

To Retrieve Clock Hours for an approved event that you attended:

1. Confirm that you registered for, paid for, and attended a WSASP approved event by completing the [digital roster](#).
2. You should receive an email that provides a link to an anonymous evaluation for the event. If you do not receive an email, click [here to complete the evaluation](#) (but please make sure you complete the roster first; we need a record of all attendees requesting clock hours in case you or we are audited). Once you complete the evaluation, a PDF Clock Hour form will pop up. Complete the information about your event following the event information we provide. Claim your clock hours based on your attendance and do not exceed the maximum hours we provide for the event. Print, sign, and date (complete the date by the approval signature for the date you print out the form).
3. Click [here](#) for a more detailed description of the process for claiming clock hours.

The Clock Hour Chair maintains a list of individuals who have been awarded WSASP clock hours for a period of seven years.

Questions about Clock Hours can be directed to [Susan Ruby](#).

Note from PNWI:

We were approved for 9 clock hours for attending the entire Institute on Tuesday and Wednesday. If you attended Mini-Courses on Monday, we were approved for 2 clock hours for each Mini-Course you attended. The maximum number of credits you can earn is 15.

You may want to visit the [PNWI website](#) for session titles and presenter names.

We hope that you enjoyed this virtual conference, organized by UW Conference Management and sponsored by UW College of Education. We also hope that you will join us in person (we hope) for the 2021 PNW Institute on Special Education and the Law, at the Yakima Convention Center, Yakima, Washington, October 18-20, 2021.

PNW Institute on Special Education and the Law
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