University of Washington Continuum College Inservice Clock Hour Attendance Sheet

Section I: Attendee Personal Data Completely fill out this section.					
NAME:					
First M.I. Last					
ORGANIZATION:					
PHONE:					
EMAIL ADDRESS					
Section II: Course/Activity Information					
Course Reg#: 1SLW120 START DATE: 10/12/2020 END DATE: 10/14/2020					
COURSE TITLE: Pacific Northwest Institute on Special Education and the Law					
Section III: Attendance Verification					
A. Attendee: Check attendance with corresponding clock hours and total number of clock hours earned. Initial as affirmation of your attendance.					
PRE-INSTITUE MINI-COURSES Mini-course participants: please select one checkbox below indicating the number of mini-courses attended on Monday. Leave blank if you did not attend any Mini-Courses.				PACIFIC NW INSTITUTE Tues & Weds - each session earns 1.5 hrs	
Date	10/12/2020	10/12/2020	10/12/2020	10/13-14/2020	
	1 mini-course	2 mini-courses	3 mini-courses	INSTITUTE	
Hours Earned	2 clock hours	4 clock hours	6 clock hours	9 clock hours or other:	
	initials	initials	initials	initials	TOTAL
I swear/affirm that I earned the clock hours indicated above for actual attendance (whether virtual or in person) at this program. I further agree that typing my name below is equivalent to my handwritten signature: Signature of participant:					
type full name above to serve as signature					
B. Signature of approved inservice provider. (Office use only)					
Original Signature of Inservice Provider or Designee Date					
This record will be maintained at UW Continuum College for seven (7) years in accordance with the guidelines of the Office of the Superintendent of Public Instruction. The student is not eligible for inservice clock hours without a signed copy of this form on file at UW Continuum College.					
Section IV. Instructions for submitting clock hour form Attendee: Fill in the form fields. Sign by acknowledging that your full name typed into the signature					

Attendee: Fill in the form fields. Sign by acknowledging that your full name typed into the signature field is equivalent to your handwritten signature. Save As PDF the completed form using your last name followed by "_clockhourform.pdf". Example: Johnson_clourhourform.pdf.

Attach your completed form to an email addressed to slawd@uw.edu. Questions: slawd@uw.edu.