

WiGS Organizational Meeting
2 March 2011 from 2:30-3:30PM in Foege S-448
Recorded by Gennifer Merrihew

Members in attendance: Leslie Emery (emeryl@uw.edu), Tanya Grancharova (tgranch@uw.edu), Jen McCreight (jmccreig@uw.edu), Gennifer Merrihew (genn@uw.edu), Melody Rynerson Palmer (mryner@uw.edu) and Jenny Wagner (jmwagner@uw.edu)

- I. Event Coordinating Responsibilities
 - a. Carlene will only be dealing with airfare, hotels and ground transportation from now on
 - b. WiGS will need to organize student lunches, faculty meetings, dinner, room reservations and posters
 - c. Genn met with Carlene for a short event coordinating tutorial
 - i. Genn typed up Purchase PATH tutorial for student lunches and seminar speaker dinner reimbursement
 - ii. Genn will type up tutorial for seminar refreshments, poster/flyer description/dispersal, room reservations, and faculty meeting organization
- II. Alternative Career Seminar - Erin Cline Davis
 - a. Scientific Communications Director at Weber Shandwick PR firm, former scientific writer for 23 and Me
 - b. Jenny organizing
 - c. Friday, April 1st at 1:30 PM in Foege Auditorium
 - d. Will hold dinner after beer hour - vegetarian restaurant
- III. Policy Seminar - Jenny Reardon
 - a. Melody organizing
 - b. Friday, May 6th in T-733 at 11:30 AM
 - c. Need to make map of location
- IV. Work/Life Balance Panelist Lunch Discussion
 - a. Jenn organizing
 - b. Panelists include: Christine Queitsch, Bonny Brewer, Jacob Tennessen and Alan Rubin
 - c. Monday, May 2nd in S110 at 11:30 AM
- V. Spring Social Activity
 - a. Leslie organizing
 - b. Ideas included bowling, mini-golf, roller skating, go-karts, BBQ at Melody's place
- VI. Spring Quarter Peer Review Lunch Discussion
 - a. Leslie organizing
 - b. Online video of summer speaker to be added to website
 - c. Want to invite local people who have sat on several review boards to discuss biases, nepotism, etc.
- VII. Miscellaneous
 - a. Make sure when hosting seminar that speaker is aware of audience so they can appropriately set up their talk