**Institute of Technology**

**Teaching Material Evaluation Form**

*Version 24 February 2009*

Instructor being evaluated:

Evaluator:                                             Date:

Courses evaluated:  
  
Materials used for evaluation:

Provide a rating for each of the questions below and a brief comment based on the materials inspected, from:

*5: Strongly agree, 4: Agree, 3: Neutral, 2: Disagree, 1: Strongly disagree.*

1. The syllabus and associated documents contain all of the necessary information, including course and instructor information, course goals and objectives, policies on grading and late work, calendar of topics and class activities, descriptions of assignments, and support services available on campus.

1. The course portrays the current state of the field in this area.

1. The text and/or readings are appropriate.

1. The instructional design (e.g., choice and sequence of topics covered, materials used, assignments required) align with the course goals and objectives.

1. The course fulfills expectations of the Institute for the content and process skills needed for subsequent courses.

1. Assignments are clearly written.
2. The instructor pitches instruction to an appropriate level.
3. The key goals and objectives indicated above are adequately assessed (via assignments, exams, labs, etc.).

Summary comments: