

Volume Options

Volume Level

1. While telephone is on, but not in use, press and hold **FCN**.
2. Press **0**.
3. Use the keypad to select a level from 1 (softest) to 8 (loudest).
4. Press **END** to save and exit.

To increase the volume while on an active call press **VOL**. This will increase the volume by two levels. To decrease back to the default volume, press **VOL** again.

Ring Type

1. While telephone is on, but not in use, press and hold **FCN**.
2. Press the arrow key (#) to scroll through until you reach "ring type".
3. Press **0** twice.
4. Use the left and right arrow keys until the ringing type wanted is shown.
(The ringing choices are: Soft Ring, Normal Ring, Vibrator, Vib/Normal, Continuous, or Pager.)
5. When the ring type you want is showing on the display press **0** to save and **END** to exit.

High Noise Mode

1. While telephone is on, but not in use, press and hold **FCN**.
2. Press the arrow key (#) to scroll through until you reach "high noise mode".
3. Press **0**.
4. Use the left and right arrow keys until the ringing type wanted is shown.
(The choices are: Normal, High, and Severe.)
5. When the high noise mode you want is showing on the display press **0** to save and **END** to exit.

SPECTRALINK WIRELESS

UNIVERSITY OF WASHINGTON
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Spectralink Wireless

Quick Reference Guide

*If you have questions,
please contact the
Teleservices office at:
(206) 598-6367*

*For telephone repair, call:
(206) 598-6970
or email*

teleserv@u.washington.edu

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TELESERVICES

<http://depts.washington.edu/teleserv>

FEATURES	STEP 1	STEP 2	STEP 3
AUTO DIAL (Storing a number)	Press START , then HOLD .	Press FCN , then a number 6-9. Dial the number you wish to have saved.	When you have finished entering in the number to be saved, press FCN , then press the same number 6-9.
AUTO DIAL (Making a Call)	Press START .	Press FCN , then press the appropriate number 6-9.	
CALL PARK To park a call for another person to pick up.	While on an active call, press FCN , then press 4 .	Look at the display and make a note of the 3-digit park number.	Press FCN , then press 4 again to park the call.
CONFERENCE	While on an active call, press FCN , then press 3 .	Dial the number of the desired party.	When the call is answered, press FCN , then press 3 and all parties will be connected.
FORWARD To forward all calls to another phone.	Press START , then HOLD .	Press FCN , then 5 . Dial the number you wish to forward to.	Press FCN , then 5 . The display will show "CFWD" and the number. Press END .
To Cancel Call Forward	Press START , then HOLD .	Press FCN , then 5 .	The display will show "CFWD CANCELLED". Press END .
PLACING A CALL	Press START and wait for a dial tone.	Dial the call just like you would on a desk phone.	To hang up when you are done with the call, press END .
TRANSFER To transfer a call to another telephone.	While on an active call, press FCN , then press 2 .	Dial number you want the call transferred to.	Press FCN , then press 2 and the call is transferred.
VOICE MAIL	Dial 85550 .	Listen for mailbox instructions. Consult the voice mail quick reference guide for more information.	