

MEDICAL SLP PROGRAM

Information for Participating Sites & Supervisors

General participation guidelines

1. Identify a Student Placement Coordinator for your organization. This person will be our main contact for coordinating the clinical education program and student placements.
2. As applicable, identify Supervisors who may assume responsibility for student supervision and clinical education at your site.
3. Prior to working with students, all supervisors must provide:
 - a) proof of valid WA state licensure (license # & expiration date)
 - b) proof of valid ASHA certification (ASHA # & expiration date)
4. For active partner/sites, we ask that you supervise at least two students per academic year.

Supervisor time requirements & responsibilities

1. Prior to supervising a MedSLP extern:
 - a) Attendance at a UW Supervisor Workshop is necessary to create a positive experience for both the supervisor and the student. ASHA CEUs are offered for this training at no charge. The workshop will cover:
 - ASHA supervisory requirements
 - UW reporting tools and documentation
 - Student clock hour tracking and expectations
 - Expectations of students' clinical skills across a continuum
 - Expectations of clinical education program related to key areas of teaching: diagnosis, treatment, interpersonal communication, general skills, etc.
 - Ideas on how to structure the experience to meet student goals & competencies
 - General supervisory strategies
 - b) If a supervisor cannot attend the training before the student extern begins, then they are asked to review the training materials prior to the start of the externship, and attend the next scheduled training session.
2. During student externships:
 - a) Students are on-site 10 hours a week during the fall, winter, and spring quarters. Each quarter is 10 weeks in length.
 - b) Students are on-site 10-20 hours a week during the summer quarter, which is 9 weeks in length. Students may split their time between 2 sites during the summer.
 - 10 hours at 2 sites OR
 - 20 hours at 1 site

- c) ASHA requires direct supervision of students for at least 25% of their total contact with each client/patient. Supervision must include direct observation, guidance, and feedback to allow for student growth. Students in the fall quarter will be less experienced than those in the summer quarter. Accordingly, the experiences and responsibilities offered by the supervisor will vary:
 - Student shadows supervisor and caseload
 - Student is an active participant: reading patient hx, gathering materials, planning dx and tx activities, etc.
 - As student progresses, opportunities for direct patient care and documentation are appropriate.
3. During clinical fellowships:
 - a) Students are working 25-29 hours a week continuously across 4 quarters. For the 2008-2009 academic year, this is September 24, 2008 – August 21, 2009.
 - b) Students may split their CFY between 2 sites, with no less than 10 hours at any one site.

Supervisor Benefits

There are direct benefits available for supervisors of MedSLP students, which include:

- Continuing education opportunities, with free ASHA CEUs
- Increased supervisory education and experience
- Honoraria
- The opportunity to apply for an appointment as a “Clinical Associate” in the Department of Speech and Hearing Sciences. This appointment provides you with access to University libraries, and discounts to University events and the fitness center.

Supervisor paperwork requirements

1. During student externships:
 - a) Complete one UW evaluation form at the end of each student placement.
 - The supervisor will write comments on the evaluation and hold a brief meeting to provide summary feedback to the student. At the end of the meeting the form is signed by both the student and supervisor.
 - The student is responsible for returning the signed documentation to the UW coordinator.
 - b) Students are responsible for tracking their own clock hours. Supervisors are responsible for reviewing/verifying these hours.
2. During clinical fellowships:
 - a) Use ASHA’s CFY evaluation and rating forms. These are available on the ASHA website.
 - b) Complete evaluations for each 1/3 of the of the fellowship experience. Complete and sign the final CFY report within 30 days of fellowship completion.
 - c) Students are responsible for tracking their own hours. Supervisors are responsible for reviewing/verifying these hours.