

TRIO Quest 2012: Parts A, B, C, & D: Rules for all TRIO Quest Activities

TRIO Quest is operated by the University of Washington's TRIO Training Program. There are no fees to participate in TRIO Quest activities. Significant resources are available from TRIO Quest staff to help students, staff and programs begin an activity, provide guidance throughout the process, and reward the top entries of the year.

Information and support is available by contacting tquest@u.washington.edu.

Part A: TRIO Quest Schedule and Awards

1. Schedule and Deadlines

TRIO Quest 2012 Rubrics and Rules are available January 2012.

TRIO Quest 2012 Website Resources are available February 2012 or before.

Coach registration for all TRIO Quest 2012 activities is available February 2012.

Deadlines for TRIO Quest activity submissions are:

- DigiText, August 3, 2012, 8:00 pm Pacific Daylight Time (PDT)
*NOTE to Programs - **There is NOT a limit** to the number of DigiText submissions **per program**, but students/teams cannot submit more than one DigiText entry*
- DigiMedia, August 8, 2012, 8:00 pm Pacific Daylight Time (PDT)
*NOTE to Programs - **There is NOT a limit** to the number of DigiMedia submissions **per program**, but students/teams cannot submit more than one DigiMedia entry*
- DigiSites, August 10, 2012, 8:00 pm Pacific Daylight Time (PDT)
*NOTE to Programs - **There is NOT a limit** to the number of DIGISITES submissions **per program**, but students/teams cannot submit more than one DigiSites entry*

Judging begins immediately after the entry deadline. Judging decisions are announced in the fall.

2. TRIO Quest Awards and Recognition

The top DigiMedia, DigiSites, and DigiText entries will be acknowledged nationally. **Regions, states, cities, and programs are encouraged to honor students in their locale.** A regional/geographical list for DigiMedia, DigiSites, and DigiText entries judged semifinalist and higher will be available online. Finalists and other selected entries from DigiMedia, DigiSites, and DigiText may be posted on the TRIO Quest web site. TRIO Quest, as stated in the "Terms and Conditions", reserves the right to edit or delete portions of the work in order to make it suitable and available for viewing on the TRIO Quest web site.

For DigiMedia, DigiSites, and DigiText s there *may be* an announcement for a Best of Contest in Middle School, High School, and Postsecondary divisions. The grade level of students is determined by what grade they are in as of July 1, 2012.

- **A team is considered to be in Middle School** if the oldest student on the team is 8th grade as of July 1, 2012 .
- **A team is considered to be PostSecondary** if the oldest student on the team is attending a college/university (either through Summer Bridge or regular college enrollment) as of July 1, 2012.

3. Awards for 2012 will be announced June 1, 2012. Please see our website for more detail.

Part B: TRIO Quest Activities – Required Elements/Rules for All TRIO Activities

For details and instructions, go to tquest@u.washington.edu

Coaches and Program Codes– Please see Part C for Program Responsibility details

- A TRIO staff person is eligible to be a coach if he or she is
 - An employee of a TRIO program (summer employee and/or academic year) and
 - Over the age of 21 on July 1, 2012

- Coaches, in support of students' efforts, may help with team formation, provide guidance and encouragement, help students locate human, technical and information resources, help students with final uploads as well as help to manage the creation of student entries.
- Only students may work directly on an entry; coaches must only guide student work.
- A coach must have an active e-mail address that can be used for communication with the TRIO Quest staff
- **Program Codes are required** to submit any TRIO Quest activity

Required Elements of ALL TRIO Quest activities

- Program Codes are required for all TQ submissions
- All activities are submitted to the competition as a Google Site URL
- All programs are responsible for checking Google Sites for updates/changes during the TRIO Quest competition
- All programs must adhere to Google Sites' Policies and Terms of Use
- Content must be appropriate for those 12 and above

Required Intellectual Honesty ALL TRIO Quest activities

- DigiMedia –**FAIR USE is NOT ALLOWED**. Citation, References, Credits Required.
Please see specific rules for DigiMedia under Part D
- DigiSites – **Fair Use IS allowed**. Citation, References, Permission, Credits Required
Please see specific rules for DigiSites under Part E
- DigiText – **FAIR USE is NOT ALLOWED**. Citation, References, Captions Required
Please see specific rules for DigiText under Part F
- Plagiarism is NOT TOLERATED for any TRIO Quest entry. Any entry with plagiarized material will be disqualified.
Please view our Plagiarism resources on our Web site.

Student Requirements for All TRIO Quest activities

- In order to participate in a TRIO Quest activity, a student must be an active participant in a TRIO Program – EOC, McNair, Student Support Services, Talent Search, or Upward Bound (classic, math/science, or veterans)
- Students create individual or team entries (a team = 2-6 students)
- If students register in order to submit entries (this is optional as Coach's can submit entries), they must have a Program Code and an active email address that can be used for communication with TRIO Quest staff
- If any submitted information about an individual or a team member is found to be intentionally misrepresented, the TRIO Quest entry will be disqualified

Student Participation and Submission Rules for ALL TRIO Quest activities

- Students must use a Program Code to submit any activity
- A student or team can submit one entry for each activity (DigiMedia, DigiSites, and/or DigiText) during a competition cycle.

Part C: Program Responsibilities

- Staff and Programs may provide structure, resources, guidance, encouragement, and comments to students as they create their TRIO Quest entry
- Staff and Programs may help students locate human, technical and information resources in support of their efforts
- **Each program must carefully review the *Terms and Conditions* (Part G) and assure that the work of the students is intellectually honest and that sources are properly cited.** (Review the Plagiarism guidelines posted on our web site.)
NOTE: To underscore the importance of Intellectual Honesty, as part of the judging process, **all entries may be submitted to an online plagiarism checker for a report.**
- **Programs need to assure that any web pages posted on Google Sites do not contain any commercial content that promotes the sale of a product or service.** Commercial content includes but is not limited to logos, brand names, slogans, text, images, videos, or any type of multimedia file(s). **For commercial materials used as supplemental links within a Google Sites' entry, it is the program's responsibility to assure the appropriateness of these links**
- **Programs need to assure that all social media (Facebook, Twitter, etc.) is appropriate in content and/or language and must not contain objectionable materials. Programs must monitor and edit all social media and take responsibility for the content presented on a TRIO Site entry**
- **Programs need to assure that the topic and content are appropriate** for a diverse group of students in this age group
- **Programs need to assure that the entries are uploaded and submitted before the deadline**
- **It is the program's responsibility to copy any student work** before the final submission if the program wishes to have a record of the site or to post it on their program's server. Only the finalist teams may be hosted on the TRIO Quest site
- **NEW: For programs working with students under 18, a parental permission form for each student who participates in TRIO Quest must be on file which states that it is permissible to list the student's first and last names.** (This may be a part of the general permission given to participate in the TRIO program's activities if TRIO Quest is specifically referenced.)
- **Programs are responsible for maintaining documentation of permission** given by all persons who are identifiable in any original video or images submitted to TRIO Quest
- **Programs are responsible** for changes posted by Google Sites during the competition
- **Programs are responsible** to adhere to Google Sites' Policies and Terms of Use
- **NEW: There are no longer required Categories for TRIO Quest activities, but all entries must follow the Rubrics and Rules.**

Part G: TRIO Quest Terms and Conditions

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