

Staff and Faculty Meeting Minutes - APPROVED
Friday, November 18th, 2005
9:30 am – 11:30 am

Attendance: I. Bichindaritz, S. Hanks, J. Tenenberg, E. Hong, L. Crum, D. McLane, L. Lyon-Banks, O. Baiocchi, J. Haugen, J. Roshan, G. Mobus, S. Rondeau, B. Endicott-Popovsky, S. Chung, K. Martin, D. Chinn, A. Fry, J. Burley, C. Rials, J. Nelson, C. Calo, and C. Randazzo.

1. Announcements:

Orlando indicated that due to Jack Nelson's recent departure, there will be an interim organization to take his place. Orlando will be taking on the role of Interim Vice Chancellor and other program directors will also be taking additional responsibilities. Orlando also stated that this interim position is intended to last six weeks. He will be working part-time in the VCAA office and part-time at the Institute.

Robert Jackson joined us to discuss the freshman curriculum. Advisory Committees have been formed regarding the core curriculum and groups are meeting. Planning is going forward, instructors are indicating interest, and groups are examining approaches & long-term processes.

Patrick Pow came to give us a Computer Services update.

Jim Gawel arrived to talk about a summer retreat involving local colleges and faculty members of UWT. He asked that any interested faculty contact him in regards to next summer's planned retreat.

Graduate Program Review – Orlando

Orlando indicated that our graduate program will be under review during the next academic year and it will be coordinated by the Graduate Coordinator, Graduate Adviser, and Program Administrator. This will be a very time consuming process and the undergraduate program will also be looked at. George reminded graduate faculty to save syllabi, homework, etc. Jessica will distribute what will be required in the review process.

Evergreen Collaboration – George

George, along with Chris Rials, indicated that they will be working with both the chair and faculty of the Computer Science Department at Evergreen State College to discuss transcripts and to gain a better understanding of their offerings & needs.

Holiday Party – Friday, December 9th 5:00 pm – 9:00 pm at Josh's house – Josh/Jessica

Next IT/CTC Meeting – Friday, December 16th 10:00 am – 1:00 pm at the Tacoma Art Museum - Orlando

Josh indicated that he will not be able to attend, so Donald will discuss the portfolio commons project at the meeting.

2. **New Business:**

A. Commencement Hooding – Jessica

Jessica asked for two faculty members to commit to the graduate commencement hooding process. Isabelle and Sam agreed to volunteer for this; George stated that he could also be available if needed.

B. Alumni Project – Andrew

Andrew is currently working with Jennifer and John on an alumni database project which includes an alumni reference binder and an upcoming alumni event.

C. Discretionary Budget – Jessica

Jessica indicated that we need donations to the discretionary budget for various Institute events. The budget is currently in a deficit. She will send directions about how you can sign up for employee payroll contributions via email but direct monetary donations are welcome too.

D. Teaching for Summer School – Orlando

There was a recent meeting with Alice Dionne and others in regards to classes offered during the summer. The Chancellor is also encouraging summer classes be taught. We are already offering TCSS 143 next summer and we'll look at possibly offering additional classes.

E. Speaker Series – Kris

Kris reminded us that Skip Walter is coming to the campus on November 30th as the first of three "Humans, Design & Technology" talks.

F. Meetings in Seattle – Orlando and Larry

Orlando and Larry recently met with the CIAC (Barbara Endicott-Popovsky and others) and stated that we are generating some interest from other deans and faculty members at UW Seattle. Barbara indicated that classes are starting in winter, six courses have been designated as having security content, and a scholarship program has been launched.

Orlando and Larry also recently met with Ed Lazowksa, David Notkin, and Acting Dean Some (UW College of Engineering) to discuss our plan for expanding our program. Lazowksa had some reservations about the possible high cost and Notkin indicated he was excited about the ideas.

Adjourn