VOLUNTEER APPLICATION FORM

Please fill out both sides

TODAY’S DATE__________________________

NAME_________________________________ ADDRESS__________________________________________________________

CITY__________________________________ STATE____ ZIP CODE________ E MAIL______________________________

DAYTIME PHONE ( ) ____________________ EVENING PHONE ( ) __________________________

TIMES AVAILABLE (days, evenings, afternoons, weekends, etc.) ____________________________________________

REASON FOR WANTING TO VOLUNTEER (Use back for more space)__________________________________________

VOLUNTEER POSITION DESIRED (Please check no more than four and indicate top preference):

☐ Library Assistant
☐ Union Bay Gardener Assistant
☐ Plant Records Aide
☐ Audio Visual Equipment
☐ Union Bay Receptionist
☐ WPA Gardener Assistant
☐ WPA Arborist Assistant
☐ Gardening
☐ WPA Graham Visitor Cntr Receptionist
☐ Plant Production Assistant
☐ Research Project Assistant
☐ WPA Guide
☐ WPA Specimen Collector
☐ Rare Care Monitor/Seed Collector
☐ WPA Graham Visitor Cntr Receptionist
☐ WPA Saplings School Program Guide
☐ Herbarium Specimen Collector
☐ Rare Care Seed Vault Asst/General Asst
☐ Class Monitor
☐ Herbarium Plant Identifier
☐ Other______________________________
☐ Special Events/Outreach Assistant
☐ Seed Exchange Assistant
☐ Administration/Office Assistant
☐ Computers (specify software)________________________________________

RELEVANT EXPERIENCE  (Paid or Volunteer Positions):

Company/Organization

Duties

Dates

__________________________________________________________

Company/Organization

Duties

Dates

Use the back of this sheet if you would like to provide more detailed descriptions of your work experiences.

SPECIAL SKILLS:

☐ Audio Visual Equipment
☐ Receptionist/Multi-line Phones
☐ Public Speaking/Teaching/Tours
☐ Gardening
☐ Photography
☐ Working with Children/Teaching
☐ Office Skills
☐ Writing/Editing
☐ Web design/maintenance
☐ Library Experience
☐ Plant ID
☐ Other______________________________

Please visit the UW Botanic Gardens website for complete volunteer job descriptions: www.uwbotanicgardens.org

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EDUCATION *(Optional)*:

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EMERGENCY CONTACT *(REQUIRED)*:

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Space for additional info as needed:

SEND COMPLETED APPLICATIONS TO:

UW Botanic Gardens
c/o Jean Robins
Box 354115
Seattle, WA 98195-4115

OR Deliver to Merrill Hall, 3501 NE 41st St, Seattle 98105

For Official Use Only:

Routing: Send original paperwork to Jean Robins, UWBG, Box 354115

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