

Minutes for CSS Undergraduate Committee meeting

January 6, 2006

(Approved January 27, 2006.)

Attending: Josh Tenenberg (secretary), Donald Chinn, Lou Ann Lyon-Banks, Fiona Johnson, George Mobus

The minutes of the December 7 meeting were approved.

1. The undergraduate committee recommends (3-yes, 0-no, 0-abstain) that the voting faculty of CSS adopt the following proposal for the handling of student petitions related to undergraduate courses:

- During the weeks when classes are in session, the undergraduate coordinator will receive the petitions. The undergraduate coordinator and at least one other faculty member (chosen by the coordinator as appropriate) will make a determination concerning the petition. This determination might be to approve, deny, defer, request clarification, or bring the petition to the undergraduate committee, voting faculty, or Director.
- During the weeks when classes are not in session, the petitions will be handled based on the type of petition.

Course equivalency petitions.

Currently, these will be held until classes are in session, and then handled as specified above. The long-term plan is to determine those courses from CSS at UW Bothell and CSE at UW Seattle that map to courses in the CSS program. The undergraduate committee will develop this map and bring it to the voting faculty for approval.

Petitions to take the same course for a third time.

These will be handled by the Director.

Prerequisite waivers.

These will be held until classes are in session, and handled as specified above.

Entry requirement waiver requests.

These will be handled by the Director.

Other petitions

These will be brought to the Director, who will either make a determination on the petition or wait until classes are in session, whichever he or she deems most appropriate.

2. The undergraduate committee recommends (3-yes, 0-no, 0-abstain) that the voting faculty of CSS adopt the prerequisites as specified on the accompanying sheet entitled "Recommended Prerequisites for undergraduate foundation and core courses in CSS." This is to eliminate the inconsistencies between prerequisites as specified in a variety of different official documents.

The remaining meetings for the term will be the following dates/times, all in CP206C (the 2nd floor conference room).

- Jan 27, 9:30 - 11am
- Feb 3, 9:30 - 10:30am
- Feb 17, 9:30 - 10:30am
- March 3, 9:30 - 10:30am

Recommended Prerequisites for undergraduate foundation and core courses in CSS

December 13, 2005. Revised January 6, 2006.

Currently, there are inconsistencies between the prerequisites for "new curriculum" courses in the documents that voting faculty used in passing this new curriculum, official catalog copy of undergraduate courses, and the registrar's CSS course descriptions on the UWT website.

This document has two purposes. The first is to reconcile the differences in the documents that the voting faculty approved. The second is to place additional prerequisite on some of the entry level courses that were assumed to be in place due to admissions requirements for a junior/senior institution that can no longer be taken for granted when freshmen begin to be admitted.

The documents that are taken as "source" or "primary", i.e. those documents that contain policy as voted on by CSS faculty, are the prerequisite chart from page 1 of the powerpoint slides written by Donald Chinn, 2) the syllabi for each of the courses in the Core for the new curriculum, and 3) the new/change course forms submitted to the UWT Curriculum committee. All of these primary documents can be found at:

S:\Institute_of_Technology\General\Curriculum\New BS Curriculum and

S:\Institute_of_Technology\General\Curriculum\New BS Curriculum\curriculum committee. Unfortunately, there are discrepancies between these documents. These discrepancies are noted below. Further, these documents assume that all entering students satisfy all admissions requirements for entering juniors, which is not always the case.

Policies currently in the official catalog and UWT website are taken as "derived" documents; where they diverge from the source documents, they are considered in error.

Course number	2005-06 UWT Catalog	UWT Website (from registrar)	"New Curric" syllabus	"New Curric" prereq chart	new/change course forms	Proposed pre-req's
142	Computer literacy, pre-calc, physical science	Recommended: Computer literacy, pre-calc, physical science	no syll	none	no form	pre-calc
143	Placement exam	142	no syll	142	no form	pre-calc, placement exam
305	Placement exam	143	143	calc, calc-based physics	143, placement exam	pre-calc, placement exam
321	Structured prog, calc	Structured prog, calc	142, calc, calc-based physics	None	no change	142, calc
322	321	321	321, 143	321	321	321, 143
325	143 or equivalent	143	143	143	143 or equivalent	143, 10 credits of writing

						(current entrance req's)
342	co-req: 305. Placement exam.	143, 305	321, 305 (may be taken concurrently), calc, calc-based physics	321, 305 (may be taken concurrently).	321, 305 (may be taken concurrently).	321, 305 (may be taken concurrently)
343	322, 342	322, 342	322, 342	322, 342	322, 342	322, 342
360	342	342	342	342	342	342, 10 credits of writing
371	None	college-level physics	142	143	college-level physics, 142	142, calc-based physics
372	371, 342	371, 342	371, 342	371, 342	371, 342	371, 342
422	343, 372	343, 372	343, 372	343, 372	no form	343, 372