

WiGS organizational meeting
9 July 2009 from 10:00-11:00 in Foege S-330
Recorded by Gennifer Merrihew

Members in attendance: Gennifer Merrihew, Diane Dickel, Rori Rohlf, and Elisabeth Rosenthal

- I. WiGS Summer BBQ
 - a. Sunday, August 16th from 2-6 PM at Ravenna Park
 - b. Genn will send out email announcement of event early next week
 - i. Additional email will be sent out closer to event date
 - ii. Better directions to event will be provided
 - c. Genn and Diane will organize food for BBQ
 - d. Event has been posted on online GS calendar and WiGS upcoming events page
- II. WiGS Job Titles
 - a. Rori suggested that we should have job titles to simplify the budget and other aspects of WiGS
 - b. Rori will be the treasurer and will continue take care of the yearly budget
 - c. Diane will be the WiGS chair and will oversee many of the events since she is the main go-to person for WiGS
 - d. Genn will be the secretary since she records minutes and helps in other organizational tasks
 - e. Other titles may become necessary
- III. Budget
 - a. In an effort to better organize the budget, Rori will now need to get copies of all receipts pertaining to WiGS events
 - b. Genn will send Rori an email summarizing WiGS events in the past year after looking through all the recorded minutes
 - c. After Rori gets all the information about costs from June 2008 until June 2009, she will send out a proposed budget via email for WiGS members to look over
- IV. WiGS/GS Seminar
 - a. Diane conducted a survey to decide on a seminar speaker to invite
 - i. Ruth Ley received the most votes and Sarah Tishkoff was chosen next
 - ii. Many people had specifically noted that they wanted Sarah Tishkoff
 - b. We decided to try and invite both speakers
 - c. Diane will organize the seminar with Ruth Ley and Rori will organize the seminar with Sarah Tishkoff (if allowed)
 - d. Rori will ask Matreiya (GS seminar committee member) if WiGS will be allowed to invite two speakers this year
- V. Library
 - a. Elisabeth will email Genn a list of book titles to add to the WiGS website
 - b. Elisabeth discussed adding a link to the WiGS website for individuals to respond to or discuss the book(s) of interest
- VI. Upcoming Activities
 - a. Policy seminar

- i. We need to come up with two ideas for a speaker in the next couple of weeks to send to Rori
 - 1. Rori will then conduct an email poll and then invite the chosen speaker
 - ii. Rori will talk to Debbie Nickerson about ideas for speakers having difficulty getting into NAS and other prestigious positions
 - iii. Rori mentioned potentially inviting someone from the Anita Borg Institute for Women and Technology
- b. Discussion about non-academic job careers
 - i. We thought it may be beneficial to invite a speaker from an industry based job or any non-academic position to speak
 - 1. Diane and Rori will look for GS alumni who work in one of these fields and may be interested/able to speak about their experiences
- c. Panel discussion relating to attracting and keeping women and minorities in computer science positions
 - i. Elisabeth had attended a course in 2004 that discussed these issues and thought it may be interesting to hold a panel discussion group
 - 1. Elisabeth will find out further details
- d. Recruitment
 - i. Diane thought it was important to start thinking about recruiting new WiGS members before many of the current members move on
 - 1. Diane will email graduate students inviting them to join focusing on the perks of being involved with WiGS
 - 2. Rori will talk to Jay (or whomever is organizing the retreat this year) and see if WiGS can get a 15 minute slot to educate the department about WiGS
 - 3. All of us should try and speak with people to see if they would be interested
- e. Photography
 - i. Rori mentioned that we should start taking pictures at WiGS events since we currently have no photos
- f. Annual job talk lunch discussion
 - i. Rori mentioned that some people had missed our job talk event and thought that it may be a good idea to have this event yearly or biannually
 - 1. Could potentially ask incoming faculty
 - ii. Genn mentioned have a grant writing discussion since it seemed a popular part of Matreiya's discussion