UWPA General Assembly Notes

<table>
<thead>
<tr>
<th>Attending</th>
<th>Not present</th>
<th>Cannot Attend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rebecca Bluett, Ana Chang, Dan Hass, Marcus Hooper, Kim Meier, Rayne Lim</td>
<td>Mark Jones</td>
<td>Anzela Niraula</td>
</tr>
</tbody>
</table>

Start-End time: 4pm - 4.58pm

1. Events Update/Debrief/Planning
   a. Writing accountability group
      i. To decide on schedule, hosts and update zoom link (?)
         Rebecca will send new scheduling email for WAG starting from 01.17.21 onwards.
      ii. Advertise on social media, newsletter, webpage
   b. Coffee hour (01/11-01/15) – day/time/host?
      Dan – date and time TBC
   c. Happy hour (01/18-01/22) – day/time/host?
      Rebecca – Thursday 1/21/21, 5.30pm
   d. ‘Science Blast’ research symposium (Yeah Becca!)
      i. To decide on categories, timeslots and hosts
         TBD depending on the participants and speakers.
      ii. Advertise on social media, webpage, newsletter and through OPA
         Dan will email the department administrators to promote the event (to inform him of any underrepresented departments), and to follow up with individual people. Kim will further promote event on Twitter.
            o Create a new section under ‘Events’ on webpage?
               Yes.
            o Would it be useful to have survey/registration integrated in the webpage next time to encourage more traffic?
      iii. Flier available in the newsletter folder
         Dan will make another flier for the newsletter to emphasize in emails that it is only a 5min talk similar to an elevator pitch, but workshop will be 30 minutes.
      iv. Judging for best presentation?
         Participants to pick top 3 presenters, and person with the majority of votes will win.
   e. Diversity statement – to be integrated with mission statement
      i. New document in google drive; open for suggestions and edits!
         (https://www.dropbox.com/scl/fi/udzx2d8lvtsz7lwhvnbw/UWPA-
Aim to complete within by the end of January!

2. **Newsletter**
   Highlights to be added to Dropbox folder or sent to Dan by the 1st Wednesday of every month.
   - Publication highlight?
   - Any known awards/grants/jobs/PD to highlight?
   - PD to follow on twitter?
   - Latest newsletter to be uploaded to webpage?
   - **Others:**
     - Dan will make a new Science Blast flier for the newsletter to include more information.
     - Might be a good idea to upload it to UWPA Facebook page to “revive” the page.

3. **Website** ([https://depts.washington.edu/uwpa/](https://depts.washington.edu/uwpa/))
   Website has always been slow and it is not likely to improve.
   Link to sign up for newsletter has been added to main page! ([http://eepurl.com/Z5cP9](http://eepurl.com/Z5cP9))
   - Excel sheet available for suggestions to update webpage ([https://www.dropbox.com/sh/my6fch4engoyjwh/AAAVgsZtJxCGKwyl5pgxaNQma?dl=0](https://www.dropbox.com/sh/my6fch4engoyjwh/AAAVgsZtJxCGKwyl5pgxaNQma?dl=0))
   - Updates needed:
     - **Who We Are**
       - New board members to upload your photo to Website folder for Marcus to update the ‘roster’ (requirements of photo?). Include email contact and department.
     - **Meeting minutes**
       - Minutes from Sept - Dec 2020 to be uploaded
     - **Housing page**
       - Completely empty right now..
     - **Side bar**
       - Suggestion to integrate twitter so new posts show up in real time
     - **Calendar**
       - Is it possible for it to be updated in real time according to the UWPA calendar?
     - **Advocacy and Services**
       - Content and title doesn’t match
       - Same content as main page of ‘Other Resources’ and ‘Career’
       - Propose to remove this page

4. **Union updates**
   Next bargaining will be on 01.13.21.
5. **Updates from postdoc diversity alliance**
   None.

6. **OPAL updates**
   Anyone who wants to attend the National Postdoc Association Conference ([https://www.nationalpostdoc.org/page/2021AC](https://www.nationalpostdoc.org/page/2021AC)) to let Rebecca know asap. Funding is available!

7. **Social Media updates**

8. **Happy Hour / Coffee Hour updates**

9. **Updates from Peer Mentoring Group for K99 / K-awards**
    K99 group is meeting next week.

10. **Parenting group updates**

11. **AOB**
    a. Budget: $6,778.42

12. **Next meeting:** **Tuesday Feb 2nd 2021, 9am**