

5036 25<sup>th</sup> Ave NE Seattle, WA 98105 206-526-5200 Hotel Phone 800-205-6940 Toll Free

## **HOW TO MAKE A RESERVATION ON-LINE:**

- 1. Please visit our website https://university.scinns.com/irmnet/Login.aspx?LoginType=group
- 2. Type in "Group ID" CBDNA
- 3. Type in "Password" 2011
- 4. Enter your arrival and departure dates and select "search availability"
- 5. Select the "Reserve" button on the right hand side of your screen and simply follow the instructions to complete the reservation.

## HOW TO MAKE A RESERVATION VIA PHONE:

- 1. Call our hotel directly at 206-526-5200 or 800-205-6940
- 2. Tell them that you are with "College Band Directors National Association Conference 2011". That's it! Any front desk person can help you.

## **24-HOUR CANCELLATION**

If a guest needs to cancel a room reservation, please do so 24 hours prior to arrival or 3:00 p.m. the day before arrival date. \*\*If a guest fails to cancel his or her reservation, a charge of the first night room and tax will be imposed and charged to the credit card given when the reservations where made. These charges are non-refundable.

Group Rates for March 23-27, 2011 include: Hot Silver Cloud Breakfast, Parking & Local Shuttle Service

King Bed Room = \$135 + tax per night (single/double occupancy)
Two Queen Bed Room = \$135 + tax per night (single/double occupancy)
King Mini Suite = \$155 + tax per night (single/double occupancy)