where you get to know each other, preceptors in the community and receive the name of your mentor.
- * 2nd Wed of each month **Medical Student Luncheon/Presentation**, 12-130, WWAMI Clinical Coordinator's Office @ 104 W 5th Ave, Suite 340W, 509-747-7211; topics include Residency Selection Forum, Career Counseling, Financial Aid, Medical Marriages, Trends in Medicine, Life as a Resident, Transitioning from a Medical Student to a Resident and other topics as requested.
- * **Match Day Celebration**, March
- * Web Page Link to Sacred Heart Medical Center **CME and Grand Rounds Meetings**; <http://www.shmc.org/index.php/page/58>

FOOD FOR THOUGHT



- * *"I enjoyed the 4 distinct seasons and easy access to the outdoors. Spokane is family friendly and the housing is affordable"*
- * *"It is easier to spend quality time with my family and to buy a house."*
- * *"The chance to do more procedures and one-on-one training with the attending is a definite plus."*
- * *"Best one-on-one clinical training in the WWAMI area due in part to the faculty to student ratio and the availability of more hands-on experience."*
- * *"You get the opportunity to see what real-life medicine will be like after graduation."*
- * *"You don't have to move around every 6 weeks."*
- * *"I felt like I had more control over my time."*
- * *"Spokane has a diverse patient mix and good volume."*
- * *"It was wonderful to not have to worry about packing lunch—having free food available in all of hospitals was a lifesaver!"*
- * *"Free and convenient parking at all four hospitals was a luxury."*
- * *"I worked on the Med floors and the ICU and my team was fabulous about showing me the system."*
- * *"I liked living in a group with my classmates, plus the apartments were accessible to the clinics and hospitals."*
- * *"I really enjoyed my Spokane experience—everyone was friendly and the hospitals made it easy to focus on medicine with convenient lodging, free food and easy parking."*
- * *"The faculty attendings are excited about teaching and are truly dedicated to both excellent guidance & patient care."*

SPOKANE



- * Spokane is the gateway to the Pacific Northwest and the heart of the Inland Northwest. It is the largest city between Seattle and Minneapolis and as such, it serves as a hub of health, recreation, entertainment, and fine dining. It is located 24 miles west of the Idaho state line and 100 miles south of British Columbia, Canada. There are approximately 450,000 people in the greater Spokane area and the medical centers draw from 2 million people in the surrounding areas.
- * The topography of this area varies from rolling wheat fields to snow-capped mountains, from lush forests to desert areas and from pristine lakes to raging rivers. There are 4 distinct seasons (sometimes all in one day) with temperatures that range from an average of 33F in the winter to 82F in the summer; yearly rain average is 16.5” and the total yearly snow fall average is 50”.
- * Spokane has strong economic growth, an affordable cost of living and a reasonably short commute time. For families, Spokane offers excellent schools and parks and a multitude of community activities. Over the last few years, many Track students have purchased homes in Spokane, some hoping to stay in Spokane for residency training and others just to take advantage of the affordable real estate market that Spokane offers.
- * Spokane has been rated #5 by Milken in the State Technology & Science Index; one of the 100 best communities for Young People; one of 100 best places to live and launch by CNN Money; and in 2007 five of our hospitals were recognized as part of the nation’s 100 “most wired” by Hospital & Health Networks.
- * Cultural opportunities include a symphony orchestra, ballet companies, stage productions, libraries, museums and galleries. The downtown core is alive with shopping, dining and the arts and there are numerous special events in Spokane every year including the Lilac Festival, Bloomsday Run, Hoopfest, Artfest, and Pig-Out in the Park.
- * Spokane is an “All-American City” where a person can find available and easily accessible recreational opportunities including a large number of major ski areas, mountains, lakes, rivers and streams all within an hour of town. Other recreational opportunities include affordable golf, mountain and road biking, fly fishing and rock climbing. There are 76 lakes and four major rivers within a 50-mile radius of the city.
- * In Spokane, students receive excellent clinical training while often living within 10-20 minutes of the hospitals, receiving free parking and food at the hospitals, and having the time to enjoy life outside of school.
- * Additional information can be found online, on the contacts pages in this manual and in the accompanying brochures and maps.

SPOKANE "PLACES" & CITY CONTACTS



SPOKANE MAPS	www.spokanemaps.com
SPOKANE AREA VISITORS INFORMATION CENTER	www.visitspokane.com
GREATER SPOKANE CHAMBER AND EDC	www.greaterspokane.org
SPOKANE CITY GUIDE	www.gonorthwest.com/Washington/northeast/Spokane/Spokane.htm
SPOKANE VALLEY GUIDE	www.spokanevalleyonline.com/index.html
SPOKANE COUNTY VISITORS	www.spokanecounty.org/asp/vis_entertainment.asp
PACIFIC NORTHWEST INLANDER "BEST OF"	www.inlander.com
SPOKANE SIDEKICK	www.spokanesidekick.com/display.php
SPOKESMAN REVIEW NEWSPAPER	www.spokesmanreview.com
SPOKANE CHURCHES	www.lookforachurch.com/Spokane.lasso
SPOKANE ARTS COMMISSION	www.spokanearts.org
SPOKANE PUBLIC LIBRARIES	www.spokanelibrary.org www.spokanelibrary.org/about/wireless.asp
FREE WIRELESS INTERNET CONNECTIVITY	www.spokanehotzone.com
SPOKANE PARKS & RECREATION DEPARTMENT	www.spokaneparks.org
CENTENNIAL TRAIL	www.spokanecentennialtrail.org
SPOKANE CITY PARKS	www.spokaneparks.org
SPOKANE COUNTY PARKS	www.spokanecounty.org/parks
RIVERFRONT PARK	www.spokaneriverfrontpark.com
SPOKANE CITY POLICE	www.spokanepolice.org
SPOKANE COUNTY SHERIFF	www.spokanesherriff.org

WASHINGTON STATE PATROL	www.wsp.wa.gov
NATIONAL WEATHER SERVICE	www.nws.noaa.gov
SPOKANE INTERNATIONAL AIRPORT	www.spokaneairports.net
WASHINGTON STATE ROAD CONDITIONS	www.wsdot.wa.gov
SPOKANE TRANSIT AUTHORITY (STA)	www.spokanetransit.com

ATHLETIC FACILITIES

CLUB NAME	MEMBERSHIP FEE	DUES	ADDRESS(ES)	CONTACT NAME & #
OZ Fitness	\$0	\$75/4 Months	*Downtown: 803 W Main *South: 55 th & Regal *Valley: 14927 E Sprague *North: 603 E Holland	UW Program Julie Greeley 509-747-2500
Spokane Club	\$50	\$55/Month	*Downtown: 1002 W Riverside *Valley: 5900 E 4 th Ave	Membership 509-459-4236
The Fitness Place	\$0	\$96/6 Months	*Sacred Heart Doctor's Building Lower Level West Tower 105 W 8 th Ave	Grace Little 509-474-3410
Health Connect	\$0	Free after orientation	*Deaconess Medical Center 800 W 5 th Ave	Janelle Irland 509-473-2040
Gold's Gym	\$0 or \$49	\$55/Month (pay month to month) or \$25/Month for 1 year	*2921 E 57 th Ave	509-448-5800

UWSOM WWAMI CLINICAL COORDINATOR'S OFFICE

* Welcome to Spokane. . .we want to thank the UWSOM students for giving us the opportunity to be a part of their education. . . may the time spent here be fruitful and stimulating. Dr. Harper, Dr. McCarthy, Janie & Marlene want to encourage students to contact us or come to our office any time there is a need for assistance, conversation, to use a computer, phone or fax, borrow text books or just to have a cold pop. . . . consider this your “WWAMI Lounge” . . .

WWAMI CLINICAL COORDINATOR'S OFFICE-Central & Eastern Washington

104 W 5th Ave, Suite 340W

Spokane, WA 99204

509-747-7211

www.uwmedicine.org/Education/WWAMI/RegionalOffices/Eastern%2BWashington.htm

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509-879-3036 Cell

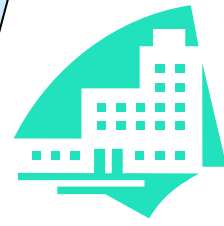
Marlene Maurer

UWSOM Program Operations

* The Central & Eastern Washington Clinical Coordinator's Office in Spokane, WA provides a wide variety of services:

1. Works to bring students to the medical education programs in Eastern & Central Washington and to maintain and improve the quality of medical education by developing new clerkship and elective opportunities;
2. Works with the UWSOM to oversee the WRITE Program (<http://depts.washington.edu/write/>), the medical school's undergraduate clinical teaching programs including the Spokane Track and other hospital and community-based 3rd & 4th year required clerkships and electives for UW medical students in Eastern & Central Washington;
3. Works with the WWAMI 1st Year Programs at WSU Pullman (<http://www.wsu.edu/~wwami/>) and the WSU Spokane Program (http://www.spokane.wsu.edu/Academics/Health_Sciences/WWAMI/) to provide a link to the Spokane medical education community and to offer course instruction and mentoring;
4. Serves as a liaison between the UWSOM Seattle Campus and the Eastern & Central Washington medical education communities;
5. Works with Central Washington & Spokane Residency Programs by participating in the Spokane Graduate Medical Education Committee (www.iehsa.org) and through site visits;
6. Works to recruit local physicians to teach;
7. Works with the Eastern Washington Area AHEC (<http://www.ahec.spokane.wsu.edu/>) and the Rural/Underserved Opportunities Program to offer local K-12 institutions, under-represented populations in the area and pre-medicine students from local undergraduate colleges information about the University of Washington School of Medicine;
8. Works with state representatives (<http://access.wa.gov/government/index.aspx>), local community leaders (<http://www.spokanecity.org/>), institutions of higher education and medical groups and associations (<http://www.spcms.org/>) to enhance and encourage growth of collaborative research & medical education endeavors in the Spokane area;

SPOKANE MEDICAL COMMUNITY



- * Spokane is one of the largest medical centers in the Northwest and is home to four full-service hospitals, as well as three specialty hospitals. The service area continues to grow, with over 30 percent of hospital admissions from residents outside Spokane County, creating a market size comparable to Seattle. Spokane draws patients from a population of over 2 million and the hospitals provide quality care ranging from open-heart surgery, poison center education, heart and lung transplants, cancer treatment, neonatal care, kidney dialysis and rehabilitation and home care, just to name a few.
- * Spokane has a closely integrated set of sophisticated medical services supported by a consortium of hospitals and community health centers as well as six residency programs with 85 residents and many allied health educational programs leading to a collegial atmosphere.
- * In Spokane students have a lower student-to-faculty ratio. This close relationship with faculty and attending physicians allows for a more tailored experience for the student including more opportunity for hands-on experience and greater contact with patients. Training in Spokane can show real-life medicine at its best by providing the opportunity to become acquainted with the lifestyle of the practicing physician in the region.
- * The presence of Residents from Internal Medicine, Family Medicine, Psychiatry, Radiology and Transitional Programs adds to the academic nature of the Spokane Track without taking away from the many opportunities to learn through a variety of experiences (lines, ABGs, delivering babies, assisting in the OR, etc.).
- * The Spokane clerkship sites and institutions are very welcoming to students and offer excellent clinical training as well as organized didactic sessions. The Spokane medical community provides free food to medical students and residents as well as computer access and easily accessible free parking. Additionally, students will either be provided free housing or will find that available housing is affordable and close to the medical centers.
- * The student will have the opportunity to see diverse patient population with a wide range of illnesses. Training in Spokane, the large city with friendly small-town people, will provide the student with a rich variety of experiences in state of the art facilities with cutting edge technology and a pool of very talented teachers.

SPOKANE MEDICAL COMMUNITY CONTACTS

<p>DEACONESS MEDICAL CENTER www.deaconess-spokane.org 800 West Fifth Avenue Spokane, WA 99204</p>		509-458-5800 Security 509-473-5469
<p>HOLY FAMILY HOSPITAL www.holy-family.org 5633 N Lidgerwood Spokane, WA 99208</p>		509-482-0111 Security 509-482-0111
<p>SACRED HEART MEDICAL CENTER www.shmc.org 101 W Eighth Avenue Spokane, WA 99204</p>		509-474-3131 Security 509-474-3152
<p>SACRED HEART CHILDREN'S HOSPITAL http://www.shmcchildren.org/default.htm 101 W 8th Ave Spokane, WA 99204</p>		509-474-3153
<p>ST LUKE'S REHABILITATION INSTITUTE www.spokanecohe.stlukesrehab.org 711 South Cowley Spokane, WA 99202</p>		509-838-4771
<p>VALLEY HOSPITAL & MEDICAL CENTER www.valleyhospital.org 12606 E Mission Spokane Valley, WA 99216</p>		509-924-6650 Security 509-473-5651
<p>SPOKANE REGIONAL HEALTH DISTRICT www.srhd.org 1101 W College Avenue Spokane, WA 99201</p>		509-324-1500
<p>SHRINERS HOSPITAL http://www.shrinershq.org/Hospitals/spokane/ 911 W. Fifth Avenue Spokane, WA 99204-2901</p>		509-455-7844
<p>VETERAN'S AFFAIRS MEDICAL CENTER http://www1.va.gov/directory/guide/facility.asp?ID=126 4815 N. Assembly Street Spokane, WA 99205-6197</p>		509-434-7000

SPOKANE GRADUATE MEDICAL EDUCATION PROGRAMS

FAMILY MEDICINE & RURAL TRAINING TRACK RESIDENCY PROGRAMS

<http://www.fammedspokane.org/>

509-624-2313

Gary Newkirk, MD, Director

NewkirG@fammedspokane.org

Deanna McRae, Coordinator

McRaeD@fammedspokane.org

Family Medicine Spokane

104 W 5th Ave, Suite 200W

Spokane, WA 99204

INTERNAL MEDICINE SPOKANE RESIDENCY PROGRAM

<http://www.intmedspokane.org/>

509-474-3237

Judy Benson, MD, Director

bensonj@empirehealth.org

Teri Yaeger, Coordinator

YaegerT@intmedspokane.org

Sacred Heart Medical Center, Internal Medicine Residency Program Office

101 W 8th Ave

Spokane, WA 99204

UW PSYCHIATRY RESIDENCY TRAINING PROGRAM

<http://depts.washington.edu/pspokane/introduction.shtml>

509-474-4744

Matthew Layton, MD, Director

LaytonM@shmc.org

Linda Barkley, Coordinator

LBarkley@shmc.org

Sacred Heart Medical Center

101 W. 8th Ave.

Spokane, WA 99204

SACRED HEART RADIOLOGY RESIDENCY TRAINING PROGRAM

<http://www.shmc.org/index.php/page/406>

509-474-3021

Terri Lewis, MD, Director

tlewis@inland-imaging.com

Sherry Bucholz, Coordinator

buchols@shmc.org

Sacred Heart Medical Center

101 W. 8th Ave.

Spokane, WA 99204

DEACONESS MEDICAL CENTER TRANSITIONAL YEAR RESIDENCY PROGRAM

<http://www.deaconessresidency.org/>

509-473-7159

Darryl Potyk, MD, Director

PotykD@empirehealth.org

Debora Schilling, Coordinator

SchillD@EmpireHealth.org

Deaconess Medical Center

800 West Fifth

Spokane, WA 99204

SACRED HEART MEDICAL CENTER TRANSITIONAL YEAR RESIDENCY PROGRAM

<http://www.shmc.org/index.php/page/840>

509-474-3020

Larry Schrock, MD, Director

Schrocl@shmc.org

Bonnie Johnson, Coordinator

JohnsoB@shmc.org

Sacred Heart Medical Center

105 W. 8th Ave

Spokane, WA 99204

WWAMI CLERKSHIP ROTATIONS & ELECTIVES: Information & Scheduling



- * Each UW clerkship department oversees their individual clerkships and works directly with the local clerkship coordinators. All required clerkship goals and objectives are available from the department and through their web site. Most lectures are available at <http://depts.washington.edu/somclerk>. Clerkship department faculty may visit Spokane clerkship sites annually and visits are coordinated so that all students in the area have an opportunity to meet with the visitor.
- * Since 1999, third-year medical students from UWSOM have been able to complete all of their third-year training requirements in Spokane. Over the last several years, the program has grown to include many 4th year requirements and electives which give students the ability to remain in Spokane for the vast majority of both clinical years. Currently, medical students from the University of Washington can complete all of their 3rd year clinical clerkship requirements in Spokane, WA, including Family Medicine (6 weeks), Internal Medicine (8-12 weeks-specify when registering), Pediatrics (6 weeks), Obstetrics/Gynecology (6 weeks), Psychiatry (6 weeks) and Surgery (6 weeks). The 4th year required clinical clerkships—Neurology and Chronic Care—are available to be taken in Spokane. Additionally, there are a wide variety of clinical electives which can be arranged.
- * Scheduling for all 3rd & 4th year required clerkships is done by the UWSOM Registrar's Office in Seattle; students with location and timing preferences should submit those requests to the registrar's office.
- * The process for scheduling an elective rotation in Spokane follows:
 1. At least 2 months prior to the desired start date of the rotation, the student must contact the WWAMI Clinical Coordinator's Office at 104 W 5th, Suite 340W, 509-747-7211, jmford@u.washington and communicate what rotation is desired, the length, the dates and any other specifics.
 2. The elective will be confirmed with either the local hosting preceptor or, in some cases, the student will be referred to the appropriate Coordinator in Spokane to set up the course.
 3. After the rotation has been confirmed in Spokane, the student must then obtain the "Away Clerkship Form" from the UWSOM Registrar and submit it to the specific department at the UWSOM.
 4. If the department approves the rotation, the signed paperwork will be sent to the Registrar's Office for processing and approval.
 5. After approval, the Spokane WWAMI Coordinator's Office will notify the preceptor of the confirmed rotation dates and notify the local hospitals regarding the details of this rotation.
 6. Finally, the student will be notified what time and where he/she is to be on the first day of the rotation. The WWAMI Clinical Coordinator's Office will see to it that the preceptor has the goals and objectives, any course requirements and an evaluation form to complete at the end of the rotation; the student may contact the WWAMI Clinical Coordinator's Office, 509-747-7211, to obtain the evaluation form and information on other required course documentation.

WEB	ROTATION INFORMATION	NOTES
http://depts.washington.edu/fammed/predoc/clerkship	<p>FAMILY MEDICINE WWAMI CLERKSHIP - SPOKANE VALLEY</p> <p>Michael Metcalf, MD, Coordinator meikeymet@comcast.net</p> <p>Associated Family Physicians 626 N Mullan Road, #16 509-928-8585</p>	<ul style="list-style-type: none"> * The student should call Dr. Metcalf 2 weeks prior to the start of their rotation to find out where and when to meet on day one and to confirm if they need to bring any supplies or equipment. * Food is available at the Valley Hospital by telling the cashier that you are a medical student. * Students will not need a pager; a cell phone is sufficient.
	<p>FAMILY MEDICINE WWAMI CLERKSHIP – SPOKANE RESIDENCY</p> <p>Barry Barnes, MD, Co-Coordinator barnesb@fammedspokane.org Anne Montgomery, MD, Co-Coordinator montgoa@fammedspokane.org Deanna McRae, Administrator McRaeD@fammedspokane.org</p> <p>Family Medicine Spokane 104 W 5th Ave, #340W 509-624-2313</p>	<ul style="list-style-type: none"> * The student should call the Deanna McRae 2 weeks prior to the start of their rotation to find out where and when to meet on day one and to confirm if the student needs to bring any supplies or equipment. * Students may borrow a pager, but a cell phone is usually sufficient. Hospital identification, parking and food cards will be arranged.

<http://depts.washington.edu/medclerk/student/day1.html>

**INTERNAL MEDICINE WWAMI
CLERKSHIP – SPOKANE
RESIDENCY**

George Novan, MD, Coordinator
NovanG@intmedspokane.org

Teri Yaeger, Administrator
YaegerT@intmedspokane.org

Internal Medicine Residency Spokane
Deaconess Medical Center

800 W. 5th Avenue, LL #369
509-473-3349

- * On day one of the student's rotation, they will park in the East parking lot behind SHMC at 7th and Division; you may be responsible for a parking fee of \$3 for that day.
- * From the parking garage, take the East Children's hospital elevator to the Main Floor (M button in the elevator); take a left upon exiting the elevator (signs will point to the Adult Psychiatry Wards, Medical Education Office, & Internal Medicine Residency Office); follow hallway, IMRS office will be on your right where the student will report by 830AM.
- * The student will then be given proper ID, an MD parking card and meal cards for Sacred Heart and Deaconess and the clerkship packet including: schedules for noon conferences, ward schedules, passwords for the internet and Meditech, dictation cards, pager cards, maps, residency handbooks.
- * A pager is required and is not provided by the program; the student will need to make arrangements for a pager with a local # while in Spokane. Cell phones are not acceptable for this rotation.
- * Spokane Track Students may request one of the 4-week inpatient blocks in either Seattle or Spokane.
- * Students will be given 1 day off per week.
- * Following the rotation, the student should receive their grade from the department within 7 weeks of the end of the rotation.

<p>http://depts.washington.edu/peds/students/sites2004/spokane/spokane.htm</p>	<p>PEDIATRICS WWAMI CLERKSHIP – SPOKANE</p> <p>Robert Maixner, MD, Coordinator aharvey@paspokane.com Nancy Granlund, Administrator Poodles349@aol.com</p> <p>SHMC Children's Hospital WWAMI Pediatrics 101 W 8th Ave 509-474-3010</p>	<ul style="list-style-type: none"> * On day one, park in employee parking on Rockwood or on 7th (map is included with housing packet), The student will then meet with Nancy Granlund at the front entrance of Sacred Heart Medical Center (at the circular drive), the front reception desk of the Main Tower at 745AM. * Students will be taken to security to get an ID badge and then to the Cafeteria to review the clerkship notebooks that include food cards, a dictation number and Meditech login. * Peds FCAP (Foster Care Assessment Program) is held at Partners with Families & Children located at 613 S Washington Street. * Following the rotation, the student should receive their grade from the department within 6 weeks of the end of the rotation; the grade may also be viewed online.
<p>http://depts.washington.edu/obgyn/clerkship/faculty/WVA.htm#WVA</p>	<p>OB/GYN WWAMI CLERKSHIP - SPOKANE</p> <p>Bruce Hopkins, MD, Coordinator MLOlsen@spokaneobgyn.com Nancy Granlund, Administrator Poodles349@aol.com</p> <p>Sacred Heart Medical Center WWAMI OB/GYN 101 W 8th 509-474-4966</p>	<ul style="list-style-type: none"> * On day one, park in employee parking on Rockwood or on 7th (map is included with housing packet), The student will then meet with Nancy Granlund at the front entrance of Sacred Heart Medical Center (at the circular drive), the front reception desk of the Main Tower at 745AM. * Students will be taken to security to get an ID badge and then to the Cafeteria to review the clerkship notebooks that include food cards, a dictation number and Meditech login. The student may then take the pretest if they wish & be given the answers; the orientation will continue with a tour of Sacred Heart and the Women’s Hospital, L&D and then to the OB WWAMI Office. * Day two the student will begin their scheduled clinics and/or L&D. * The student may borrow a pager for use when on the OB floor only or may use their cell phone. * It is recommended that the student bring a pair of comfortable old shoes to work in when on L&D at the hospitals. * Night call is required only 1 night per week. * Following the rotation, the student should receive their grade from the department within 6 weeks of the end of the rotation; the grade may also be viewed online.

<p>http://depts.washington.edu/psychclerk</p>	<p>PSYCHIATRY WWAMI CLERKSHIP – SPOKANE RESIDENCY</p> <p>Matthew Layton, MD, Coordinator LaytonM@shmc.org Linda Barkley, Administrator LBarkley@shmc.org</p> <p>Sacred Heart Medical Center 101 W. 8th Ave. 509-474-4744</p>	<ul style="list-style-type: none"> * On day one the student should park in the lot below the Children’s Hospital. At 800AM they will meet Linda Barkley at the Sacred Heart Medical Center front reception desk (at the circular drive). The students will then go to the Psychiatry Residency Office and review the clerkship packet and complete some forms. * The students will then be given a parking pass for the employee parking garage on Rockwood Blvd, a Sacred Heart food card, photo ID, dictation # and keys. Pagers are not needed; a cell phone is sufficient. * Students are required, at the end of the rotation, to promptly return any keys, pagers, books, or other materials checked out to the student; grades will be withheld if these are missing. * The final exam is given the last day, usually at 10AM; the student will need about 1.5 hours for this process. * Students should receive their grade from the department within 8 weeks of the end of the rotation.
<p>http://depts.washington.edu/surgstus/CLERKSHIP/index.html</p>	<p>SURGERY WWAMI CLERKSHIP – SPOKANE</p> <p>Timothy Bax, MD, Coordinator drtbax@comcast.net Janie Ford, Administrator jmford@u.washington.edu</p> <p>Surgical Specialists of Spokane 105 West Eighth Ave, Ste 7060 509-747-7211</p>	<ul style="list-style-type: none"> * On day one of the student’s rotation, they will meet Janie Ford at her office at 104 W 5th Avenue, Suite 340W, at 7AM - students may park in any lot surrounding the 5th & Browne Medical Building. * From 7A-10A the student will be oriented to Spokane-specific details such as food cards, Meditech and dictation numbers, parking and hospital identification cards, knot-tie kits and directions to rotation locations. * Following that, the student will participate in an online course orientation with the Seattle Surgery WWAMI Office. * A pager is not needed; a cell phone is sufficient. * Following the rotation, the student should receive their grade from the department within 6 weeks of the end of the rotation.

http://courses.washington.edu/neural/sites/index.html	<p>NEUROLOGY WWAMI CLERKSHIP – NORTH SPOKANE</p> <p>J Robert Clark, MD, Coordinator Johnrclark7@comcast.net Vicky Koch, Administrator</p> <p>Northwest Neurology 42 E Rowan, #B 509-489-3879</p>	<ul style="list-style-type: none"> * The student needs to contact Dr. Clark during the week prior to the start of the rotation to find out when and where to meet on day one; it will probably be between 730AM-800AM either at the office or at Holy Family Hospital Cafeteria for rounds. * The student should have a stethoscope, reflex hammer, tuning fork (128Hz), and name tag on the first day. All clinics will have oto-ophthalmoscopes available, but the student will probably want their own for seeing patients on the wards. * There will be no call on this rotation.
	<p>NEUROLOGY WWAMI CLERKSHIP – SPOKANE</p> <p>David Greeley, MD, Coordinator nwmove@yahoo.com Kim Walter, Office Manager</p> <p>Northwest Neurological 507 S Washington, #101 (509) 458-7720</p>	<ul style="list-style-type: none"> * You will need to bring proof of immunization, including TB test results (see page 24 of this manual regarding how to get copies of your records from Hall Health). * Please be at Dr. Greeley’s office at 9AM on day 1 of the rotation. * Please bring a white coat, your name tag, reflex hammer, tuning fork (128Hz) and stethoscope (an ophthalmoscope is recommended). * There will be no call on this rotation.
http://courses.washington.edu/coni690/	<p>CHRONIC CARE/REHAB MEDICINE WWAMI CLERKSHIP – SPOKANE REHAB</p> <p>G Keith MacKenzie, MD, Coordinator Keithmac4@sisna.com</p> <p>Physical Medicine & Rehabilitation 715 S Cowley, # 228 509-624-9217</p>	<ul style="list-style-type: none"> * The orientation will be held on day 1 of the rotation in Spokane. Contact Janie Ford (jmford@u.washington.edu) for additional details.
	<p>CHRONIC CARE/REHAB MEDICINE WWAMI CLERKSHIP – SPOKANE PALLIATIVE MEDICINE</p> <p>Stacie Bering, MD, Coordinator berings@empirehealth.org</p> <p>Pathways 801 W 5th, #422 509-473-7250</p>	<ul style="list-style-type: none"> * The orientation will be held on day 1 of the rotation in Spokane. Contact Janie Ford (jmford@u.washington.edu) for additional details. * Please meet Dr. Bering at 9AM in the Deaconess Cafeteria – Doctor area.

ELECTIVES		
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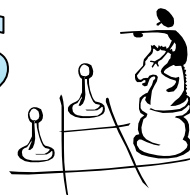
DEPT/COURSE	TITLE & #	LENGTH (FT HOURS)
Anesthesiology	680 Introduction	2 Weeks
Family Medicine	673 Advanced Preceptorship in WWAMI Clinical Centers	2 Weeks
Family Medicine	688 Sub-Internship	6 Weeks
Family Medicine	670 Advanced Preceptorship in Underserved WWAMI Region	2 Weeks
Medicine	679 Clinical Gastroenterology	4 Weeks
Medicine	682 Clinical Cardiology & Electrocardiography	4 Weeks
Medicine	693 Nephrology & Fluid Balance	4 Weeks
Medicine	689 Clinical Infectious Diseases	4 Weeks
Medicine	678 Clinical Dermatology	4 Weeks
**Ophthalmology	689 Ophthalmology Clerkship	2 Weeks
Pediatrics	672 Office Practice - Spokane	2 Weeks
Pediatrics	674 Genetics – Spokane	4 Weeks
Pediatrics	692 Advanced Pediatrics – Spokane	4 Weeks

***Check UWSOM Curriculum Website for updated list of clerkships that meet Surgery Selective Graduation Requirement- Need 4 Weeks for 8 Credits.*

<http://uwmedicine.washington.edu/Education/MDProgram/Curriculum/Surgery+Selectives.htm>

If you want to take a rotation that you do not see on this list, please contact Janie at jmford@u.washington.edu to inquire whether it may be available in Spokane.

LOGISTICS



HOSPITAL & CLINIC ACCESS & ENTRY CODES

* The student's ID card/name tag will be coded by security at Sacred Heart and Deaconess Hospitals for access to specific areas of the hospital depending upon the rotation; all students will be given access to the library. **Please contact your WWAMI Coordinator or Janie Ford (jimford@u.washington.edu) if you would like the access codes to exterior doors.

1. DMC: Need photo ID to access after hours;
2. HFH: Hospital ID badge is not required, but it is recommended that the student use their Sacred Heart ID badge
 - ⌘ After-hour access with attending or at the back door, use large keypad → See**
 - ⌘ Outside Doors → See**
3. SH Doctor's Building:
 - ⌘ 5th Floor Bridge → See**
 - ⌘ Door to Surgery Clinic → See**
4. SHMC: After hour access enter through ER & show ID or enter with preceptor (get codes from preceptor) or use ID to enter through Children's Hospital.
5. VHMC: Use the Deaconess ID badge

HOSPITAL & CLINIC CODES & LOCATIONS FOR CALL ROOMS, LOUNGES & LOCKER ROOMS

**Please contact your WWAMI Coordinator or Janie Ford (jimford@u.washington.edu) if you would like the access codes.

1. DMC:
 - ⌘ Hallway OR Door → See**
 - ⌘ Students may use the intern's lounge/call room area located on the 2nd floor of the Letterman-Lanning Building and the sleep rooms next to the Deaconess Transitional lounge.; lounge access code → See**
2. HFH:
 - ⌘ OR Lounge → See**
3. SHMC:
 - ⌘ OB Call Room in Dr's Lounge → Locker #4 (protective glasses)
 - ⌘ Call/common Room 9th floor
 - ⌘ OR Male Locker Room Door → See**
 - ⌘ OR Female Locker Room Door → See**
 - ⌘ OR/OB Female Locker → #38, combination See** (can get locker # & combination from front OR desk)
 - ⌘ Doctor's Lounge on LI near the ER & main hospital elevators; contains computer with internet access, TV with cable, coffee & other assorted drinks, & sometimes free food → access with ID badge.
4. SH Doctor's Building:
 - ⌘ Surgery Male Locker Room → See**
5. Surgery Female Locker Room → See**
6. VHMC:
 - ⌘ Surgery Male Locker Room → See**
 - ⌘ Surgery Physician's Lounge, by the OR on the 2nd floor → See**
 - ⌘ Doctor's Lounge, 1st floor by the cafeteria

HOSPITAL COPY FACILITIES

1. DMC: Copies are free in the library or are charged to the host department.
2. HFH: Copy machines are located throughout the hospital, but patient related data should never be copied due to HIPAA policies.
3. SHMC: The Library has a copy machine that can be used for free photocopying for articles; students can also use the L2 Print shop.
4. VHMC: Students may use the copy machine in the Valley Education Center Conference Coordinator's Office if they happen to be giving a presentation.

HOSPITAL FOOD CARDS & SERVICE

- * The Spokane Hospitals provide free meals to students (not families) for the duration of their rotation. While in the cafeteria, it would be best if students did not advertise that the meals are being provided to them free of charge. A specific fund level is set on each card at regular intervals, so if the card does not work or is out of funds, please contact your WWAMI Coordinator or the Food Service representative listed below for Deaconess or Sacred Heart. Food cards must be returned to the WWAMI coordinator at the end of the rotation (with the exception of the Spokane Track students who will use the same cards for the entire 3rd year; contact Janie at jmford@u.washington.edu if the Spokane Track card does not work or is out of funds).
1. DMC: WWAMI Students who will be doing rotations at this facility will be given a meal card on the 1st day of their rotation; if your card does not work, first have the cashiers enter them as a "gift card", and then follow the instructions above. The food service representative is Debra Skjothaug at 473-3061.
 2. HFH: WWAMI Students need to tell the cashier that they are a WWAMI Student or show SHMC card.
 3. SHMC: WWAMI Students will be given a meal card on the 1st day of their rotation; the food service representative is Nancy Zietlow at 474-5545.
 4. VHMC: WWAMI Students need to tell the cashier that they are a WWAMI Student or use the Deaconess food card.

HOSPITAL PHONE USE

- * A calling card will be required for all long distance calls made from the hospital or clinic phones .

HOSPITAL DICTATION # & MEDITECH ACCESS

- * Students will be assigned a dictation # prior to their arrival in Spokane for use in all 4 hospitals. On day one of the rotation, at orientation, they will be given their dictation # and will also sign a "Network Security Agreement" and register for Meditech access. The Meditech system User ID and password will be sent to you via email; they **are** case sensitive. If a student has been assigned a Meditech login previously and it has expired (every 90 days), they may call 474-3366 or 1-800-538-0481 to get it reactivated. If a student needs assistance using Meditech please refer to the next page or contact either their WWAMI Coordinator or Janie Ford at 509 747 7211.
1. DMC: If a student needs assistance, they may call 473-7492.
 2. HFH: the student's preceptor will assist the student in this process.
 3. SHMC: If a student needs assistance, they may call Velda at 474-3077 or Paula at 474-3272.
 4. VHMC: If a student will be rotating to Valley Hospital on an intermittent basis and they discover that their dictation # does not work, they should contact Kathy Kamps at 509-473-5387 for assistance.

Viewing Lab Results

Follow these steps to view and print a patient's Hemoglobin results:

1. Open PCI and locate your patient.
2. From the Table of Contents screen, use and to move the highlight bar to Laboratory Data.
3. Press .
4. On the Summary screen, use and to move highlight bar to Hemoglobin.
5. Press to select Hemoglobin and view the patient's Hemoglobin results in the History screen.
6. In the History screen, use and to move highlight bar to the Hemoglobin result for which you want more detail.
7. Press to select test and view report in Detail screen.
8. Press and then type P, press and Enter (or click on Print),. Choose the printer to print the report..
9. Press twice to return to Table of Contents screen.

Flags in PCI

L	Abnormal value ~ low
H	Abnormal value ~ high
H*	Critical High Value
L*	Critical Low Value
#	Significant change from last reading
C	Comment on the report

Printing a Rounds Report

You can print a Rounds Report for yourself, another provider, or a group of providers.

1. From the Identify Patient screen, type R (for Rounds), and press Enter.
2. From the Print Rounds Report box, select whether to run the report for individual provider(s) or for provider group(s).
3. In the Enter Providers for Rounds Report box, type the provider's (or provider group) mnemonic. (Use the F9 Lookup if you don't know it.) You can add as many providers or groups as you wish.
4. Press . A list of available printers displays. Select the printer, and press Enter.

Printing a Demographic Facesheet

1. From the Patient's Table of Contents screen, move the highlight bar to Demographics Facesheet.
2. Press .
3. Select the visit by number, and press enter twice (only ACTIVE accounts will appear).
4. Type the name of your printer in Caps, and press Enter.


INHS
INLAND NORTHWEST HEALTH SERVICES
601 W First Ave
Spokane, WA 99201

IRM HelpDesk
(509) 474-3366

Information
Resource
Management

Meditech
Patient Care Inquiry (PCI)



Patient Lookup Methods

You can select PCI from many locations in Meditech—such as the Order Entry menu, the Nursing menu and the General Hot Key menu. In some cases, a window displays where you add your patient’s name. In others, the following list of lookup methods appears:

From Your List of Patients: Contains all the patients that you have accessed in PCI or that you have manually added to Your List.

From Your List of Patients in a Bed: Contains only *inpatients* you have accessed in PCI or added to Your List.

By Name, Number: Searches “active” accounts using a variety of methods, such as by account # or by room #.

By Outpatient Location: Searches by specific Outpatient locations.

By Name (Recent Visits Only): Searches by name only.

By Provider's Patients: Searches based on the Provider’s mnemonic.

By Location (Inpatient): Searches by specific location within a hospital.

By Admission Date (Inpatients): Based on number of days in the past.

By Discharge Date (Inpatients): Based on patient’s discharge date.

By ER Visit: Based on ER registration.

BY SDC Visit: Same Day Care patients by date.

By Soundex Name: Searches for similar sounding names in the Master Patient Index.

By Unit Number: Based on Medical Record Number (Unit Number).

By Scheduled Appointment: For users with access to the Scheduling module.

PCI Navigation

To navigate through screens in PCI, use the arrow keys.

To move to	Press
Next screen	<input type="checkbox"/>
Previous screen	<input type="checkbox"/>
Up one item on screen	<input type="checkbox"/>
Up several items on screen	Shift + <input type="checkbox"/>
Down several items on screen	Shift + <input type="checkbox"/>

The Data Displays

PCI displays patient data in a summary-to-detail format. The summary (or overview) data displays first, and detail information is available by pressing the right arrow key, sometimes through several levels.

Table of Contents Screen (aka Data Sources)

This screen lists the available data for a selected patient.

Summary Screen

This screen displays all available information by category. The right side of screen depicts activity over the time period displayed. A + sign indicates completed results, a - sign indicates a pending result.

History Screen

This screen provides a detail history of a selected item. Printing from the History window also provides a graph for certain results.

Detail Screen

This screen shows the actual report of the selected item. You view the report in the actual

module, such as Lab, Radiology, Microbiology, Departmental, and Pharmacy.

Verb Strip Commands in PCI

To use a command from the Verb strip, click on the verb or type the uppercase letter(s), and press Enter.

Print: Prints a list of patients, results or a report.

Time: Defines the time period of data to be displayed.

Mail: MOX users can use the Mail functions.

Sched: Will see if patient has procedures scheduled through Scheduling module.

Select: If patient had multiple accounts (visits), may select specific accounts.

Allergies: Checks patient allergies that were entered via the Pharmacy or Order Entry modules.

Highlight: Identifies and saves Clinical Highlights data source for easy access.

Bulletin: *Not operational.*

Refresh: Meditech does not automatically refresh; you may use this command to refresh.

Split: Splits the screen to allow comparison of two different items of clinical information.

Full: Expands the screen to full size after using Split.

Jump: Moves to previously used data source.

Regraph: Selects different vertical axis graph displayed on History window for Lab tests.

Source: Displays the facility where the procedure was done.

Add: Adds patients to Your List of patients.

Delete: Removes patients from Your List of patients.

HOSPITAL IDENTIFICATION

- * If a student needs to provide WSP background check information, they need to contact the UW Academic Affairs Office and give authorization to release the information to the requestee.
- * The student will be issued an ID card/name tag on the 1st day of rotation for Sacred Heart Medical Center (and Holy Family Hospital) and Deaconess Medical Center (and Valley Hospital); this badge will be coded for access to specific areas of the hospital. ID must be worn at all times and must be returned to the WWAMI Coordinator at the end of the rotation (with the exception of the Spokane Track students who will use the same ID for the entire 3rd year).
 1. DMC/VHMC: Contact Cheryl Thomas 473-2007 in the security office (east end of hospital near admitting) to get the photo ID/Access card.
 2. SHMC/HFH: If a student does not receive this on the first day of the rotation, they may contact Ed Ehrhardt 474-5310 in the security office to get the photo ID/Access card.

HOSPITAL COMPUTER ACCESS

- * Computers are available in the hospital's call rooms & lounges, libraries, specific departments and nursing stations as well as WWAMI offices. Wi-Fi access is not available in-house. The WWAMI Clinics and WWAMI Clinical Coordinator's Office also have computers with internet access. Access to Mercury MD, Medline and UW Healthlinks is also available; if a student desires a access to any of these services including Stentor (Inland Imaging) or Deaconess PACS, please contact Janie at 509-747-7211, who will forward a form to the student to complete and submit.
 1. DMC: Students may use the computers in the Deaconess Transitional Residency Program Lounge; computers are also available in the Medical Library.
 2. HFH: located in doctors lounge when on Neurology rotation
 3. SHMC: 9th floor common room computer→login "medres", "doctor55". Students rotating at Sacred Heart will be assigned an SHMC login and password prior to their arrival (this is in addition to the Meditech login and password); Spokane Track students may be signed up for a 2 year period.
 4. VHMC: Nursing stations

HOSPITAL MEDICAL LIBRARY

- * The hospital medical libraries offer free copy services, internet access, MEDLINE, medical texts and journals as well as a quiet place to student; please do not remove books or journals from the library—copy what you need.
 1. DMC: The medical library is located in the Deaconess Health & Education Center, Rm 218 (west of DMC Hospital). Students use their ID badge to access the library after hours and can call 473-7398 for additional information.
 2. HFH: There is a limited library in the south wing of the hospital.
 3. SHMC: The library is located in the Gamelin Center and is open M-F 8AM-430PM. Student can access the library after hours through Providence Auditorium or through L2 tunnels and using their ID badge; link to the following address for exact directions: <http://library.shmc.org/2002map.pdf>. Contact Sandy Keno, Librarian at 474-3095.

HOSPITAL PARKING

- * There is free parking at all hospitals and at the WWAMI apartments.
 1. DMC: Students can park in the East MD parking lot or in the Health & Education MD parking area with parking card. See a map at: http://www.deaconess-spokane.org/map_dir.html.
 2. HFH: Students can park in any lot or near their attending in the MD lot. See a map at: <http://www.holy-family.org/about/WhereWeAre/HFhCampus.pdf>.
 3. SHMC: Security will code either the student's ID card/name tag or a parking card for access to free parking at specific locations depending upon the rotation; hospital parking lot maps will be given to the student in their housing packet; employee parking lots are located at 7th & Division and 9th & Rockwood and are accessed with the coded card; the doctor's parking lot can also be accessed with the coded card. See a map at: <http://www.shmc.org/index.php/page/250>.
 4. VHMC: Students can park in any lot or near their attending in the MD lot. See a map at: http://www.valleyhospital.org/map_dir.html.

STUDENT HOUSING & INTERNET ACCESS FOR REQUIRED CLERKSHIPS

- * The University of Washington School of Medicine provides housing to 3rd and 4th year medical students doing REQUIRED clerkships. Currently the Spokane WWAMI Programs has a block of apartments at the Rockcliffe Apartments on 2389 S Southeast Blvd. Information about this complex can be found by calling 866-373-7131 or online at <http://apartmentfinder.com/details.aspx?aptid=101548>.



- * These are 2-bedroom, 1 ½ bathroom (master bath has tub/shower; half bath has toilet and sink only) units, with air conditioners, common living and dining area with a wood-burning fireplace, a patio or balcony and a 1-car garage (students are cautioned to **never** leave any items in their car if it is not parked inside a locked garage). Students will need to have their own renters/personal belongings insurance as the UWSOM does not have any obligation or liability. Most renters' policies offer coverage no matter where the belongings are used.
- * The apartments are furnished with TV/DVD players (cable TV service is not provided), basic furniture, some cooking staples and cooking utensils, a microwave, a garbage disposal and a dishwasher as well as a vacuum and an ironing board. Linens and blankets are provided, but the student may want to bring their own. It is recommended that students bring clocks (just in case those in the apartment don't work), music, and good cooking utensils and pans if you are a serious cook. Students will need to provide all toiletries and cleaning supplies (e.g., tissue, toilet paper, dish soap, etc). Cribs are not provided and pets are NOT permitted (if pets are brought they will have to be boarded at a kennel at the student's expense).
- * A coin-operated washer/dryer is located on site near the apartment office (hours 8am-10pm, \$1.50 to wash & dry). There is a workout area in the complex, a seasonal swimming pool, hot tub and spa, tennis courts and basketball hoops. Shopping areas are close (29th and Southeast Blvd) and the areas surrounding the apartment units are nice for biking and running.
- * Wireless DSL and/or cable hookup is supplied through Comcast Cable. If the student doesn't have a WiFi card for their laptop, they will need to purchase one. It has been found that newer wireless cards with are more reliable with this system. If the student has problems with the DSL in the apartments, please call Nancy at 509-999-7918 (cell) or Janie at 509-879-3036 (cell) or Troy at 509-921-9300 (office).
- * The apartments are available for students by 7:00 pm on the Saturday before their rotation. Prior to the student's rotation, Nancy Granlund the WWAMI housing coordinator in Spokane (poodles349@aol.com or GranluN@shmc.org or 999-7918) will send detailed instructions to the student as well as the address and a map of the apartment location. Specific details will be given to the student when they pick up their packet at Sacred Heart Admit Transfer Center Office, Room 107170 (open 24 hours, 7 days a week). To get to the Admit Office, enter the main entrance to Sacred Heart from the circular drive-way and go down the main hallway, past the gift shop to the Admit Office. The student will pick up an envelope with their name on the front which contains the keys and depending upon the rotation, it may also include keys to the WWAMI office, required parking cards, and maps of the hospital parking areas.
- * Apartment check-out is required on the Saturday after the last day of the rotation by 8AM. Students are expected to do their laundry and leave the apartment and linens clean when they are finished at the Spokane site. **Please note:** due to past problems we are forced to charge for the following items when lost or not returned as instructed: 1) parking and dashboard cards (\$10.00 each) and 2) apartment or office keys (\$2.00 each).
- * There will be no exceptions made to the above housing arrangements. If the student has any questions regarding these arrangements, they should contact the Academic Affairs Office. If they would like to bring their spouse and/or other family members, arrangements must be made at least 6-8 weeks in advance.

STUDENT HOUSING FOR SPOKANE TRACK STUDENTS & ELECTIVE ROTATIONS

- * Students looking to purchase a home in Spokane can check with the *Living Choices* website at <http://www.livingchoices.com/>. The WWAMI Clinical Coordinator's Office can also advise on which neighborhoods would be the best fit for their needs.
- * Spokane Track Students wishing to rent an apartment for the year in Spokane can check with the WWAMI Clinical Coordinator's Office at 509-747-7211 or utilize one of the online websites at www.apartmentfinder.com or www.apthound.com/spokane_apartments.html. Apartment complexes that have been recommended by previous track students include:
 1. Parc Grand, 3409 S Grand, 838-6902
 2. Stonecrest, 803, S Cowley, 456-7512
 3. Cedar Canyon Villas, 5710 S Hailee Lane, 888-696-8373
 4. Regal Ridge, 5111 S Regal, 888-723-2120
- * There are MD's in Spokane who have offered to host a medical student in their home during elective rotations. Please contact the WWAMI Clinical Coordinator's Office for additional details.
- * If a Spokane Track student must return to Seattle for a required rotation, the UW Alumni Association will assist in finding housing for the duration of that rotation. Students need to contact medalum@u.washington.edu as soon as they know their course dates to make arrangements for housing in Seattle. Spokane Track students who need to travel to Seattle for required courses will have travel costs reimbursed.

STUDENT IMMUNIZATIONS, INSURANCE AND MEDICAL CARE

- * The UW Accident & Sickness Insurance booklet can be accessed at <http://depts.washington.edu/ovps1/insurance.html>. Students who are on UW insurance may access www.coalitionamerica.com and enter pin #3728 to find providers in the Spokane area. Other suggested medical insurance options include Health For All (www.community-minded.org), Project Access (<http://www.spcms.org/projectaccess.htm>), Group Health (<http://www.ghc.org/>), and Basic Health (<http://www.basichealth.hca.wa.gov/>). For students without medical insurance who are unable to find a primary care MD, it is suggested that they check with Diane Noecker (dnoecker@u.washington.edu) at the UWSOM Financial Aid Office, or contact their WWAMI Preceptor or the WWAMI Clinical Coordinator's Office at 509-747-7211.
- * The UWSOM provides services which are offered through the School's counseling program in Seattle or as part of the WWAMI regional program which are free and completely confidential; link to this site for contact information:
<http://www.uwmedicine.org/Education/MDProgram/StudentAffairsAndServices/CounselingService/>
- * A list of required immunizations is sent to students each March; if a student is not certain which immunizations they currently need, they should email the Hall Health Immunization Clinic at myshots@u.washington.edu and provide them with their name, year in school and student ID.
 1. In the event that a student must show evidence of immunizations, they must call Hall Health and request that a copy of their immunization records be faxed to the requesting MD's office.
 2. Students needing a TB test, immunizations or medical care for either needle stick or other issue can contact Internal Medicine Residency Spokane at 509-744-3759. TB test results are to be faxed, along with the student name, year in school and student ID to Hall Health at 206-616-8434

3. If a student must have immunizations done outside of Seattle, they must pay for the shots up front and then send the receipts and a signed cover letter (to include the student name, year in school, student ID, and the address where the student wants the reimbursement sent), to Health Sciences Administration, Box 356355, Seattle, WA 98195 (make a copy of what is mailed out for your records).
4. Students can get complete information about the UWSOM Universal Precautions and the Procedure Following Exposure to Blood/Body Fluids from the WWAMI Clinical Coordinator's Office (Janie 509-747-7211) and at <http://www.uwmedicine.org/Education/MDProgram/StudentAffairsAndServices/Universal+Precautions.htm>.

STUDENT MAIL

- * If the student will be in Spokane for a 4-8 week rotation, they may have their mail forwarded to the apartment (the address will be sent to the student prior to start of clerkship). Do NOT submit a change of address.
- * If the student will be in Spokane longer than 8 weeks, it is suggested that they arrange a local post office box.

STUDENT PAGER

- * The WWAMI Clinical Coordinator's Office (509-747-7211) and some of the WWAMI Coordinators may have local pagers to loan during your rotation.
- * Rent or borrow one in Spokane or use a cell phone if possible. . . **Seattle pagers do not work in Spokane even if a Spokane # is assigned to it.** The hospitals don't want to have to call long distance to page a student, so it would be best to have a local number.
- * Students can set up an agreement with Password Paging Company (suggested by students) that would only cost about \$10/month. They are located at 1303 W 1st Avenue, 624-5235, M-F 8:00 am-5:00 pm.
- * Be certain to let your attendings and coordinators know what your pager and/or cell phone # is.

STUDENT TRANSPORTATION

- * Students are required to have a car as the WWAMI apartments are 2 miles or more from Sacred Heart, other hospitals and various preceptor offices which are located throughout the entire city. Carpooling, biking or riding the city bus are alternative methods of transportation, but having a personal vehicles will allow much greater flexibility in regards to clinic location and timing. Please be advised that all-weather tires are recommended for driving in ice and snow conditions from November through March.
- * In the winter, air travel out of Spokane is often delayed by fog; however, during the rest of the year check in is quicker and air travel a very convenient method for travel into and out of Spokane.
- * Track students who must return to Seattle for a required course or requirement (exam, capstone, etc) will have their travel expenses reimbursed by the UW School of Medicine. Access <http://depts.washington.edu/gowwami/index.htm> for further information regarding student travel.

STUDENT DRESS CODE

- * Students must maintain a professional appearance whenever they see patients. Acceptable appearance includes:
 1. Professional looking scrubs of the color and style available from uniform distributors or white lab coats with street clothes.
 2. Shoes that are clean and in good repair.
 3. A photo ID badge is required at all clerkship sites.

COMPLIANCE

UW SCHOOL OF MEDICINE AFFILIATION AGREEMENT

The purpose of this document is to clarify the relationship between the University of Washington School of Medicine and training institutions regarding the WWAMI Program (3rd & 4th year medical student) and is specifically designed to cover medical student training. It is included in this manual to answer any questions medical students may have about who is responsible for what while training at Spokane Hospitals.

UNIVERSITY OF WASHINGTON SCHOOL OF MEDICINE AFFILIATION AGREEMENT

This Agreement is made and entered into between the University of Washington School of Medicine (“School”), located at Seattle, Washington, and _____ (“Training Site”), located at _____. The purpose of this Agreement is for Training Site, which is committed to training health care professionals, to provide desirable clinical learning experiences and facilities for School’s students who are enrolled in its medical education program. In consideration of the mutual covenants and agreements contained herein, School and Training Site agree as follows:

GENERAL PROVISIONS

1. School and Training Site agree upon execution of this Agreement and within the scope of its provisions, School may develop letter agreements with Training Site to formalize operational details of the clinical education program. Letter agreements will be considered to be attachments to this Agreement, will be binding when signed by authorized representatives of each party.
2. School and Training Site will instruct their respective faculty, staff, and students participating in the clinical education program to maintain confidentiality of student and patient information as required by law and by the policies and procedures of School and Training Site.
3. There will be no discrimination against any program participant or applicant covered under this Agreement because of race, color, religion, national origin, age, handicap, status as a Vietnam era or disabled veteran, sex, or sexual orientation, nor will School or Training Site engage in such discrimination in their employment or personnel policies.

SCHOOL’S RESPONSIBILITIES

4. School will designate an appropriately qualified and credentialed faculty member to coordinate and act as the Liaison with Training Site. School will be responsible for instruction and administration of the students’ academic education program. School will notify Training Site in writing of any change or proposed change of its Liaison. School will have the final responsibility for grading students.
5. School will provide the names for all students enrolled in the clinical education program at least four weeks before the beginning date of the clinical education program.

6. School will obtain evidence of current immunizations against diphtheria, tetanus, measles (rubeola), mumps, rubella (or a positive rubella titer), and of hepatitis B immunization status for those students who will be in contact with patients/clients. For each student born after 1956, School will maintain on file records of positive titer or of post-1967 immunization for rubella and rubeola. At the time of immunization, students with no history of exposure to chicken pox will be advised to get an immune titer. School will require yearly purified protein derivative (PPD) testing or follow-up as recommended if the students are PPD-positive or have had Bacillus of Calmette & Guerin (BCG).
7. School will assign to Training Site only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.
8. School agrees to request a “Child and Adult Abuse Law” criminal background check (CAAL check) through the Washington State Patrol pursuant to RCW 43.43.830-.842. School acknowledges that placement of each student at the Training Site is contingent upon provision of CAAL check information dated less than two years prior to the commencement of the clinical education placement.
9. School will direct students to comply with Training Site’s policies and procedures.

TRAINING SITE’S RESPONSIBILITIES

10. Training Site will provide students with a desirable clinical education experience within the scope of health care services provided by Training Site. Training Site will designate one person as the clinical education Supervisor. Training Site will notify School in writing of any change or proposed change of the Preceptors or clinical education Supervisor.
11. Training Site will provide students with access to sources of information necessary for the education program, within Training Site’s policies and procedures and commensurate with patients’ rights, including library resources and reference materials.
12. Training Site will make available to students basic supplies and equipment necessary for care of patients/clients and the clinical education program. Within the limitation of facilities, Training Site will make available office and conference space for students and, if applicable, School faculty.
13. Training Site will submit required reports on each student’s performance and will provide an evaluation to School on forms provided by School.
14. Training Site retains full responsibility for billing, the care of patients/clients, and will maintain the quality of patient care without relying on the students’ clinical training activities for staffing purposes.
15. Training Site has the right to take immediate temporary action to correct a situation where a student’s actions endanger patient care. As soon as possible thereafter, Training Site’s clinical education Supervisor will notify School of the action taken. All final resolutions of the student’s academic status in such situations will be made solely by School after reviewing the matter and considering whatever written factual information Training Site provides for School; however, Training Site reserves the right to terminate the use of its facilities by a particular student where necessary to maintain its operation free of disruption and to ensure quality of patient care.
16. On any day when a student is participating in the clinical education program at its facilities, Training Site will provide to such student necessary emergency health care or first aid for accidents occurring in its facilities. The student will be responsible for the costs of all care. Except as provided in this Agreement, Training Site will have no obligation to furnish medical or surgical care to any student.

STUDENTS' STATUS AND RESPONSIBILITIES

17. Students will have the status of learners and will not replace Training Site personnel. Any service rendered by students is incidental to the educational purpose of the clinical education program.
18. Students assigned to Training Site will be and will remain students of School, and will in no sense be considered employees of Training Site. Training Site does not and will not assume any liability under any law relating to Worker's Compensation on account of any School student's performing, receiving training, or traveling pursuant to this Agreement. Students will not be entitled to any monetary or other remuneration for services performed by them at Training Site, nor will Training Site otherwise have any monetary obligation to School or its students by virtue of this Agreement.
19. Students are required to adhere to the standards, policies, and regulations of Training Site during their clinical education program.
20. Students will wear appropriate attire and name tags, and will conform to the standards and practices established by School during their clinical education program at Training Site.

LIABILITY COVERAGE PROVISIONS

21. Each party to this agreement will be responsible for the negligent acts or omissions of its own employees, officers, trainees, agents, or students in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement, other than students as provided in this section and sections 18 and 19.
22. School will defend, indemnify and hold Training Site harmless from any loss, claim or damage arising from the negligent acts and omissions of School's employees, officers, agents, and students, including negligence connected with performing its obligations under this Agreement. School maintains a professional liability coverage program under the authority of RCW 28B.20.250, .253, and .255. Through that authority, School provides professional liability coverage for its employees, officers, agents, and students (while training in a clinical setting at Training Site) in the performance of this Agreement.
23. Training Site will defend, indemnify and hold School harmless from any loss, claim or damage arising from the negligent acts and omissions of Training Site's employees, officers, agents, and students, including the negligent supervision of students. Training Site will maintain professional liability coverage with limits of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate (or an equivalent program of self-insurance).
24. Upon request, both parties will provide proof of coverage. School and Training Site will notify the other in the case of material modification or cancellation of coverage, and to provide subsequent proof of coverage thereafter.

PROVISIONS REGARDING BLOOD-BORNE PATHOGENS

25. School certifies that it has trained each student it sends to Training Site in universal precautions and transmission of blood-borne pathogens, and that it will send to Training Site only students who have been trained in and have practiced using universal precautions. School has provided the opportunity to receive Hepatitis B (HBV) vaccine to all clinical education program students before assignment to Training Site. Training Site will provide personal protection equipment that is appropriate for the tasks assigned to School's students.
26. If a student sustains a needle-stick injury or other substantial exposure to bodily fluids of another or other potentially infectious material while participating in the clinical education program at Training Site, Training Site agrees to provide the following services:

Being seen by Training Site's employee health service and/or emergency department as soon as possible after the injury; emergency medical care following the injury; initiation of HBV, Hepatitis C (HCV) and HIV protocol; HIV counseling and appropriate testing. The student will be responsible for the costs of any such care, testing, and counseling. Training Site will determine the source patient's HBV, HCV, and HIV status according to Site's policies and procedures.

MISCELLANEOUS PROVISIONS

27. School voluntarily provides trainees with training on the requirements of 45 CFR parts 160 and 164, adopted pursuant to the Health Insurance Portability and Accountability Act (HIPAA). Training Site agrees to provide any additional training necessary to orient students to the Training Site's specific policies and procedures governing use and disclosure of protected health information. Solely for the purpose of defining the students' role in relation to the use and disclosure of Training Site's protected health information, students are defined as members of the Training Site's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, the students are not and shall not be considered to be employees of the Training Site.
28. The parties' rights or obligations under this Agreement will be construed in accordance with, and any claim or dispute relating thereto will be governed by, the laws of the State of Washington.
29. School and Training Site expressly intend and agree that the liability coverage provisions of this Agreement will survive the termination of this Agreement for any reason.
30. This Agreement is effective beginning (Date) _____ (Year) _____, and will continue thereafter from year to year.
31. This agreement may be canceled by written notice one year prior to termination; however, such termination shall not become effective for the students then enrolled in the clinical education program if such termination prevents completion of their requirements for completion of the clinical education program.